

2021 TOWNS WITH NOVEMBER ELECTIONS CALENDAR

NOTES ON THE CALENDAR

Updated 1/28/2021

This calendar lists important election dates related to the 2021 Election Cycle. Date entries include citations to Minnesota Statutes or Minnesota Rules. Minnesota Statutes and Rules are available online at the [Office of the Revisor of Statutes](https://www.revisor.mn.gov) webpage (https://www.revisor.mn.gov). In all matters, Minnesota Election Law is the final authority, not this calendar. Changes to Minnesota Election Law enacted by the Minnesota State Legislature in 2021 may alter dates or other information on this calendar. For the most current version of this document please check the [Secretary of State's Election Calendar](https://www.sos.state.mn.us/election-administration-campaigns/election-administration/election-calendars/) webpage (https://www.sos.state.mn.us/election-administration-campaigns/election-administration/election-calendars/).

This calendar is not intended to provide legal advice and should not be used as a substitute for legal guidance. Readers should consult with an attorney for advice concerning specific situations.

Geographic Definitions:

- Metro Towns (M.S. 200.02, subd. 24): Towns located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright Counties.
- Metropolitan area (M.S. 473.121, subd. 2): The area over which the Metropolitan Council has jurisdiction, including only the counties of Anoka, Carver, Dakota excluding the cities of Northfield and Cannon Falls; Hennepin excluding the cities of Hanover and Rockford; Ramsey; Scott excluding the city of New Prague; and Washington.

Calculation of Dates:

Dates on the 2021 Minnesota Election Calendars are calculated in the following manner, pursuant to M.S. 331A.08, subds. 1-2; 645.13-.15; and .151: When counting the number of days before an election or other event, the day before the event is the first day counted. When counting the number of days after an election or other event, the day after the event is the first day counted. When the last day falls on a weekend or legal holiday, that day is usually omitted from the computation.

Note: When Minnesota Election Law requires that a jurisdiction's administrative action be taken on or before a date that falls on a weekend, this calendar usually uses the previous Friday date to ensure timely action.

Relevant law on the calculation of dates:

- 645.13 Time; publication for successive weeks.
When the term "successive weeks" is used in any law providing for the publishing of notices, the word "weeks" shall be construed as calendar weeks. The publication upon any day of such weeks shall be sufficient publication for that week, but at least five days shall elapse

between each publication. At least the number of weeks specified in "successive weeks" shall elapse between the first publication and the day for the happening of the event for which the publication is made.

- 645.15 Computation of time.

Where the performance or doing of any act, duty, matter, payment, or thing is ordered or directed, and the period of time or duration for the performance or doing thereof is prescribed and fixed by law, the time, except as otherwise provided in sections 645.13 and 645.14, shall be computed so as to exclude the first and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, that day shall be omitted from the computation.

- 645.151 Timely delivery or filing.

When an application, payment, return, claim, statement or other document is to be delivered to or filed with a department, agency or instrumentality of this state or of a political subdivision on or before a prescribed date and the prescribed date falls on a Saturday, Sunday or legal holiday, it is timely delivered or filed if it is delivered or filed on the next succeeding day which is not a Saturday, Sunday or legal holiday.

- 331A.08 Computation of time.

Subd. 1. Time for publication. The time for publication of public notices shall be computed to exclude the first day of publication and include the day on which the act or event, of which notice is given, is to happen or which completes the full period required for publication.

Subd. 2. Time for act or proceeding. The time within which an act is to be done or proceeding had or taken, as prescribed by the rules of procedure, shall be computed by excluding the first day and including the last. If the last day is Sunday or a legal holiday the party shall have the next secular day in which to do the act or take the proceeding.

Special Elections Uniform Election Dates

- There are now only 5 uniform election dates on which counties, cities, towns and school districts may hold special elections. These dates fall within the months of February, April, May, August and November. Towns with March general elections may hold special elections for vacancies or questions on the March election date as well.
- Timelines for items such as candidate filing notices, candidate filing periods, canvass board meetings and contest/recount periods have been excluded from the February, April and May uniform election dates because there are too many variables; jurisdiction holding the special election, the type of special election and if the election "standalone" or held "in conjunction" with another jurisdiction.
- Timelines that are universal to all jurisdictions, standalone or those held in conjunction and types of special elections are included.

2021 TOWNS WITH NOVEMBER ELECTIONS CALENDAR

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 03, 2020 Tuesday	November 03, 2020 Tuesday	2020 STATE GENERAL ELECTION DAY - Town with November Elections: The 1st Tuesday after the 1st Monday in November.	123B.09, subd. 5b; 126C.17, subd. 9; 205.07, subd. 1; 205.075, subd. 2; 205.10, subd. 3a; 205A.04, subd. 1	Town with November Elections	Election Day
November 26, 2020 Thursday	November 26, 2020 Thursday	Thanksgiving Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
November 27, 2020 Friday	November 27, 2020 Friday	Day After Thanksgiving Holiday: Political subdivisions have the option of determining whether Friday after Thanksgiving Day shall be a holiday. Where it is determined that day after Thanksgiving is not a holiday, public business may be conducted.	645.44, subd. 5	Holiday	Holiday
December 15, 2020 Tuesday	January 12, 2021 Tuesday	Town with November Elections: Time period for county or municipal delegate AB election administrator to send notice of Absentee Ballot rejection if the voter has not otherwise voted in the <i>November 2020 elections</i> - 6-10 weeks after election.	203B.121, subd. 2(d)	Town with November Elections	Absentee Ballot
December 25, 2020 Friday	December 25, 2020 Friday	Christmas Day Holiday. No public business shall be transacted, except in cases of necessity. <i>M.S. 645.44, subd.5</i>	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
December 31, 2020 Thursday	December 31, 2020 Thursday	Town with November Elections: Counties need to run and store <u>jurisdiction voter registration numbers</u> report for decision if city or town has fewer than 400 registered voters to be exempt from webpage display of candidate financial statements - As of January 1 of the year in which the election is to be held.	211A.02, subd. 6(c)	Town with November Elections	Administrative
December 31, 2020 Thursday	December 31, 2020 Thursday	Town with November Elections: Last day for <u>cities/towns and counties</u> (unorganized territory) to <i>designate</i> by ordinance or resolution <u>a</u> polling place for each election precinct for the following calendar year. Suggestion: To include designated mail ballot precincts' election day polling place - by December 31 of <u>each</u> year.	204B.16, subd. 1	Town with November Elections	Polling Place
January 01, 2021 Friday	January 01, 2021 Friday	New Year's Day Holiday. No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
January 01, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Candidate or committee <i>Initial Campaign Financial Report</i> due with 14 days of raising or spending more than \$750 for a <i>new</i> candidate or ballot question campaign <i>anytime</i> within the calendar year. M.S. 211A.02 identified financial reports are required to be submitted until the Final Report is filed for <i>that</i> candidate or ballot question campaign.	211A.02, subd. 1(a)	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 01, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Filing officers who receive <i>financial reports</i> as per M.S. 211A.02 must post them on their public <i>websites</i> (if one is maintained) within 30 days of receipt of report. Officer must provide link to that webpage to CAMPAIGN FINANCE BOARD. Does not apply to cities or towns with fewer than 400 registered voters as of January 1 of the year of the election. Reports are kept on website for 4 years.	211A.02, subd. 6	Town with November Elections	Filing
January 01, 2021 Friday	December 31, 2021 Friday	Town with November Elections: The OSS shall conduct conferences with the county auditors, municipal clerks, and school district clerks to instruct them on the procedures for redistricting of election districts and establishment of election precincts - in the year ending in one.	204B.16, subd. 1	Town with November Elections	Boundaries
January 04, 2021 Monday	January 04, 2021 Monday	Town with November Elections: Terms begin for those elected at the November 2020 general elections - first Monday in January following the election.	MN Const. Art. VII, Sec. 7; 103C.315; subd. 2; 123B.09, subd. 1; 204D.02, subd. 2; 205.07, subd. 1a; 205A.046; 367.03, subd. 4; 412.02, subd. 2; 447.32, subd. 1	Town with November Elections	After the Election

