

# 2021 HOSPITAL DISTRICTS ELECTIONS CALENDAR

## NOTES ON THE CALENDAR

*Updated 1/28/2021*

This calendar lists important election dates related to the 2021 Election Cycle. Date entries include citations to Minnesota Statutes or Minnesota Rules. Minnesota Statutes and Rules are available online at the [Office of the Revisor of Statutes](https://www.revisor.mn.gov) webpage (https://www.revisor.mn.gov). In all matters, Minnesota Election Law is the final authority, not this calendar. Changes to Minnesota Election Law enacted by the Minnesota State Legislature in 2021 may alter dates or other information on this calendar. For the most current version of this document please check the [Secretary of State's Election Calendar](https://www.sos.state.mn.us/election-administration-campaigns/election-administration/election-calendars/) webpage (https://www.sos.state.mn.us/election-administration-campaigns/election-administration/election-calendars/).

This calendar is not intended to provide legal advice and should not be used as a substitute for legal guidance. Readers should consult with an attorney for advice concerning specific situations.

### **Geographic Definitions:**

- Metro Towns (M.S. 200.02, subd. 24): Towns located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright Counties.
- Metropolitan area (M.S. 473.121, subd. 2): The area over which the Metropolitan Council has jurisdiction, including only the counties of Anoka, Carver, Dakota excluding the cities of Northfield and Cannon Falls; Hennepin excluding the cities of Hanover and Rockford; Ramsey; Scott excluding the city of New Prague; and Washington.

### **Calculation of Dates:**

Dates on the 2021 Minnesota Election Calendars are calculated in the following manner, pursuant to M.S. 331A.08, subds. 1-2; 645.13-.15; and .151: When counting the number of days before an election or other event, the day before the event is the first day counted. When counting the number of days after an election or other event, the day after the event is the first day counted. When the last day falls on a weekend or legal holiday, that day is usually omitted from the computation.

**Note:** When Minnesota Election Law requires that a jurisdiction's administrative action be taken on or before a date that falls on a weekend, this calendar usually uses the previous Friday date to ensure timely action.

### **Relevant law on the calculation of dates:**

- 645.13 Time; publication for successive weeks.  
When the term "successive weeks" is used in any law providing for the publishing of notices, the word "weeks" shall be construed as calendar weeks. The publication upon any day of such weeks shall be sufficient publication for that week, but at least five days shall elapse

between each publication. At least the number of weeks specified in "successive weeks" shall elapse between the first publication and the day for the happening of the event for which the publication is made.

- 645.15 Computation of time.

Where the performance or doing of any act, duty, matter, payment, or thing is ordered or directed, and the period of time or duration for the performance or doing thereof is prescribed and fixed by law, the time, except as otherwise provided in sections 645.13 and 645.14, shall be computed so as to exclude the first and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, that day shall be omitted from the computation.

- 645.151 Timely delivery or filing.

When an application, payment, return, claim, statement or other document is to be delivered to or filed with a department, agency or instrumentality of this state or of a political subdivision on or before a prescribed date and the prescribed date falls on a Saturday, Sunday or legal holiday, it is timely delivered or filed if it is delivered or filed on the next succeeding day which is not a Saturday, Sunday or legal holiday.

- 331A.08 Computation of time.

Subd. 1. Time for publication. The time for publication of public notices shall be computed to exclude the first day of publication and include the day on which the act or event, of which notice is given, is to happen or which completes the full period required for publication.

Subd. 2. Time for act or proceeding. The time within which an act is to be done or proceeding had or taken, as prescribed by the rules of procedure, shall be computed by excluding the first day and including the last. If the last day is Sunday or a legal holiday the party shall have the next secular day in which to do the act or take the proceeding.

### **Special Elections Uniform Election Dates**

- There are now only 5 uniform election dates on which counties, cities, towns and school districts may hold special elections. These dates fall within the months of February, April, May, August and November. Towns with March general elections may hold special elections for vacancies or questions on the March election date as well.
- Timelines for items such as candidate filing notices, candidate filing periods, canvass board meetings and contest/recount periods have been excluded from the February, April and May uniform election dates because there are too many variables; jurisdiction holding the special election, the type of special election and if the election "standalone" or held "in conjunction" with another jurisdiction.
- Timelines that are universal to all jurisdictions, standalone or those held in conjunction and types of special elections are included.

