

Example City Election Optical Scan Primary Ballot for August 8, 2017 City Primary per M.S. §§205.17, subd. 1, 204B.36, 412.02, 412.191, subd. 1, M.R. 8250.1810

Official Ballot	
<p style="text-align: center;"><b>Primary Election Ballot</b>  City of _____  <b>August 8, 2017</b></p>	
Judge _____ Judge _____	
<b>Instructions to Voters:</b> To vote, completely fill in the oval(s) next to your choice(s) like this: ●	
<b>City Offices</b> Optional: City Name	<b>City Questions</b>
<b>Mayor</b> Optional: City Name Vote for One	To vote for a question, fill in the oval next to the word "Yes" on that question. To vote against a question, fill in the oval next to the word "No" on that question.  <b>City Question</b> <b>The Question Title Must Consist of Ten or Fewer Words</b> The body of the question is printed here in upper and lower case letters, as large as possible, but in no case smaller than 10 point type. The title must be printed in the same section as the body of the question to which it refers, and must also be in no smaller than 10 point type. "Yes" and "No" must be placed directly below and no smaller than 10 point and bold.
<input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate	
<b>Special Election for Mayor</b> To fill vacancy in term <b>expiring January 6, 2020</b> Vote for One	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate	
<b>Council Member</b> If Required: Ward n or District n or At Large Vote for Up to Two	
<input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate	
<b>Special Election for Council Member</b> If Required: Ward n or District n or At Large To fill vacancy in term expiring <b>January 6, 2020</b> Vote for One	
<input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate	
<b>City Clerk or City Treasurer</b> Vote for One	
<input type="radio"/> Candidate <input type="radio"/> Candidate <input type="radio"/> Candidate	

M.R. 8250.1810, subp. 3: "At the top of a ballot containing only nonpartisan offices, the words... **"Primary Election Ballot"** shall be printed, except for first-class cities which may use an optional heading..."

M.R. 8250.1810, subp. 4: "...**Instructions to voters.** Under the heading at the top of each side of the ballot, the words "Instructions to Voters:" must be printed in bold and in as large as practicable but no smaller than 12-point bold type. The words "To vote, completely fill in the oval(s) next to your choice(s) like this: ● or a similar wording or mark if a different target shape is used by the electronic voting equipment must follow and be printed in as large as practicable but no smaller than 8-point bold type...."

M.R. 8250.1810, subp.5: "When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows: ... **City Offices** **City Questions...** The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart."

M.S. §205.17, subd. 3: "**Primary ballots...**No blank spaces shall be provided for writing in the names of candidates."

M.R. 8250.1810, subp. 16: "The names of candidates to fill vacancies at a special election for...municipal offices must be listed under the heading "Special election for (name of office)," followed by "To fill vacancy in term expiring (date)" with the name of the office, the date of expiration of the term, and any other information necessary to distinguish the office...Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for a full term..."

M.R. 8250.1810, subp. 6: "...If on the same ballot with other offices of the same type, offices elected at large must include "At Large" following the office identification and must be listed before other offices of the same type elected by district..."

M.R. 8250.1810, subp. 6: "The offices must appear on the ballot in the following order and must be identified as follows in as large as practicable but no smaller than 10-point bold type. The office title must be shaded with a screen of at least ten percent: ...

Precinct Name

M.R. 8250.1810, subp. 1: "...Each ballot must have printed on it both the name of the precinct and an electronically readable precinct identifier or ballot style indicator. A ballot style used in more than one precinct may have the names of all precincts in which it is used printed on the ballot. If multiple ballots styles are to be used in the same precinct for precincts split by school districts, each ballot style must include the precinct name and applicable school district number..."

**"Mayor"**  
**"Council Member"**  
**"City Clerk"**  
**"City Treasurer"**  
**"City Questions..."**  
Where nonjudicial offices are designated by number, those offices must be listed in numerical order and must be printed directly under the title of the office...If an office is not to be filled at a general election, the office must not appear on the ballot..."

M.S. §412.02, subd. 1: The City Clerk and the City Treasurer each serve 4 year terms but they are not to be elected the same year. Therefore, even though both the offices are on the Example Ballot only one should appear on the actual August 8, 2017 Primary Ballot.

NOTE: Additional instructions apply for bond and/or levy referendum ballot notices. M.S. §§275.61; 275.60(a)

Example