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 04, 2021 Monday	January 04, 2021 Monday	Town with November Elections: <u>Newly</u> elected or appointed municipal and school district election <u>clerks</u> must successfully complete an initial election administration training course and must remain <i>certified</i> to administer <i>any</i> municipal or school district election. Certification of local election clerks is managed by and documented with the <u>county auditor</u> .	204B.25, subd. 4; 204B.27, subd. 10; 8240.0200, subps. 2 & 3; 8240.2700, subp. 1; 8240.2800, subp. 1	Town with November Elections	Administrative
January 05, 2021 Tuesday	January 05, 2021 Tuesday	Legislature: Legislative Session Reconvenes.	Minn. Const. Article IV; 3.011	Legislature	Legislature
January 12, 2021 Tuesday	January 12, 2021 Tuesday	Town with November Elections: Annual List Maintenance (ALM). After the close of the calendar year, the OSS shall determine if any registrants have not voted during the <i>preceding</i> four years. Those records will be changed to the status of "inactive." The OSS prepares a report to the county auditor containing the names of all registrants whose status was changed to "inactive."	201.171	Town with November Elections	Voter Registration
January 15, 2021 Friday	January 15, 2021 Friday	Legislature: OSS provides to the chair and ranking minority members of the legislative committees with jurisdiction over elections a statistical report related to Absentee Ballot voting in the most recent State Elections Cycle - by January 15 of every odd-numbered year.	203B.28	Legislature	Absentee Ballot
January 18, 2021 Monday	January 18, 2021 Monday	Martin Luther King Jr. Day Holiday - No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
February 01, 2021 Monday	February 01, 2021 Monday	Town with November Elections: Annual Campaign Finance Reports due if a final report has not been submitted - by January 31 of each year.	211A.02, subd. 1	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
February 15, 2021 Monday	February 15, 2021 Monday	Presidents' Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
February 22, 2021 Monday	April 30, 2021 Friday	Town with November Elections: "Usual" time period when OSS staff complete M.S. 206.895 required monitor and evaluation of election procedures in precincts that were subject of postelection audit. Precincts were chosen by lot at State Canvass meeting in November. Make sure all sealed ballots, Absentee Ballot materials, summary statements, polling place paperwork, results, completed forms, etc. are easily accessible for this session. MOST LIKELY WILL BE VIRTUAL MEETING IN 2021 DUE TO PANDEMIC.	206.895	Town with November Elections	Post Election Review
March 01, 2021 Monday	March 01, 2021 Monday	Town with November Elections: Last day for chairs of the two largest major political parties to jointly submit to OSS, the date for precinct caucuses in the next even-year. It must not be the March Town election date - no later than March 1 of each odd- numbered year.	202A.14, subd. 1(b)(1); 205.075, subd. 1	Town with November Elections	Precinct Caucus Meetings
March 09, 2021 Tuesday	March 09, 2021 Tuesday	MARCH TOWNSHIP ELECTION DAY: Legislature: Between 6:00-8:00 p.m.: No special taxing district, school board, county board, or town board meeting (<i>an</i> election); no state college and university events (<i>an</i> election); no public school sponsored events (<i>regular</i> election) <i>IF located</i> within the boundaries of any town having election on this date.	204C.03	Legislature	Election Day

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
April 01, 2021 Thursday	April 01, 2021 Thursday	Town with November Elections: Last day for municipality to withdraw from participating in a <i>combined</i> polling place by filing a resolution of withdrawal with the county auditor - no later than April 1 of any year other than the year before presidential nomination primary is scheduled (by October 1 year before PNP).	204B.14, subd. 2(b)	Town with November Elections	Polling Place
April 30, 2021 Friday	April 30, 2021 Friday	Town with November Elections: Last day for counties and municipalities to submit to OSS notifications of any changes to their <u>existing</u> <i>electronic voting system and/or counter center plans</i> . OSS shall notify of sufficiency or insufficiency of plan within 20 days of receipt - <i>before</i> May 1 of each subsequent general election year.	206.82, subd. 2	Town with November Elections	Equipment
April 30, 2021 Friday	April 30, 2021 Friday	Town with November Elections: Last day for OSS to supply <i>example</i> primary and general ballots to counties. The counties shall distribute copies of the example ballots to municipalities and school districts holding their general elections that year. The official ballot must conform in all respects to the <i>example</i> ballot - no later than May 1 of each year. (1st falls on a Saturday in 2021)	204D.09, subd. 1	Town with November Elections	Ballots
April 30, 2021 Friday	April 30, 2021 Friday	Town with November Elections: Counties need to print registration counts by precinct and precinct <i>splits</i> for ballot rotation programming for the year - as of <u>8:00 a.m. on May 1</u> of the election year. (1st falls on a Saturday in 2021)	206.61, subd. 5; 8220.0825, subp. 2	Town with November Elections	Ballots

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
April 30, 2021 Friday	April 30, 2021 Friday	Town with November Elections: Last day to establish combined polling places for "certain" separate municipal precincts for 2021 calendar year. Copy to be filed with county within 30 days after approval – no later than May 1 of non-presidential primary year. (No later than November 1 of the year previous to presidential primary). (1st falls on a Saturday in 2021)	204B.14, subd. 2(b)	Town with November Elections	Polling Place
May 04, 2021 Tuesday	May 04, 2021 Tuesday	Town with November Elections: Last day to designate location for <u>Odd-Year Primary Election Date</u> Absentee Ballot voting. Assistive voting device required for all Absentee Ballot voting locations - 14 weeks before election.	203B.081, subd. 2	Town with November Elections	Absentee Ballot
May 12, 2021 Wednesday	May 12, 2021 Wednesday	Town with November Elections: Last day to notify OSS of use of electronic rosters (e-pollbooks) for the first time in an <u>Odd-Year Primary Election Date</u> election. Precincts are to be identified. Valid for those precincts for subsequent elections until revoked. If precincts are added later, a new notification is required - at least 90 days before the <i>first</i> election.	201.225, subd. 6(a)	Town with November Elections	Equipment
May 17, 2021 Monday	May 17, 2021 Monday	Legislature: Last day for 2021 Legislature to meet in regular session - first Monday following the 3rd Saturday in May of any year.	Minn. Const. Article IV, Section 12	Legislature	Legislature

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
May 28, 2021 Friday	May 28, 2021 Friday	Town with November Elections: Last day to provide written notice of <u>Odd-Year Primary Election Date</u> primary, special primary or special election to county (if notice is not provided earlier than this date). Last day to provide notice of special election <i>cancellation</i> . Last day for auditor to notify OSS of elections by either confirming the jurisdiction's profile reflects primary-possible or scheduling special election in SVRS – at least 74 days before election.	205.10, subd. 6; 205.16, subds. 4 & 5; 205A.05, subd. 3; 205A.07, subds. 3 & 3b; 447.32, subd. 3	Town with November Elections	Notice
May 31, 2021 Monday	May 31, 2021 Monday	Memorial Day Holiday: No public business shall be transacted except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
June 01, 2021 Tuesday	June 01, 2021 Tuesday	Town with November Elections: Suggestion: Counties could print and archive registration counts by jurisdiction (especially by town), because it can help towns to determine if their standalone election is exempt from AVD requirement as per M.S. 206.57, subd. 5a(a) - by June 1 of each year.	206.57, subd. 5a	Town with November Elections	Election Day
June 01, 2021 Tuesday	June 01, 2021 Tuesday	Town with November Elections: Last day for city, town or county (unorganized territories) with an odd-year primary and/or a special election being held within their boundaries on the <u>Odd-Year Primary Election Date</u> to adopt election precinct <i>boundary</i> changes - at least 10 weeks before the date of the next election.	204B.14, subd. 4	Town with November Elections	Boundaries