## 2021 HOSPITAL DISTRICTS ELECTIONS CALENDAR

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 26, 2020 Thursday	November 26, 2020 Thursday	<b>Thanksgiving Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
November 27, 2020 Friday	November 27, 2020 Friday	<b>Day After Thanksgiving Holiday:</b> Political subdivisions have the option of determining whether Friday after Thanksgiving Day shall be a holiday. Where it is determined that day after Thanksgiving is not a holiday, public business may be conducted.	645.44, subd. 5	Holiday	Holiday
December 25, 2020 Friday	December 25, 2020 Friday	<b>Christmas Day Holiday.</b> No public business shall be transacted, except in cases of necessity. <i>M.S. 645.44, subd.5</i>	645.44, subd. 5	Holiday	Holiday
December 31, 2020 Thursday	December 31, 2020 Thursday	<b>Hospital District:</b> Last day for <u>cities/towns and counties</u> (unorganized territory) to <i>designate</i> by ordinance or resolution a polling place for each election precinct for the following calendar year. Suggestion: To include designated mail ballot precincts' election day polling place - by December 31 of <u>each</u> year.	204B.16, subd. 1	Hospital District	Polling Place
January 01, 2021 Friday	January 01, 2021 Friday	<b>New Year's Day Holiday.</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
January 01, 2021 Friday	December 31, 2021 Friday	<b>Hospital District:</b> Candidate or committee <b><i>Initial Campaign Financial Report</i></b> due with 14 days of raising or spending more than \$750 for a <i>new</i> candidate or ballot question campaign <i>anytime</i> within the calendar year. M.S. 211A.02 identified financial reports are required to be submitted until the Final Report is filed for <i>that</i> candidate or ballot question campaign.	211A.02, subd. 1(a)	Hospital District	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 01, 2021 Friday	December 31, 2021 Friday	<b>Hospital District:</b> Filing officers who receive <i>financial reports</i> as per M.S. 211A.02 must post them on their public <i>websites</i> (if one is maintained) within 30 days of receipt of report. Officer must provide link to that webpage to CAMPAIGN FINANCE BOARD. Does not apply to cities or towns with fewer than 400 registered voters as of January 1 of the year of the election. Reports are kept on website for 4 years.	211A.02, subd. 6	Hospital District	Filing
January 04, 2021 Monday	January 04, 2021 Monday	<b>Hospital District:</b> Terms begin for those elected at the November 2020 general elections - first Monday in January following the election.	MN Const. Art. VII, Sec. 7; 103C.315; subd. 2; 123B.09, subd. 1; 204D.02, subd. 2; 205.07, subd. 1a; 205A.046; 367.03, subd. 4; 412.02, subd. 2; 447.32, subd. 1	Hospital District	After the Election
January 05, 2021 Tuesday	January 05, 2021 Tuesday	<b>Legislature:</b> Legislative Session Reconvenes.	Minn. Const. Article IV; 3.011	Legislature	Legislature
January 15, 2021 Friday	January 15, 2021 Friday	<b>Legislature:</b> OSS provides to the chair and ranking minority members of the legislative committees with jurisdiction over elections a statistical report related to Absentee Ballot voting in the most recent State Elections Cycle - by January 15 of every odd-numbered year.	203B.28	Legislature	Absentee Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 18, 2021 Monday	January 18, 2021 Monday	<b>Martin Luther King Jr. Day Holiday</b> - No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
February 01, 2021 Monday	February 01, 2021 Monday	<b>Hospital Districts:</b> Annual Campaign Finance Reports due if a final report has not been submitted - by January 31 of each year.	211A.02, subd. 1	Hospital District	Filing
February 15, 2021 Monday	February 15, 2021 Monday	<b>Presidents' Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
March 09, 2021 Tuesday	March 09, 2021 Tuesday	<b>MARCH TOWNSHIP ELECTION DAY: Legislature: Between 6:00-8:00 p.m.:</b> No special taxing district, school board, county board, or town board meeting ( <i>an</i> election); no state college and university events ( <i>an</i> election); no public school sponsored events ( <i>regular</i> election) <b><i>IF</i></b> located within the boundaries of any town having election on this date.	204C.03	Legislature	Election Day
March 09, 2021 Tuesday	March 09, 2021 Tuesday	<b>MARCH TOWNSHIP ELECTION DAY:</b> Hospital District: Between 6:00-8:00 p.m.: No special taxing district, school board, county board, or town board meeting ( <i>an</i> election); no state college and university events ( <i>an</i> election); no public school sponsored events ( <i>regular</i> election) <b><i>IF</i></b> located within the boundaries of any town having election on this date.	204C.03	Hospital District	Election Day
May 17, 2021 Monday	May 17, 2021 Monday	<b>Legislature:</b> Last day for 2021 Legislature to meet in regular session - first Monday following the 3rd Saturday in May of any year.	Minn. Const. Article IV, Section 12	Legislature	Legislature

