



# Office of the Minnesota Secretary of State

*Steve Simon*

## Notice of Vacancies in State Boards, Councils and Committees

10/3/2016 — The Office of the Minnesota Secretary of State today released the October 2016 notice of vacancies for various state boards, councils and committees that are accepting applications, due 10/24/2016. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies are listed below and here: [Open Positions](#).

Additionally, Minnesotans will now be able to find information and updates on new vacancies on Secretary of State Steve Simon's official Facebook and Twitter pages. You can find those here:

- [Facebook.com/MNSteveSimon](https://www.facebook.com/MNSteveSimon)
- [Twitter.com/MNSteveSimon](https://twitter.com/MNSteveSimon)

Application forms are [available online](#), or [downloadable](#) and must be submitted by 10/24/2016, to be assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after 10/24/2016.

See **HOW TO APPLY** at the end of the message.

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### **Advisory Committee: Blind and Visually Impaired**

Legal Basis: M.S. 125A.63

1500 Hwy 36 W

Roseville, MN 55113

(651) 582-8843

**Compensation:** Mileage and or costs for transportation

**Vacancies:**

Non-profit Agency Member (1 Seat)

**Powers and Duties:** The purpose of the advisory committee is to provide specific advice and counsel to the Division of Special Education in the Minnesota Department of Education regarding the technical issues of and strategies for improving the learning outcomes of children and students who are BVI.

**Restrictions to Membership:** The committee provides general advice and counsel to the Special Education Advisory Panel and the Office of Special Education in the Minnesota Department of Education regarding general procedures for addressing the needs of students who are blind-visually impaired within the context of special education program rules, priorities, procedures, and funding.

The purpose of the blind-visually impaired advisory committee is to provide specific advice and counsel to the Minnesota Resource Center regarding ways to improve learning results for students who are blind-visually impaired, determine priorities for action, address technical issues and offer counsel on general operations of the Center.

The committee shall consist of eight to 10 members including: one or two parents of children who are BVI, one or two teachers with license in visual impairment serving students, one related service staff person employed to work with students who are BVI, one representative of an institute of higher education that prepares teachers to work with students who are BVI, one or two special education directors, coordinators, or supervisors, two to three people from another state agency or nonprofit agency that has a mission that includes services to children birth to 21 who are BVI, and one student who is BVI.

**Meeting Information:** Meetings are held four times per year.

**Meeting Location:** Minnesota Department of Education.

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### **Board of Psychology**

Legal Basis: M.S. 148.90

2829 University Avenue Southeast, #320

Minneapolis, MN 55414-3237

(612) 617-2230

**Compensation:** \$55 per diem plus expenses

**Vacancies:**

Doctoral Level Licensed Psychologist (1 Seat)

*M.S. 148.90 - One licensed psychologist.*

**Powers and Duties:** Establish qualifications for licensing psychologists; examine and license qualified individuals; establish fees for issuance and renewal of licenses and other services; establish rules of conduct and take appropriate action against licensees who do not meet and maintain those ethical requirements; establish or approve programs that qualify for professional psychology continuing education credit; educate the public about licensure requirements and the rules of conduct; facilitate consumers in the filing of complaints against licensees who may have violated the Psychology Practice Act.

**Restrictions to Membership:** The board is created with the powers and duties described in this section. The board has 11 members who consist of: (1) three individuals licensed as licensed psychologists who have doctoral degrees in psychology; (2) two individuals licensed as licensed psychologists who have master's degrees in psychology; (3) two psychologists, not necessarily licensed, one with a doctoral degree in psychology and one with either a doctoral or master's degree in psychology representing different training programs in psychology; (4) one individual licensed or qualified to be licensed as: (i) through December 31, 2010, a licensed psychological practitioner; and (ii) after December 31, 2010, a licensed psychologist; and (5) three public members. (b) After the date on which fewer than 30 percent of the individuals licensed by the board as licensed psychologists qualify for licensure under section 148.907, subdivision 3, paragraph (b), vacancies filled under paragraph (a), clause (2), shall be filled by an individual with either a master's or doctoral degree in psychology licensed or qualified to be licensed as a licensed psychologist. © After the date on which fewer than 15 percent of the individuals licensed by the board as licensed psychologists qualify for licensure under section 148.907, subdivision 3, paragraph (b), vacancies under paragraph (a), clause (2), shall be filled by an individual with either a master's or doctoral degree in psychology licensed or qualified to be licensed as a licensed psychologist.