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
June 01, 2021 Tuesday	June 01, 2021 Tuesday	Town with November Elections: If a municipality or county (unorganized territories) has chosen mail <i>balloting</i> for their elections, last day to provide notice (post) of mail balloting and the special mail procedure for <u>Odd-Year Primary Election Date</u> elections. If 1st mail ballot election, an <i>additional</i> notice must be given by a <i>different</i> method - at least 10 weeks prior to the election.	204B.45, subd. 2; 8210.3000, subp. 3	Town with November Elections	Mail Ballot
June 29, 2021 Tuesday	June 29, 2021 Tuesday	Town with November Elections: Last day for county to meet or otherwise communicate election procedures with local election officials of jurisdictions with <u>odd-year general elections</u> . County may require the head election judges of the jurisdiction to attend meeting - at least 18 weeks before general elections.	204B.28, subd. 1	Town with November Elections	Election Day
July 05, 2021 Monday	July 05, 2021 Monday	Independence Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
July 13, 2021 Tuesday	July 13, 2021 Tuesday	Town with November Elections: Last day to <u>publish</u> a notice of " <u>late filing</u> " period dates for cities <i>without</i> a primary, towns with November elections and school district's <i>without</i> a primary. Municipal clerk's office must be open from <u>1-5 p.m. on the last day of filing</u> - at least 2 weeks before the first day to file affidavits for <u>Odd-Year General Election Date</u> elections.	205.13, subds. 1a & 2; 205A.06, subds. 1a & 2	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
July 16, 2021 Friday	July 16, 2021 Friday	Town with November Elections: Last day to <u>post</u> a notice of " late filing " period dates for cities without a primary, towns with November elections and school district's without a primary. Municipal clerk's office must be open from <u>1-5 p.m. on the last day of filing</u> - at least 10 days before the first day to file affidavits for <u>Odd-Year General Election Date</u> elections.	205.13, subds. 1a & 2; 205A.06, subds. 1a & 2	Town with November Elections	Filing
July 27, 2021 Tuesday	July 27, 2021 Tuesday	Town with November Elections: Last day for municipalities and school districts to publish <i>1st</i> of 2 notices of primary and/or special elections being held on the <u>Odd-Year Primary Election Date</u> . Optional for 4th class cities and *non-metro towns – 2 weeks' published notice.	205.16, subd. 1; 205A.07, subd. 1	Town with November Elections	Notice
July 27, 2021 Tuesday	July 27, 2021 Tuesday	Town with November Elections: Last day to designate location for <u>Odd-Year General Election Date</u> Absentee Ballot voting. Assistive voting device required for all Absentee Ballot voting locations - 14 weeks before election.	203B.081, subd. 2	Town with November Elections	Absentee Ballot
July 27, 2021 Tuesday	August 10, 2021 Tuesday	Town with November Elections: Offices of cities without a primary, towns with November elections and school districts without a primary <u>filing period</u> - no more than 98 days nor less than 84 days before the <u>Odd-Year General Election Date</u> .	205.13, subd. 1a; 205A.06, subd. 1a	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
July 30, 2021 Friday	July 30, 2021 Friday	Town with November Elections: The OSS shall prepare and publish a volume containing all state general laws relating to elections. The AG shall provide annotations to the OSS for this volume. OSS provides enough copies so that each county auditor and municipal clerk will have at least 1 copy - on or before August 1 of every odd-numbers year. (1st falls on a Sunday in 2021)	204B.27, subd. 2	Town with November Elections	Election Day
August 04, 2021 Wednesday	August 04, 2021 Wednesday	Town with November Elections: Last day to notify OSS of use of electronic rosters (e-pollbooks) for the first time in an <u>Odd-Year General Election Date</u> election. Precincts are to be identified. Valid for those precincts for subsequent elections until revoked. If precincts are added later, a new notification is required - at least 90 days before the <i>first</i> election.	201.225, subd. 6(a)	Town with November Elections	Equipment
August 04, 2021 Wednesday	August 04, 2021 Wednesday	Town with November Elections: Last day for municipal governing body or county board to authorize mail balloting for <u>Odd-Year General Election Date</u> elections by resolution (revocation of resolution has same deadline) - no later than 90 days prior to the first election at which mail balloting will be used.	204B.16, subd. 3; 204B.45, subd. 1; 204B.46; 8210.3000, subp. 2	Town with November Elections	Mail Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 10, 2021 Tuesday	August 10, 2021 Tuesday	ODD-YEAR PRIMARY ELECTION DATE: Town with November Elections: The second Tuesday in August is either a state primary elections date in even-years or a primary elections date for local jurisdictions with odd-year elections. Second Tuesday in August (State or Local Jurisdiction Primary Date) is now 1 of only 5 uniform special election dates in a calendar year.	123A.48, subd. 14; 200.02, subd. 4(2); 204D.03, subds. 1 & 3; 204D.21, subds. 1 & 2; 204D.28, subds. 5(b) & 7; 204D.29, subd. 2; 205.065, subd. 1; 205.07, subd. 3; 205.10, subd. 3a; 205A.03, subd. 2; 205A.05, subd. 1a; 375.101, subd. 1; 410.10, subd. 1; 447.32, subd. 2	Town with November Elections	Election Day
August 10, 2021 Tuesday	August 10, 2021 Tuesday	ODD-YEAR PRIMARY ELECTION DATE: Town with November Elections: Between 6:00-8:00 p.m. No special taxing district, governing body, school board, county board of commissioners, city council or town board shall conduct a meeting if a primary election is being held within its boundaries. Except for regularly scheduled classes, no Minnesota state college or university shall schedule an event. Except for regularly scheduled classes, a public elementary or secondary school may not schedule a school sponsored event - between 6-8 p.m. if a regularly scheduled primary election is being held within its boundaries.	204C.03, subd. 1, 2 & 3	Town with November Elections	Election Day

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 10, 2021 Tuesday	August 10, 2021 Tuesday	Town with November Elections: <u>Last day of filing</u> for offices of cities without a primary, towns with November elections and school districts without a primary filing period . Municipal clerk's office <u>must be open from 1:00 - 5:00 p.m.</u> for filing on the last day of filing - less than 84 days before <u>Odd-Year General Election Date</u> .	205.13, subd. 1a; 205A.06, subd. 1a	Town with November Elections	Filing
August 12, 2021 Thursday	August 12, 2021 Thursday	Town with November Elections: Last day for candidates who filed during "late filing period" to withdraw affidavit for office to be elected without primary at <u>Odd-Year General Election Date</u> election - no later than two days after the last day for filing for the office.	205.13, subd. 6; 205A.06, subd. 5	Town with November Elections	Filing
August 12, 2021 Thursday	August 12, 2021 Thursday	Town with November Elections: <i>Suggestion:</i> Municipalities and school districts with " late filing period " transmit copies (because they include all the information needed) of affidavits of candidacy to counties or ballot vendors to begin production of <u>Odd-Year General Election Date</u> ballots if they haven't already. Inform counties or ballot vendors of any withdraws if an affidavit has already been sent.	Administrative	Town with November Elections	Administrative