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
May 28, 2021 Friday	May 28, 2021 Friday	<b>Hospital District:</b> Last day to provide written notice of <b><i>Odd-Year Primary Election Date</i></b> primary, special primary or special election to county (if notice is not provided earlier than this date). Last day to provide notice of special election <i>cancellation</i> . Last day for auditor to notify OSS of elections by either confirming the jurisdiction's profile reflects primary-possible or scheduling special election in SVRS – at least 74 days before election.	205.10, subd. 6; 205.16, subds. 4 & 5; 205A.05, subd. 3; 205A.07, subds. 3 & 3b; 447.32, subd. 3	Hospital District	Notice
May 31, 2021 Monday	May 31, 2021 Monday	<b>Memorial Day Holiday:</b> No public business shall be transacted except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
July 05, 2021 Monday	July 05, 2021 Monday	<b>Independence Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 10, 2021 Tuesday	August 10, 2021 Tuesday	<b>ODD-YEAR PRIMARY ELECTION DATE: Hospital District:</b> The second Tuesday in August is either a state primary elections date in even-years or a primary elections date for local jurisdictions with odd-year elections. Second Tuesday in August (State or Local Jurisdiction Primary Date) is now 1 of only 5 uniform special election dates in a calendar year.	123A.48, subd. 14; 200.02, subd. 4(2); 204D.03, subds. 1 & 3; 204D.21, subds. 1 & 2; 204D.28, subds. 5(b) & 7; 204D.29, subd. 2; 205.065, subd. 1; 205.07, subd. 3; 205.10, subd. 3a; 205A.03, subd. 2; 205A.05, subd. 1a; 375.101, subd. 1; 410.10, subd. 1; 447.32, subd. 2	Hospital District	Election Day

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 10, 2021 Tuesday	August 10, 2021 Tuesday	<b>ODD-YEAR PRIMARY ELECTION DATE: Hospital District: Between 6:00-8:00 p.m.</b> No special taxing district, governing body, school board, county board of commissioners, city council or town board shall conduct a meeting if a primary election is being held within its boundaries. Except for regularly scheduled classes, no Minnesota state college or university shall schedule an event. Except for regularly scheduled classes, a public elementary or secondary school may not schedule a school sponsored event - between 6-8 p.m. if a regularly scheduled primary election is being held within its boundaries.	204C.03, subd. 1, 2 & 3	Hospital District	Election Day
August 20, 2021 Friday	August 20, 2021 Friday	<b>Hospital District:</b> Last day to provide written notice of <u><b>Odd-Year General Election Date</b></u> general election, special primary or special election to county (if notice is not provided earlier than this date). Last day to provide notice of special election <i>cancellation</i> . Last day for auditor to notify OSS of elections by confirming the jurisdiction's SVRS profile as having even-year general elections and enter regular and special election offices/candidates and special election questions in ERS – at least 74 days before election.	205.10, subd. 6; 205.16, subds. 4 & 5; 205A.05, subd. 3; 205A.07, subds. 3 & 3b; 447.32, subd. 3	Hospital District	Notice
September 06, 2021 Monday	September 06, 2021 Monday	<b>Labor Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
October 11, 2021 Monday	October 11, 2021 Monday	<b>Columbus Day Holiday:</b> Political subdivisions have the option of determining whether Columbus Day shall be a holiday on which no business shall be transacted. Where it is determined that Columbus Day is not a holiday, public business may be conducted. This day affects federal mail services.	645.44, subd. 5	Holiday	Holiday



Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 02, 2021 Tuesday	November 02, 2021 Tuesday	<b>ODD-YEAR GENERAL ELECTION DATE: Hospital District:</b> The first Tuesday after the first Monday in November is either the state general election date in even-years or the general election date for local jurisdictions in odd-years. The November General Election date is now 1 of only 5 uniform special election dates in a calendar year.	Minn. Const. Art. VII, Sec. 7; 103C.305, subds. 1 & 6; 123A.48, subd. 14; 123B.09, subd. 5b; 126C.17, subd. 9(a); 200.02, subd. 4(2); 204D.03, subd. 2; 204D.19, subd. 1; 204D.28, subd. 4(b); 205.10, subd. 3a; 205.07, subds. 1 & 3; 205.075, subd. 2; 205A.04, subd. 1; 205A.05, subd. 1a; 375.101, subd. 1; 410.10, subd. 1; 447.32, subds. 2 & 4	Hospital District	Election Day

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 02, 2021 Tuesday	November 02, 2021 Tuesday	<b>ODD-YEAR GENERAL ELECTION DATE: Hospital District: Between 6:00-8:00 p.m.</b> No special taxing district, governing body, school board, county board of commissioners, city council or town board shall conduct a meeting if an election is being held within its boundaries. Except for regularly scheduled classes, no Minnesota state college or university shall schedule an event. Except for regularly scheduled classes, a public elementary or secondary school may not schedule a school sponsored event - between 6-8 p.m. if a regularly scheduled election is being held within its boundaries.	204C.03, subd. 1, 2 & 3	Hospital District	Election Day
November 11, 2021 Thursday	November 11, 2021 Thursday	<b>Veterans Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
November 25, 2021 Thursday	November 25, 2021 Thursday	<b>Thanksgiving Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
November 26, 2021 Friday	November 26, 2021 Friday	<b>Day After Thanksgiving Holiday:</b> Political subdivisions have the option of determining whether Friday after Thanksgiving Day shall be a holiday. Where it is determined that day after Thanksgiving is <i>not</i> a holiday, public business may be conducted.	645.44, subd. 5	Holiday	Holiday
December 01, 2021 Wednesday	December 01, 2021 Wednesday	<b>Hospital District:</b> Last day for cities, towns or counties (unorganized territories) to adopt a change of an election precinct boundary - no later than December 1 in the year prior to the year of the state general election.	204B.14, subd. 4	Hospital District	Boundaries
December 24, 2021 Friday	December 24, 2021 Friday	<b>Christmas Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
December 31, 2021 Friday	December 31, 2021 Friday	<b>Hospital District:</b> Last day for OSS to provide, by electronic means, the <i>formats</i> of absentee ballot <u>application forms</u> - by January 1 of each even-numbered year.	203B.04, subd. 1	Hospital District	Absentee Ballot
December 31, 2021 Friday	December 31, 2021 Friday	<b>Hospital District:</b> Last day for <i>cities/towns and counties (unorganized territory)</i> to designate by ordinance or resolution a polling place for each election precinct for the following calendar year. Suggestion: To include designated mail ballot precincts' election day polling place - by December 31 of each year.	204B.16, subd. 1	Hospital District	Polling Place
December 31, 2021 Friday	December 31, 2021 Friday	<b>New Year's Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>M.S. 645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
January 01, 2022 Saturday	December 31, 2022 Saturday	<b>Hospital District:</b> Candidate or committee <b><i>Initial Campaign Financial Report</i></b> due with 14 days of raising or spending more than \$750 for a <i>new</i> candidate or ballot question campaign <i>anytime</i> within the calendar year. M.S. 211A.02 identified financial reports are required to be submitted until the Final Report is filed for <i>that</i> candidate or ballot question campaign.	211A.02, subd. 1(a)	Hospital District	Filing
