

# Office of the Minnesota Secretary of State

## MBLS Business Services Bulk Data Request at No Charge



I hereby request a copy of the MBLS Database, which includes the Office of the Secretary of State's database of business filings in the form and format as described in the Business Bulk Data Implementation Guide, which is available at [www.sos.mn.gov](http://www.sos.mn.gov). From the Business & Liens web page scroll to the section for Business & Liens Data. The Business Bulk Data Implementation Guide can be found on the Business Data Available web page.

I certify that I am a member of the news media, a journalist, a researcher or have a non-commercial use for this data. I understand that there is no charge to me for this data under these circumstances.

I agree that I will not sell or publish the entirety of, or any substantial portion of, the database.

Pursuant to Minnesota Statutes, section 5.15, clause (a), I understand that this statement is subject to section 609.48.

The information on this form is requested from you for the purpose of fulfilling your request and for the purpose of certifying your eligibility to receive the data at no charge and will be seen by staff of the Office of the Secretary of State who fulfill these requests and provide access to the database. While you are not required to provide this data, failure to provide your name, signature, the date you signed this certification and at least one method of contacting you, will result in our inability to provide you the database at no charge.

The following provisions of the Terms and Conditions of use listed at [Minnesota Secretary Of State - Web Site Terms and Conditions of Use](#) do not apply to journalists, researchers, members of the media and persons with non-commercial uses: Paragraphs B.4;B.11;C.3; Section F; and Section G.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address for Download: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Instructions

This Data Request is a means for requesting a set of records provided for bulk orders.

A Business Bulk Data Implementation Guide will be provided with your bulk order; however, if you would like to review the implementation guide prior to placing your order, please go to [www.sos.mn.gov](http://www.sos.mn.gov). From the Business & Liens web page scroll to the section for Business & Liens Data. The Business Bulk Data Implementation Guide can be found on the Business Data Available web page.

Business bulk data will consist of these main record types: master data, filing data, and filing party and address data. The same file and record formats are used for all bulk orders created monthly.

The data is provided as a comma separated value (CSV) file. The file is delivered as a compressed (zip) file.

Data is provided in bulk as a one-time set of records.

The Bulk Business Data File is created at the beginning of each month. The name of the data file contains the date the file was created.

You may submit your request by email to [business.services@state.mn.us](mailto:business.services@state.mn.us) or on paper.

**If you submit on paper, please mail to:**

Minnesota Secretary of State - Business Services

First National Bank Building

332 Minnesota Street, Suite N201

St Paul, MN 55101

(Staffed 8:00 - 4:00, Monday - Friday, excluding holidays)

Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767

All of the information on this form is public. If contact information is not included, we cannot process and complete your order. This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/voice. For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance or political opinions or affiliations in employment or the provision of service.