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 17, 2021 Tuesday	August 17, 2021 Tuesday	Town with November Elections: Ballot layout begins (or is finalized) for the <u>Odd-Year General Election Date</u> elections. The official charged with the preparation and distribution of general ballots shall prepare instructions to the printer for rotation of the names of candidates and for layout of the ballot. The legal advisor of the ballot preparation official shall approve printer instructions. <i>Suggestion:</i> Before printing of the paper ballot takes place, all jurisdictions with items on the ballot review a proof of their ballots that include their ballot items and provide some sort of confirmation of accuracy.	204D.04	Town with November Elections	Ballots
August 20, 2021 Friday	August 20, 2021 Friday	Town with November Elections: Last day to provide written notice of <u>Odd-Year General Election Date</u> general election, special primary or special election to county (if notice is not provided earlier than this date). Last day to provide notice of special election <i>cancellation</i> . Last day for auditor to notify OSS of elections by confirming the jurisdiction's SVRS profile as having even-year general elections and enter regular and special election offices/candidates and special election questions in ERS – at least 74 days before election.	205.10, subd. 6; 205.16, subds. 4 & 5; 205A.05, subd. 3; 205A.07, subds. 3 & 3b; 447.32, subd. 3	Town with November Elections	Notice
August 24, 2021 Tuesday	August 24, 2021 Tuesday	Town with November Elections: Last day for city, town or county (unorganized territories) with an odd-year general and/or a special election being held within their boundaries on the <u>Odd-Year General Election Date</u> to adopt election precinct <i>boundary</i> changes - at least 10 weeks before the date of the next election.	204B.14, subd. 4	Town with November Elections	Boundaries

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
August 24, 2021 Tuesday	August 24, 2021 Tuesday	Town with November Elections: If a municipality or county (unorganized territories) has chosen mail <i>balloting</i> for their elections, last day to provide notice (post) of mail balloting and the special mail procedure for <u>Odd-Year General Election Date</u> elections. If 1st mail ballot election, an <i>additional</i> notice must be given by a <i>different</i> method - at least 10 weeks prior to the election.	204B.45, subd. 2; 8210.3000, subp. 3	Town with November Elections	Mail Ballot
September 03, 2021 Friday	September 03, 2021 Friday	Town with November Elections: Last day for <u>postsecondary institutions to submit to county</u> a written agreement that they will certify for use accurate updated <i>residential housing lists</i> under M.S. 135A.17. Agreement is effective for <i>all</i> subsequent elections held in <i>that</i> calendar year - no later than 60 days prior to the <u>Odd-Year General Election Date</u> elections.	135A.17; 201.061, subd. 3(a)(3)(i); 8200.5100, subp. 3	Town with November Elections	Voter Registration
September 03, 2021 Friday	September 03, 2021 Friday	Town with November Elections: Last day to send an <u>Odd-Year General Election Date</u> Absentee Ballot application to each person on the list of eligible voters who have applied to automatically receive an Absentee Ballot application. No need to send a 2nd application to those who turned in an Absentee Ballot application before odd-year primary election <i>cycle</i> – at least 60 days before the election. <i>M.S. 203B.04, subd. 5; 203B.06, subd. 1; M.R. 8210.0200, subp. 4</i>	203B.04, subd. 5; 203B.06, subd. 1; 8210.0200, subp. 4	Town with November Elections	Absentee Ballot
September 03, 2021 Friday	September 03, 2021 Friday	Town with November Elections: Last day for jurisdictions with <u>Odd-Year General Election Date</u> elections to disseminate information to the public about the use of a <i>new</i> voting system – at least 60 days prior to the election.	206.58, subd. 1	Town with November Elections	Equipment

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
September 06, 2021 Monday	September 06, 2021 Monday	Labor Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
September 16, 2021 Thursday	September 16, 2021 Thursday	Town with November Elections: Jurisdiction with <u>Odd-Year General Election Date</u> elections must appoint <i>absentee, mail and UOCAVA (county appoints UOCAVA board members) ballot board members</i> <u>by</u> the time they are to examine the voted ballot <i>return</i> envelopes and mark them "accepted" or "rejected" - before voted absentee, mail and UOCAVA ballots are returned.	203B.121, subd. 1; 203B.23, subd. 1; 204B.45, subd. 2; 204B.46	Town with November Elections	Absentee Ballot & Mail Ballot
September 17, 2021 Friday	September 17, 2021 Friday	Town with November Elections: Counties make master lists available for <u>Odd-Year General Election Date</u> Absentee Ballot voting. Suggestion: Even if SVRS is being used for Absentee Ballot voting, make sure to still have a paper copy of master list available in the event that internet access or power is not available. Absentee Ballot voting continues regardless of access to the SVRS database - at least 46 days before each election.	201.091, subd. 2	Town with November Elections	Voter Registration

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
September 17, 2021 Friday	October 19, 2021 Tuesday	Town with November Elections: <u>Odd-Year General Election Date</u> mail ballots shall be mailed by nonforwardable mail to all registered voters in mail ballot precincts identified for a city or town's general elections. If a mail ballot envelope is rejected at least 5 days before the election, the ballot in the envelope must be considered spoiled and the auditor or clerk shall provide the voter with a replacement ballot. Send NRMail Ballot notice to Challenged/See ID identified voters - Not more than 46 days nor later than 14 days before a regularly scheduled election.	204B.45, subd. 2	Town with November Elections	Mail Ballot
September 17, 2021 Friday	November 01, 2021 Monday	Town with November Elections: Period of time for Absentee Voting for <u>Odd-Year General Election Date</u> elections. Assistive voting device required for all Absentee Ballot voting locations - at least 46 days before election through day before election.	203B.04, subds. 1 & 2(a); 203B.081, subd. 2; 204B.35, subd. 4; 8250.0200; 8250.1810, subp. 1	Town with November Elections	Absentee Ballot
September 17, 2021 Friday	November 02, 2021 Tuesday	Town with November Elections: An agent returning another's Absentee Ballot or Mail Ballot must show ID with name and signature. <u>Odd-Year General Election Date</u> election administrators record agent's name/address, voter's name/address and has agent sign the log. An agent may deliver no more than three other voters' ballots in any election. Ballot packets returned by agents are to be reviewed for tampering.	203B.08, subd. 1; 8210.2200, subp. 3	Town with November Elections	Absentee Ballot & Mail Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
September 17, 2021 Friday	November 02, 2021 Tuesday	Town with a November Elections: All <u>Odd-Year General Election Date</u> elections administrators date, stamp or initial and record returned voted ballot envelopes (mark as received in SVRS) and place in secure location for ballot board review.	203B.08, subd. 3; 8210.2300; 8210.2400	Town with November Elections	Absentee Ballot & Mail Ballot
September 17, 2021 Friday	November 03, 2021 Wednesday	Town with November Elections: <u>Odd-Year General Election Date</u> Absentee Ballot and Mail Ballot boards review voted returned ballot envelopes for "acceptance" or "rejection." Within 5 days after receipt for voted ballots returned from beginning of Absentee Ballot and Mail Ballot voting period through the 15th day before the election. Beginning the 14th day before the election, voted ballots must be reviewed within 3 days - beginning of Absentee Ballot and Mail Ballot voting period (at least 46 days before election) until no later than 24 hours after the end of voting.	203B.08, subd. 3; 203B.121, subd. 5(c); 204B.45, subd. 2	Town with November Elections	Absentee Ballot & Mail Ballot
September 18, 2021 Saturday	November 02, 2021 Tuesday	Town with November Elections: Municipality must <u>not</u> make a change to the <i>number or name of a street address</i> of an existing residence prior to <u>November Odd-Year General Election Date</u> elections in a jurisdiction which includes the affected residence - not during the 45 days prior to <u>any</u> election.	201.11, subd. 2	Town with November Elections	Voter Registration
September 21, 2021 Tuesday	November 01, 2021 Monday	Town with November Elections: Jurisdictions provide for instruction of voters with a demonstration voting system in a public place for the 6 weeks immediately prior to the 1st election at which the new voting system will be used (<u>Odd-Year General Election Date</u>).	206.58, subd. 1	Town with November Elections	Equipment