January 01, 2022 Saturday	December 31, 2022 Saturday	<b>Hospital District:</b> Filing officers who receive <i>financial reports</i> as per M.S. 211A.02 must post them on their public <i>websites</i> (if one is maintained) within 30 days of receipt of report. Officer must provide link to that webpage to CAMPAIGN FINANCE BOARD. Does not apply to cities or towns with fewer than 400 registered voters as of January 1 of the year of the election. Reports are kept on website for 4 years.	211A.02, subd. 6	Hospital District	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 12, 2022 Wednesday	January 12, 2022 Wednesday	<b>Hospital District:</b> Last day for party county or legislative district chair to issue call for the precinct caucus and deliver same information to the municipal clerk and county auditor - at least 20 days before the precinct caucus meetings.	202A.14, subds. 2 & 3	Hospital District	Precinct Caucus Meetings
January 17, 2022 Monday	January 17, 2022 Monday	<b>Martin Luther King Jr. Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
January 21, 2022 Friday	January 21, 2022 Friday	<b>Hospital District:</b> County election offices make political party precinct caucus meetings information available. This is done with a <i>precinct caucus finder</i> found on the OSS website. <u>Suggested</u> that a county office keep "back up" copies (paper, electronic) of their county's information in the event of internet access problems, etc. - at least 10 days before precinct caucus meetings.	202A.14, subd. 3	Hospital District	Precinct Caucus Meetings
January 26, 2022 Wednesday	January 26, 2022 Wednesday	<b>Hospital District:</b> Last day for party county or legislative district chair to give published notice of the holding of precinct caucus meetings. To include place, date, and time - at least 6 days' published notice.	202A.14, subd. 3	Hospital District	Precinct Caucus Meetings
January 31, 2022 Monday	January 31, 2022 Monday	<b>Hospital Districts:</b> Annual Campaign Finance Reports due if a final report has not been submitted - by January 31 of each year.	211A.02, subd. 1	Hospital District	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
February 01, 2022 Tuesday	February 01, 2022 Tuesday	<b>PRECINCT CAUCUS MEETINGS: Hospital District: First Tuesday in February UNLESS PRESIDENTIAL NOMINATION PRIMARY YEAR - Then 1 week before Presidential Nomination Primary Election Date.</b> In every state general election year, beginning at 7 p.m., there shall be held for every election precinct a party caucus. If the chairs of 2 largest major political parties do not jointly submit another date, they are held the first Tuesday in February in a year when no presidential nomination primary is required. Preference ballot for Office of Governor is distributed and results are reported to OSS. OSS promptly reports results (website).	202A.14, subd. 1; 202A.18, subd. 2a; 202A.20, subd. 2	Hospital District	Precinct Caucus Meetings
February 01, 2022 Tuesday	February 01, 2022 Tuesday	<b>PRECINCT CAUCUS MEETINGS: Hospital District: First Tuesday in February UNLESS PRESIDENTIAL NOMINATION PRIMARY YEAR - Then 1 week before Presidential Nomination Primary Election Date.</b> No special taxing district (M.S. 275.066) governing body, school board, county board of commissioners, township board or city council meetings after 6 p.m. on the day of a major political party precinct caucus. No University of Minnesota events after 6 p.m. unless Regents provide permission. No Minnesota state college or university events after 6 p.m. unless Trustees provide permission. No public elementary or secondary school sponsored event after 6 p.m. No state agency, board, commission, department or committee meetings after 6 p.m.	202A.19, subds. 1, 3, 5 & 6	Hospital District	Precinct Caucus Meetings
February 21, 2022 Monday	February 21, 2022 Monday	<b>Presidents' Day Holiday:</b> No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
<p>March 08, 2022 Tuesday</p>	<p>March 08, 2022 Tuesday</p>	<p><b>MARCH TOWNSHIP ELECTION DAY: Hospital District: Between 6:00-8:00 pm:</b> No special taxing district, school board, county board, or town board meeting (<i>an</i> election); no state college and university events (<i>an</i> election); no public school sponsored events (<i>regular</i> election) <b><i>IF</i></b> located within the boundaries of any town having election on this date.</p>	<p>204C.03</p>	<p>Hospital District</p>	<p>Election Day</p>