

# Office of the Minnesota Secretary of State

Foreign Corporation, Cooperative & Limited Liability Company | Alternate Name

Minnesota Statutes, Chapter 303 or 322C



Read the instructions before completing this form.

Filing Fee: \$70 for expedited service in-person, \$50 by mail for Foreign Corps or Coops

\$55 for expedited service in-person, \$35 by mail for Foreign Limited Liability Companies

1. File Number: \_\_\_\_\_

2. Name of company in home jurisdiction: (Required)

\_\_\_\_\_  
*List the name of this company prior to filing this amendment*

3. Current alternate name used in Minnesota, if applicable:

\_\_\_\_\_  
*If applicable, list the alternate name used in Minnesota prior to filing this amendment*

WHEREAS, the name of this company is currently on file with the Secretary of State of Minnesota and the company certifies that its board of directors or board of governors has adopted and approved the alternate name for use in Minnesota.

THEREFORE, BE IT RESOLVED, that this company shall use the following name in the State of Minnesota, for all purposes, and that this meets all the requirements of Minnesota Statutes, Chapter's 303.05 and 302A.115 or 322C.0108 and 322C.0805.

4. Alternate Name to be used in Minnesota: (Required)

\_\_\_\_\_  
5. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

\_\_\_\_\_  
Signature of Authorized Person or Authorized Agent

\_\_\_\_\_  
Date

## Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

\_\_\_\_\_  
 Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime phone number of a person who can be contacted about this form:**

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Phone Number

**Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.**

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?

Yes  No

## INSTRUCTIONS

**File your business document online by visiting our website at [www.sos.mn.gov](http://www.sos.mn.gov).**

This form is intended merely as a guide for filing and is not intended to cover all situations. Retain the original signed copy of this document for your records and submit a legible photocopy for filing with the Office of the Secretary of State.

1. List the File Number provided by the Minnesota Secretary of State.
2. List the company name in the jurisdiction of formation.
3. If applicable, list the Alternate Name currently filed with the Minnesota Secretary of State's Office.
4. List the Alternate Name being adopted by the Company. A preliminary name availability check may be done by accessing our website at [www.sos.mn.gov](http://www.sos.mn.gov).
5. The Resolution must be signed by an authorized person or by an authorized agent (The signing party must indicate on the document that they are acting as the agent of the person(s) whose signature would be required and that they have been authorized to sign on behalf of that person(s)).

**Email Address for Official Notices.** This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime telephone number of a person who can be contacted about this form.**

**Filing Fee: \$70 for expedited service in-person, \$50 by mail for Foreign Corps or Coops  
\$55 for expedited service in-person, \$35 by mail for Foreign Limited Liability Companies  
Payable to the MN Secretary of State**

Please submit all items together and mail to the address below:

**FILE IN-PERSON OR MAIL TO:**

Minnesota Secretary of State - Business Services  
First National Bank Building  
332 Minnesota Street, Suite N201  
Saint Paul, MN 55101  
(Staffed 8 a.m. – 4 p.m., Monday - Friday, excluding holidays)

Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767

All of the information on this form is public. Minnesota law requires certain information to be provided for this type of filing. If that information is not included, your document may be returned unfiled. This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/voice. For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance or political opinions or affiliations in employment or the provision of service.