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 01, 2021 Friday	October 01, 2021 Friday	Town with November Elections: Last day to certify to OSS that the electronic rosters (e-pollbooks) being used at <u>Odd-Year General Election Date</u> election <u>meet all of the requirements</u> of M.S. 201.225 - at least 30 days before <i>each</i> election.	201.225, subd. 6(b)	Town with November Elections	Equipment
October 08, 2021 Friday	October 08, 2021 Friday	Town with November Elections: Last day to appoint election judges for <u>Odd-Year General Election Date</u> elections - 25 days before the odd year general elections.	204B.21, subd. 2	Town with November Elections	Election Judges
October 08, 2021 Friday	October 08, 2021 Friday	Town with November Elections: Last day to notify affected voters of an <u>Odd-Year General Election Date</u> election polling place change – at least 25 days before election.	204B.16, subd. 1a	Town with November Elections	Polling Place
October 11, 2021 Monday	October 11, 2021 Monday	Town with November Elections: A change in the boundary of an election precinct that has occurred as a result of a municipal boundary adjustment made under M.S. Chapter 414 that is effective <i>more</i> than 21 days before the <u>Odd-Year General Election Date</u> (regularly scheduled general elections only) election takes effect <i>at</i> that election - <i>more</i> than 21 days before the election.	204B.14, subd. 4a	Town with November Elections	Boundaries
October 11, 2021 Monday	October 11, 2021 Monday	Columbus Day Holiday: Political subdivisions have the option of determining whether Columbus Day shall be a holiday on which no business shall be transacted. Where it is determined that Columbus Day is not a holiday, public business may be conducted. This day affects federal mail services.	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 12, 2021 Tuesday	October 12, 2021 Tuesday	Town with November Elections: Last day to pre-register for <u>Odd-Year General Election Date</u> elections. Paper applications received in person or by mail have a 5:00 p.m. deadline. Online voter registrations received through OSS secure website have an 11:59 p.m. deadline – closes 21 days before election.	201.061, subd. 1	Town with November Elections	Voter Registration
October 13, 2021 Wednesday	October 13, 2021 Wednesday	Town with November Elections: Last day for the operator of a residential facility to provide a certified list of employees eligible to vouch for residents of the facility to county auditor – no less than 20 days before the <u>Odd-Year General Election Dates</u> elections.	201.061, subd. 3(b); 8200.5100, subp. 1E(1)	Town with November Elections	Voter Registration
October 13, 2021 Wednesday	October 13, 2021 Wednesday	Town with November Elections: Last day for appointed election judges to provide written notice to employers with certification (appt., hourly wage, hours of work) to be absent from work for serving on election day – at least 20 days before <u>Odd-Year General Election Date</u> elections.	204B.195	Town with November Elections	Election Judges

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 13, 2021 Wednesday	October 29, 2021 Friday	Town with November Elections: Counties produce polling place rosters for <u>Odd-Year General Election Date</u> elections after completing all registration-related tasks. <i>Paper</i> VRAs received by OSS by 5:00 p.m. on the 21st day before will be forwarded to appropriate counties as soon as possible. Also all " <i>online</i> " VRAs received up until 11:59 p.m. on the 21st day <u>must be</u> processed. Counties might not receive queued records until a couple days later (security checks). If the OSS is printing rosters, there are deadlines for "locking" the rosters. In order to have "7 a.m. numbers" automatically placed into ERS for abstracts and canvass reports, rosters must be "locked" at least by the Friday morning before most election.	204B.28, subd. 2; 204C.10; 8200.9115	Town with November Elections	Voter Registration
October 13, 2021 Wednesday	November 01, 2021 Monday	Town with November Elections: Period of time during which Election Judges shall deliver <u>Odd-Year General Election Date</u> absentee ballots only to an eligible voter who is a temporary or permanent resident in a health care facility or hospital located in the municipality in which the voter maintains residence who has applied for Absentee Ballots to the county auditor or municipal clerk – 20 days preceding an election (Health Care Facility Outreach).	203B.11, subd. 2	Town with November Elections	Absentee Ballot
October 13, 2021 Wednesday	November 01, 2021 Monday	Town with November Elections: Auditor mails late registration letters to those with <u>Odd-Year General Election Date</u> elections who did not meet the pre-registration deadline. Some types of <i>returned</i> "mail ballots" have late registration notice requirements too - begins 20 days before election.	8200.3110; 8200.5100, subp. 1C; 8210.3000; subps. 7 & 7a	Town with November Elections	Voter Registration

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 19, 2021 Tuesday	October 19, 2021 Tuesday	Town with November Elections: Last day for municipalities and school districts to publish 1st of 2 notices of elections and/or special elections being held on the <u>Odd-Year General Election Date</u> . Optional for 4th class cities and *non-metro towns – 2 weeks' published notice.	205.16, subd. 1; 205A.07, subd. 1	Town with November Elections	Notice
October 19, 2021 Tuesday	October 19, 2021 Tuesday	Town with November Elections: Last day to publish municipal <u>Odd-Year General Election Date</u> general election and/or <i>special election sample ballot</i> (Optional for 4th class cities and *non-metro towns) – at least 2 weeks before election.	205.16, subd. 2	Town with November Elections	Notice
October 19, 2021 Tuesday	October 19, 2021 Tuesday	Town with November Elections: Last day to send an initial or <u>subsequent</u> mailing of ballots to those voters in an <u>Odd-Year General Election Date</u> mail ballot precinct who registered to vote before the 20th day before the election - no later than 14 days before the election.	204B.45, subd. 2	Town with November Elections	Mail Ballot
October 19, 2021 Tuesday	October 19, 2021 Tuesday	Town with November Elections: A <i>municipal <u>Odd-Year General Election Date</u></i> general and/or special election <i>sample ballot</i> shall be posted and <i>made available for public inspection</i> in the clerk's office (and posted in <i>each</i> polling place on election day) - at least 2 weeks before the election.	205.16, subd. 3	Town with November Elections	Notice
October 19, 2021 Tuesday	November 01, 2021 Monday	Town with November Elections: Period of time to do public accuracy test of <u>Odd-Year General Election Date</u> voting equipment to include tabulator and/or assistive voting devices – within 14 days of election. Publish <u>notice</u> at least two days before test.	206.83	Town with November Elections	Equipment

