

Office of the Minnesota Secretary of State

Business Certificate/Copy Request Form



Order your business copies and good standing certificates online at <http://mblsportal.sos.state.mn.us/>.

Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Mail requests will be returned electronically whenever possible.

Delivery Email Address: _____

ORDER INFORMATION

Please indicate the business name and check the options below that are needed. Please provide a history printout from the entities' record details page and select the filing of which you would like to order a copy. Each company you wish to order copies for will need its own record details printout.

Company Name(s)/ File Number(s)	Copy of filing	Certified Copy of Filing	Good Standing Certificate	Total (Office use Only)
History printout required. For copy orders, please check specific filing dates on the history printout.	<i>\$3.00 fee per copy</i>	<i>+\$5.00 fee per order</i>	<i>\$5.00 each</i>	

No Record Certificate \$5.00 each (list name exactly as it should appear on the Certificate) **Quantity** _____

Payment Options: Payment enclosed – **Make Check Payable to MN Secretary of State**

Secretary of State Account Number _____

FILE IN-PERSON OR MAIL TO:

Minnesota Secretary of State - Certification
 First National Bank Building
 332 Minnesota Street, Suite N201
 Saint Paul, MN 55101

(Staffed 8:00 - 4:00, Monday - Friday, excluding holidays)

Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767