



**STATE OF MINNESOTA**  
Office of Minnesota Secretary of State  
Steve Simon

**ELECTRONIC MEDIA LICENSE AGREEMENT**

This license agreement which includes Addendum A attached hereto and incorporated by reference, is entered into this day of \_\_\_\_\_, 20\_\_ by and between the State of Minnesota, Office of the Secretary of State (OSS) and

\_\_\_\_\_ and its affiliates and subsidiaries (Licensee). OSS has authority to enter into this agreement according to Minnesota Statutes section 13.03, subdivision 3, (2021)

**A. LICENSE**

1. OSS GRANTS TO THE Licensee a non-exclusive, non-transferable license to publish and make available in the normal course of its business to its customers, subject to paragraph C1, in electronic media readable form, certain public records (hereafter referred to as "Records") maintained by OSS and fully described in Addendum A (or any portion hereof). Nothing in this agreement prohibits Licensee from charging its customers a fee for access to their Records.

**B. SPECIFICATIONS**

1. OSS will provide to Licensee, on electronic media, all public information maintained in its computer system(s) concerning the Records described fully in Addendum A. OSS will provide file information for only those Records which have been entered into its computer system(s) at the time the media is produced.
2. This agreement does not provide for any updates of the public records described in Addendum A. Any provision for updating the file information shall be covered by a separate agreement. This agreement does cover the re-issuance of the public records in Addendum A.
3. No application program or computer software of any type is included as part of this agreement.
4. OSS agrees to provide Licensee with the information reasonably required to allow Licensee to understand and "read" the data. OSS will provide Record Descriptions and Field Description Documentation when the media is delivered.

5. Absent any hardware or software problem that makes accessing the data unavailable or corrupt, OSS will deliver the media to Licensee within ten (10) days of the clearance of the license fee by all necessary financial institutions. The fees for both initial requests and re-issuance requests are established by OSS and are available on request.

### **C. OWNERSHIP AND USE OF RECORDS**

1. Notwithstanding the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13, Licensee shall be allowed to use the Records only in the normal course of its business, except that Licensee may not resell in bulk or repackage in bulk any substantial part of the Records. Licensee shall not sub-license the Records without the express written consent of OSS. This agreement shall not be assigned by either party without the express written consent of the other party.
2. Licensee agrees that the Records remain the sole property of OSS, which retains all ownership rights except as provided in this agreement. The agreement provides only that Licensee has a license to use the Records in the normal course of its business, subject to paragraph C1.

### **D. DISCLAIMER OF WARRANTY**

1. OSS makes no representation that data provided in response to a customer order are appropriate or available for use in other locations, and access to them in territories where their content are illegal is prohibited. Those who choose to access this data do so of their own initiative and are solely responsible for compliance with applicable local laws. Any claims relating to, and the use of, this data are governed by the laws of the State of Minnesota.
2. Under no circumstance shall OSS be held liable for any direct, indirect, special, incidental or consequential damages, including, but not limited to, loss of data or profit, arising out of the use, or the inability to use, this data, even if this office has been advised of the possibility of such damages.
3. OSS shall under no circumstances be liable for any actions taken or omissions made from reliance on the data contained herein from whatever source or any other consequences from any such reliance.
4. OSS provides these records "as is" and they are derived from information residing on the OSS database at the time the inquiry was executed. OSS makes no warranty or representation regarding the accuracy of the information provided. OSS does not certify the authenticity of information provided by third parties.
5. While all attempts are made to ensure the correctness and suitability of information under the control of OSS and to correct any errors brought to the attention of OSS, no representation or guarantee can be made as to the correctness or suitability of that information or any linked information presented, referenced, or implied.
6. Pursuant to Minnesota Statutes, section 336.9-531, "the state, the secretary of state, counties, county recorders, and their employees and agents are immune from liability that occurs as a result of errors in or omissions from information provided from the central filing system."

7. This information cannot be presented by a User as the "Official" Records of OSS. Only OSS may present this information as "Official". Records may state that they were obtained from the computerized files of OSS. Information presented on the Site is collected, maintained, and provided for the convenience of the reader.

## **E. GENERAL PROVISIONS**

1. Each party acknowledges that it has read this agreement and agrees to be bound by it and that this agreement, including Addendum A, is the complete and exclusive statement of the agreement between the parties and superseded all prior proposals, understandings and all other agreements, both oral and written, between the parties. This agreement may not be altered or modified except by written agreement properly executed.
2. The dates by which OSS is required to make performance under this license shall be postponed automatically to the extent that OSS is prevented from meeting them by causes beyond its reasonable control.
3. This agreement shall be governed by and subject to the laws of the State of Minnesota.
4. If any provision of this agreement is found to be invalid under applicable law, it shall be deemed omitted without any effect on the remaining provisions.
5. The waiver or failure of either party to exercise in any respect any right provided for in this agreement shall not be deemed a waiver of any further right under this agreement.
6. Licensee shall provide one of the following to OSS for purposes of Minnesota Statute, Section 270C.65:
  - Minnesota Tax Identification Number: \_\_\_\_\_
  - Federal Tax Identification Number: \_\_\_\_\_
  - If you are an individual, provide your Social Security Number: \_\_\_\_\_

## **F. TERMINATION**

1. Either party may terminate this agreement by providing written notice to the other, sent by any means, which documents delivery. Termination shall occur on the date stated in the notice.

## **G. NOTICES**

Any notices given under this agreement must be in writing and are sufficient if sent by certified mail, return receipt requested, to the parties at the following address or any other address designated by either party in writing.

OSS:

Office of the Minnesota Secretary of State  
Attn. Fiscal Services  
First National Bank Building  
332 Minnesota Street, Suite N201  
Saint Paul, MN 55101

If you have any questions, please contact the Business Services Helpdesk at:

Phone: 651-296-2803 (Metro Area); 1-877-551-6767 (toll-free); or Minnesota Relay Service: 711  
Email: business.services@state.mn.us;  
Fax: 651-297-7067.

LICENSEE:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Name of Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

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IN WITNESS WHEREOF, the undersigned sign this license agreement.

LICENSEE

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

OSS and on behalf of the COMMISSIONER OF ADMINISTRATION-STATE OF MINNESOTA

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## ADDENDUM A

The following are the Public Records maintained on computer by the Minnesota Secretary of State and included in the attached Agreement:

1. Assumed Names
2. Business Corporation (Domestic)
3. Business Corporation (Foreign)
4. Cooperative (Domestic)
5. Cooperative (Foreign)
6. Cooperative Association
7. Limited Liability Company (Domestic)
8. Limited Liability Company (Foreign)
9. Limited Liability Partnership (Domestic)
10. Limited Liability Partnership (Foreign)
11. Limited Partnership (Domestic)
12. Limited Partnership (Foreign)
13. Name Reservation
14. Nonprofit Corporation (Domestic)
15. Nonprofit Corporation (Foreign)
16. Trademarks