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 22, 2021 Friday	October 22, 2021 Friday	Town with November Elections: Last day to <u>post</u> notice of <u>Odd-Year General Election Date</u> municipal and school district general and/or special elections – at least 10 days before election. (Optional for 1st, 2nd and 3rd class cities and *metro towns; <i>mandatory</i> for 4th class cities and *non-metro towns that <i>dispensed</i> with published notices)	205.16, subd. 1; 205A.07, subd. 1	Town with November Elections	Notice
October 23, 2021 Saturday	October 23, 2021 Saturday	Town with November Elections: Last day for an <u>Odd-Year General Election Date</u> election judge to submit written notice to clerk of serving voluntarily without pay – no later than 10 days before the election.	204B.31, subd. 2	Town with November Elections	Election Judges
October 23, 2021 Saturday	October 23, 2021 Saturday	Town with November Elections: Campaign finance reports due (If more than \$750 raised or spent <u>and</u> an initial report has been filed) - 10 days before the <u>Odd-Year General Election Date</u> election.	211A.02, subd. 1	Town with November Elections	Filing
October 26, 2021 Tuesday	October 26, 2021 Tuesday	Town with November Elections: Final corrected master list available for <u>Odd-Year General Election Date</u> elections - 7 days before election.	201.091, subd. 2	Town with November Elections	Voter Registration
October 26, 2021 Tuesday	October 26, 2021 Tuesday	Town with November Elections: Last day for 1st, 2nd and 3rd class city , *metro-town and school district clerk to publish <i>2nd</i> of 2 <u>Odd-Year General Election Date</u> general and/or special election <u>Notice of Election</u> - 1 week before election. (Optional for 4th class cities and *non-metro towns)	205.16, subd. 1; 205A.07, subd. 1	Town with November Elections	Notice

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 26, 2021 Tuesday	October 26, 2021 Tuesday	Town with November Elections: After the close of business on the 7th day before the <u>Odd-Year General Election Date</u> elections, Absentee Ballot and Mail Ballot return envelopes marked as "accepted" may be opened, duplicated as needed, initialed and deposited in ballot box (counted) - begins the 7th day before election.	203B.121, subds. 2(b)(6), 3(a) & 4; 204B.45, subd. 2; 204B.46; 8210.2450, subp. 6	Town with November Elections	Absentee Ballot & Mail Ballot
October 26, 2021 Tuesday	November 01, 2021 Monday	Town with November Elections: Period of time when counties or municipalities can choose to make available a ballot counter and ballot box for the use of <u>Odd-Year General Election Date</u> elections "in person" Absentee Ballot voters (direct balloting). If alternate procedure is made available, Absentee Ballot voter must be given choice to use envelopes as per M.S. 203B.08, subd. 1 or place a voted ballot directly into a ballot counter. Absentee Ballot application and signature of a certification statement are still required. If SVRS being used, the "accepted" Absentee Ballot must be immediately recorded in SVRS. This alternative procedure is not available for mail ballots - during the 7 days before the election.	203B.081, subd. 3	Town with November Elections	Absentee Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
October 26, 2021 Tuesday	November 02, 2021 Tuesday	Town with November Elections: Period of time for agent delivery of <u>Odd-Year General Election Date</u> Absentee Ballots to a voter who would have difficulty getting to the polls because: 1) of incapacitating health reasons, 2) of disability, 3) is a patient of a health care facility, 4) is a resident of a facility providing assisted living services, 5) is a participant in a residential program for adults or, 6) is a resident of a shelter for battered women. The agent must have a preexisting relationship with the voter - during the 7 days preceding an election and until 2:00 p.m. on Election Day.	203B.11, subd. 4	Town with November Elections	Absentee Ballot
October 28, 2021 Thursday	October 28, 2021 Thursday	Town with November Elections: If an Absentee Ballot or Mail Ballot returned ballot envelope is rejected within 5 days of the <u>Odd-Year General Election Date</u> elections, the envelopes must remain sealed and the administrator must attempt to contact the voter by telephone or e-mail to notify them of the rejection. Attempts to contact must be documented.	203B.121, subd. 2(c)(3); 204B.45, subd. 2; 204B.46	Town with November Elections	Absentee Ballot & Mail Ballot
October 29, 2021 Friday	October 29, 2021 Friday	Town with November Elections: Last day for clerk to secure <u>Odd-Year General Election Date</u> election materials from auditor – 4 days before election.	204B.28, subd. 2	Town with November Elections	Election Day
October 30, 2021 Saturday	October 30, 2021 Saturday	Town with November Elections: County or municipal clerk's office must be open to accept Absentee Ballot applications and for casting of Absentee Ballots at least 10:00 a.m. to 3:00 p.m. School Districts holding standalone elections and administering absentee voting need not comply - Saturday before <u>Odd-Year General Election Date</u> elections.	203B.085	Town with November Elections	Absentee Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 01, 2021 Monday	November 01, 2021 Monday	Town with November Elections: Last day to apply for <u>Odd-Year General Election Date</u> Absentee Ballots. Exceptions for some residents/patients in health care/residential facilities, hospitals and shelters (M.S. 203B.04, subd. 2 and 203B.11, subds. 3 and 4) and Mail Ballot and Mail Election eligible voters not registered at the time ballots were mailed (M.S. 204B.45, subd. 2 and 204B.46) - Absentee Ballot applications may be submitted at any time not less than 1 day before the day of that election.	203B.04; subds. 1 & 2; 203B.11, subds. 3 & 4; 204B.45, subd. 2; 204B.46	Town with November Elections	Absentee Ballot
November 01, 2021 Monday	November 01, 2021 Monday	Town with November Elections: <u>Odd-Year General Election Date</u> Absentee Ballot voting offices open until 5:00 p.m. for acceptance of Absentee Ballot applications and casting of Absentee Ballots - until 5:00 p.m. on the day immediately preceding election.	203B.085	Town with November Elections	Absentee Ballot
November 01, 2021 Monday	November 01, 2021 Monday	Town with November Elections: Last day to do public accuracy test of <u>Odd-Year General Election Date</u> voting equipment of tabulator and/or assistive voting devices - within 14 days of election. Publish <i>notice</i> at least 2 days before test.	206.83	Town with November Elections	Equipment
November 01, 2021 Monday	November 01, 2021 Monday	Town with November Elections: Last day for election judges to secure <u>Odd-Year General Election Date</u> election supplies from clerk – no later than 9:00 p.m. the day before the election.	204B.29, subd. 1	Town with November Elections	Election Judges

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 02, 2021 Tuesday	November 02, 2021 Tuesday	ODD-YEAR GENERAL ELECTION DATE: Town with November Elections: The first Tuesday after the first Monday in November is either the state general election date in even-years or the general election date for local jurisdictions in odd-years. The November General Election date is now 1 of only 5 uniform special election dates in a calendar year.	Minn. Const. Art. VII, Sec. 7; 103C.305, subds. 1 & 6; 123A.48, subd. 14; 123B.09, subd. 5b; 126C.17, subd. 9(a); 200.02, subd. 4(2); 204D.03, subd. 2; 204D.19, subd. 1; 204D.28, subd. 4(b); 205.10, subd. 3a; 205.07, subds. 1 & 3; 205.075, subd. 2; 205A.04, subd. 1; 205A.05, subd. 1a; 375.101, subd. 1; 410.10, subd. 1; 447.32, subds. 2 & 4	Town with November Elections	Election Day
November 02, 2021 Tuesday	November 02, 2021 Tuesday	ODD-YEAR GENERAL ELECTION DATE: Town with November Elections: Between 6:00-8:00 p.m. No special taxing district, governing body, school board, county board of commissioners, city council or town board shall conduct a meeting if an election is being held within its boundaries. Except for regularly scheduled classes, no Minnesota state college or university shall schedule an event. Except for regularly scheduled classes, a public elementary or secondary school may not schedule a school sponsored event - between 6-8 p.m. if a regularly scheduled election is being held within its boundaries.	204C.03, subd. 1, 2 & 3	Town with November Elections	Election Day

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 02, 2021 Tuesday	November 02, 2021 Tuesday	ODD-YEAR GENERAL ELECTION DATE: Town with November Elections: Voting hours vary depending upon the jurisdiction holding an election on this date. Metro municipalities' and school districts' minimum voting hours are 10 a.m. to 8 p.m. Non-metro municipalities' and school districts' minimum voting hours are 5 p.m. to 8 p.m.	205.175; 205A.09	Town with November Elections	Election Day
November 02, 2021 Tuesday	November 02, 2021 Tuesday	ODD-YEAR GENERAL ELECTION DATE: Town with November Elections: Agent delivery of absentee ballots <u>to</u> a voter who would have difficulty getting to the polls because of incapacitating health reasons, or who is disabled, or who is a patient of a health care facility, a resident of a facility providing assisted living services, a participant in a residential program for adults or a resident of a shelter for battered women. The agent must have a preexisting relationship with the voter - During the 7 days preceding an election and until 2:00 p.m. on Election Day.	203B.11, subd. 4	Town with November Elections	Absentee Ballot
November 02, 2021 Tuesday	November 02, 2021 Tuesday	ODD-YEAR GENERAL ELECTION DATE: Town with November Elections: Returned Absentee Ballots can be returned by the voter or agent, in person, until 3:00 p.m. If delivered by mail or a package delivery service, ballot must arrive by 8:00 p.m. Absentee Ballots must be returned to county or local clerk's office listed in the return address of the Absentee Ballot return envelope. Absentee Ballots are NOT to be returned to the polling place.	203B.08, subs. 1 & 3; 203B.11, subd. 4	Town with November Elections	Absentee Ballot

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 02, 2021 Tuesday	November 03, 2021 Wednesday	Town with November Elections: After polls close on <u>Odd-Year General Election Date</u> Election Day, at least 2 members of the ballot boards must "count" (may "run" tapes/reports) the Absentee Ballot and Mail Ballot ballots providing for vote totals for each candidate and question for each precinct. The Absentee Ballot count for a precinct must be recorded on its own summary statement. May have up to 24 hours to complete Absentee Ballot and Mail Ballot processing and counting tasks as per M.S. 203B.121, subd. 5(c). In state elections, Absentee Ballot and polling place totals for each precinct shall be combined before reported. In other elections, choice to report together or separately is available.	203B.121, subd. 5	Town with November Elections	After the Election
November 03, 2021 Wednesday	November 03, 2021 Wednesday	Town with November Elections: Election Judges <i>must</i> return <u>Odd-Year General Election Date</u> election materials to clerk's office – within 24 hours of the end of the hours for voting.	204C.27	Town with November Elections	Election Judges
November 03, 2021 Wednesday	December 14, 2021 Tuesday	Town with November Elections: Counties post voter history from <u>Odd-Year General Election Date</u> elections. Give history to late Absentee Ballot and Mail Ballot (clerks notify auditor of received late Absentee Ballots and Mail Ballots). Roster history must be done - within 6 weeks after the election.	201.171	Town with November Elections	Voter Registration
November 03, 2021 Wednesday	December 14, 2021 Tuesday	Town with November Elections: Counties enter <u>Odd-Year General Election Date</u> EDRs into SVRS within 42 days, unless the county notifies OSS <i>before</i> deadline. <u>Upon receipt</u> , the OSS must extend deadline by an additional 28 days - 42 days after the election.	201.121, subd. 1(a)	Town with November Elections	Voter Registration

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 04, 2021 Thursday	November 04, 2021 Thursday	Town with November Elections: Last day to return <u>Odd-Year General Election Date</u> election polling place rosters and completed voter registration cards to county auditor. A county auditor <u>MUST</u> receive these materials. If not delivered by deadline, county is responsible to coordinate arrangements to <i>gather</i> materials as soon as possible – within 48 hours after voting ends.	204C.27	Town with November Elections	After the Election
November 05, 2021 Friday	November 12, 2021 Friday	Town with November Elections: Time period for municipal or school district <u>Odd-Year General Election Date</u> general or special <i>election</i> items <u>canvass board</u> to meet and certify results. Municipality or school district certifies official results to county - between 3rd and 10th day after election.	205.185, subd. 3; 205A.10, subd. 3	Town with November Elections	After the Election
November 09, 2021 Tuesday	November 09, 2021 Tuesday	Town with November Elections: Last day for all <u>Odd-Year General Election Date</u> candidates/committees to file <i>Campaign Financial Report Certification of Filing</i> . A jurisdiction clerk who <u>issues</u> a certificate of election to a candidate who <u>has not certified</u> that all reports required have been filed is <u>guilty of a misdemeanor</u> – no later than 7 days after the general or special election.	211A.05, subd. 1	Town with November Elections	Filing
November 11, 2021 Thursday	November 11, 2021 Thursday	Veterans Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
November 25, 2021 Thursday	November 25, 2021 Thursday	Thanksgiving Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
November 26, 2021 Friday	November 26, 2021 Friday	Day After Thanksgiving Holiday: Political subdivisions have the option of determining whether Friday after Thanksgiving Day shall be a holiday. Where it is determined that day after Thanksgiving is <i>not</i> a holiday, public business may be conducted.	645.44, subd. 5	Holiday	Holiday
December 01, 2021 Wednesday	December 01, 2021 Wednesday	Town with November Elections: Last day for cities, towns or counties (unorganized territories) to adopt a change of an election precinct boundary - no later than December 1 in the year prior to the year of the state general election.	204B.14, subd. 4	Town with November Elections	Boundaries
December 02, 2021 Thursday	December 02, 2021 Thursday	Town with November Elections: Campaign Finance Report due - 30 days after the <u>Odd-Year General Election Date</u> (not for special <i>primary</i>) (<u>IF</u> initial report filed and final report not filed). If a required subsequent report is not filed by its due date, the filing officer <i>shall</i> immediately notify the candidate/committee of the failure to file. If report is not filed within 10 days after the notification is mailed, the filing officer <i>shall</i> file a complaint with the Office of Administrative Hearings as per M.S. 211B.32.	211A.02, subd. 1; 211A.05; 211B.32	Town with November Elections	Filing
December 14, 2021 Tuesday	December 14, 2021 Tuesday	Town with November Elections: Last day for counties to enter <u>Odd-Year General Election Date</u> roster voting history (including "received too late" Absentee Ballot and Mail Ballot ballots) and EDRs into SVRS. EDR data entry can be extended if county notifies OSS before deadline. Upon receipt of extension request, the OSS must extend deadline by an additional 28 days - within 42 days of election.	201.121, subd. 1(a); 201.171	Town with November Elections	Voter Registration

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
December 14, 2021 Tuesday	January 11, 2022 Tuesday	Town with November Elections: Time period to send notice of Absentee Ballot rejection if the voter did not otherwise vote in the <i>Odd-Year General Election Date</i> elections - 6-10 weeks after election.	203B.121, subd. 2(d)	Town with November Elections	Absentee Ballot
December 24, 2021 Friday	December 24, 2021 Friday	Christmas Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
December 31, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Last day for OSS to provide, by electronic means, the <i>formats</i> of absentee ballot <u>application</u> forms - by January 1 of each even-numbered year.	203B.04, subd. 1	Town with November Elections	Absentee Ballot
December 31, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Counties need jurisdiction voter registration numbers for decision if city or town has fewer than 400 registered voters for exemption of webpage display of candidate M.S. 211A.02 required financial statements - As of January 1 of the year in which the election is to be held.	211A.02, subd. 6(c)	Town with November Elections	Voter Registration
December 31, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Last day for <i>cities/towns and counties (unorganized territory)</i> to designate by ordinance or resolution a polling place for each election precinct for the following calendar year. Suggestion: To include designated mail ballot precincts' election day polling place - by December 31 of each year.	204B.16, subd. 1	Town with November Elections	Polling Place

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
December 31, 2021 Friday	December 31, 2021 Friday	Town with November Elections: Last day for <i>school districts to designate</i> , by resolution, combined polling places for standalone elections being held the following calendar year. Polling place must be designated for use as a polling place by a county (unorganized territory) or city/town. Warning: If school district combined polling places are not declared by this date, every polling place within the district's jurisdiction must be used for any election held in the next calendar year - by December 31 of each year.	204B.16, subd. 1; 205A.11, subd. 2	Town with November Elections	Polling Place
December 31, 2021 Friday	December 31, 2021 Friday	New Year's Day Holiday: No public business shall be transacted, except in cases of necessity. <i>M.S. 645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
January 01, 2022 Saturday	December 31, 2022 Saturday	Town with November Elections: Candidate or committee <i>Initial Campaign Financial Report</i> due with 14 days of raising or spending more than \$750 for a <i>new</i> candidate or ballot question campaign <i>anytime</i> within the calendar year. M.S. 211A.02 identified financial reports are required to be submitted until the Final Report is filed for <i>that</i> candidate or ballot question campaign.	211A.02, subd. 1(a)	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 01, 2022 Saturday	December 31, 2022 Saturday	Town with November Elections: Filing officers who receive <i>financial reports</i> as per M.S. 211A.02 must post them on their public <i>websites</i> (if one is maintained) within 30 days of receipt of report. Officer must provide link to that webpage to CAMPAIGN FINANCE BOARD. Does not apply to cities or towns with fewer than 400 registered voters as of January 1 of the year of the election. Reports are kept on website for 4 years.	211A.02, subd. 6	Town with November Elections	Filing
January 03, 2022 Monday	January 03, 2022 Monday	Town with November Elections: Terms begin for officers elected at the November 2021 general elections - first Monday in January of the year following the election.	MN Const. Art. VII, Sec. 7; M.S. 103C.315, subd. 2; 123B.09, subd. 1; 204D.02, subd. 2; 205.07, subd. 1a; 205A.046; 367.03, subd. 4; 412.02, subd. 2; 447.32, subd. 1	Town with November Elections	After the Election
January 03, 2022 Monday	January 03, 2022 Monday	Town with November Elections: <u>Newly</u> elected or appointed municipal and school district election <u>clerks</u> must successfully complete an initial election administration training course and must remain <i>certified</i> to administer <i>any</i> municipal or school district election. Certification of local election clerks is managed by and documented with the <u>county auditor</u> .	204B.25, subd. 4; 204B.27, subd. 10; 8240.0200, subps. 2 & 3; 8240.2700, subp. 1; 8240.2800, subp. 1	Town with November Elections	Administrative

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 06, 2022 Thursday	January 06, 2022 Thursday	Town with November Elections: Tentative: Annual List Maintenance (ALM). After the close of the calendar year, the OSS shall determine if any registrants have not voted during the <i>preceding</i> four years. Those records will be changed to the status of "inactive." The OSS prepares a report to the county auditor containing the names of all registrants whose status was changed to "inactive."	201.171	Town with November Elections	Voter Registration
January 12, 2022 Wednesday	January 12, 2022 Wednesday	Town with November Elections: Last day for party county or legislative district chair to issue call for the precinct caucus and deliver same information to the municipal clerk and county auditor - at least 20 days before the precinct caucus meetings.	202A.14, subds. 2 & 3	Town with November Elections	Precinct Caucus Meetings
January 17, 2022 Monday	January 17, 2022 Monday	Martin Luther King Jr. Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday
January 21, 2022 Friday	January 21, 2022 Friday	Town with November Elections: County election offices make political party precinct caucus meetings information available. This is done with a <i>precinct caucus finder</i> found on the OSS website. <u>Suggested</u> that a county office keep "back up" copies (paper, electronic) of their county's information in the event of internet access problems, etc. - at least 10 days before precinct caucus meetings.	202A.14, subd. 3	Town with November Elections	Precinct Caucus Meetings

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
January 22, 2022 Saturday	January 22, 2022 Saturday	Town with November Elections: Last day for employee who is entitled to attend a major political party precinct caucus to provide written notice to employer to be absent from work for the purpose of attending the caucus during the time for which the caucus is scheduled without penalty or deduction from salary or wages on account of the absence other than a deduction in salary for the time of absence from employment - at least 10 days' written notice.	202A.19, subd. 2	Town with November Elections	Precinct Caucus Meetings
January 26, 2022 Wednesday	January 26, 2022 Wednesday	Town with November Elections: Last day for party county or legislative district chair to give published notice of the holding of precinct caucus meetings. To include place, date, and time - at least 6 days' published notice.	202A.14, subd. 3	Town with November Elections	Precinct Caucus Meetings
January 31, 2022 Monday	January 31, 2022 Monday	Town with November Elections: Annual Campaign Finance Reports due if a final report has not been submitted - by January 31 of each year.	211A.02, subd. 1	Town with November Elections	Filing

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
February 01, 2022 Tuesday	February 01, 2022 Tuesday	<p>PRECINCT CAUCUS MEETINGS: Town with November Elections: First Tuesday in February UNLESS PRESIDENTIAL NOMINATION PRIMARY YEAR - Then 1 week before Presidential Nomination Primary Election Date. In every state general election year, beginning at 7 p.m., there shall be held for every election precinct a party caucus. If the chairs of 2 largest major political parties do not jointly submit another date, they are held the first Tuesday in February in a year when no presidential nomination primary is required. Preference ballot for Office of Governor is distributed and results are reported to OSS. OSS promptly reports results (website).</p>	202A.14, subd. 1; 202A.18, subd. 2a; 202A.20, subd. 2	Town with November Elections	Precinct Caucus Meetings
February 01, 2022 Tuesday	February 01, 2022 Tuesday	<p>PRECINCT CAUCUS MEETINGS: Town with November Elections: First Tuesday in February UNLESS PRESIDENTIAL NOMINATION PRIMARY YEAR - Then 1 week before Presidential Nomination Primary Election Date. No special taxing district (M.S. 275.066) governing body, school board, county board of commissioners, township board or city council meetings after 6 p.m. on the day of a major political party precinct caucus. No University of Minnesota events after 6 p.m. unless Regents provide permission. No Minnesota state college or university events after 6 p.m. unless Trustees provide permission. No public elementary or secondary school sponsored event after 6 p.m. No state agency, board, commission, department or committee meetings after 6 p.m.</p>	202A.19, subds. 1, 3, 5 & 6	Town with November Elections	Precinct Caucus Meetings

Begin Date	End Date	Description of Activity	Statute or Rule	Affected Group	Activity Type
February 01, 2022 Tuesday	February 01, 2022 Tuesday	PRECINCT CAUCUS MEETINGS: Town with November Elections: First Tuesday in February UNLESS PRESIDENTIAL NOMINATION PRIMARY YEAR - Then 1 week before Presidential Nomination Primary Election Date. Every employee who is entitled to attend a major political party precinct caucus is entitled, after giving the employer at least 10 days' written notice, to be absent from work for the purpose of attending during the time the caucus is scheduled without penalty or deduction from salary or wages, other than a deduction in salary for the time of absence from employment. <i>M.S. 202A.19, subd. 2</i>	202A.19, subd. 2	Town with November Elections	Precinct Caucus Meetings
February 21, 2022 Monday	February 21, 2022 Monday	Presidents' Day Holiday: No public business shall be transacted, except in cases of necessity.	645.44, subd. 5	Holiday	Holiday