**Meeting Information:** The board meets at least 10 times a year in January, February, April, May, June, August, September, October, November, and December.

**Meeting Location:** Meetings are held in the Psychology Board Conference Room, 2829 University Avenue Southeast, 3rd. Floor, Minneapolis.

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### **Board of Teaching**

Legal Basis: M.S. 122A.09 & 122A.18; 122A.25; 122A.20, 122A.245

1500 Highway 36 West

Roseville, MN 55113-4266

(651) 582-8888

**Compensation:** plus expenses

**Vacancies:**

Administrator (1 Seat)

Classroom Teacher (3 Seats)

Public Member (School Board) (1 Seat)

**Powers and Duties:** The board establishes rules governing the education, licensing and relicensing of teachers.

**Restrictions to Membership:** The board consists of 11 members including six classroom teachers and one school administrator who must be fully licensed for the position he or she holds and have at least five years teaching experience in Minnesota; one higher education representative who must be a faculty member preparing teachers; and three members of the public, two of whom must be present or former members of school boards. No member may be reappointed for more than one additional term.

**Meeting Information:** Monthly meetings are held on the second Friday of each month.

**Meeting Location:** 1500 West Highway 36, Roseville.

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**Board of The Perpich Center for Arts Education**

Legal Basis: M.S. 129C.10

6125 Olson Memorial Highway

Golden Valley, MN 55422

(763) 279-4200

**Compensation:** \$55 per diem plus expenses

**Vacancies:**

Member (1 Seat)

*Member appointed by Governor*

**Powers and Duties:** The board shall have the powers necessary for the care, management and control of the Perpich Center for Arts Education.

**Restrictions to Membership:** Membership includes at least one member from each congressional district. A member may not serve more than two consecutive four-year terms.

**Meeting Information:** Meetings are held on the second Thursday of each month (except July, August, December and April, usually 3pm at the Agency site in Golden Valley).

**Meeting Location:** Perpich Center for Arts Education

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**Environmental Health Specialist/Sanitarian Advisory Council**

Legal Basis: M.S. 214.13, SUBD. 4.

MN Dept. Of Health; Environmental Health Services; 625 North Robert Street

St Paul, MN 55164-0975

(218) 308-2145

**Compensation:** Per diem plus mileage expenses for nongovernmental members.

**Vacancies:**

Public Member (2 Seats)

**Powers and Duties:** Health starts where we live, learn, work and play. Environmental health (EH) is an integral part of Minnesota's public health system. The Environmental Health Specialist/Registered Sanitarian (REHS/RS) Advisory Council advises the Commissioner of Health regarding EH specialist/sanitarian registration standards, and enforcement of the REHS/RS rules, to provide for the dissemination of information regarding REHS/RS registration standards, and review applicants for registration or registration renewal.

There are many EH issues, including food borne disease outbreaks, air and water quality, solid waste and sewage disposal, hazardous and toxic substances presence natural and man-made disasters, chemical and radiological exposures, and other health safety issues.

EH specialists/sanitarions administer environmental and public health programs for both public and private agencies and organizations throughout the state and nation. Registration signifies a level of expertise and competence based on education and experience that is nationally recognized within the EH profession.

Registration has the primary purpose of protecting the public by eliminating the unqualified from professional practice. It is not designed to identify the most competent members of the profession, but to assure a minimum level of competence among all practitioners.

**Restrictions to Membership:** The seven-member council consists of four registered environmental health specialist/sanitarions; one representative of a regulated industry or educator; and two public members.

Per Minnesota Statute 214.05, public member is defined as: "Public member" means a person who is not, or never was, a member of the profession or occupation being licensed or regulated or the spouse of any such person, or a person who does not have or has never had, a material financial interest in either the providing of the professional service being licensed or regulated or an activity directly related to the profession or occupation being licensed or regulated.

**Meeting Information:** There are two meetings a year.

**Meeting Location:** Primarily at MN Dept. of Health office building, Saint Paul, MN

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#### **Formulary Committee**

Legal Basis: M.S. 256B.0625, SUBD 13

540 Cedar Street

St Paul, MN 55101

(651) 431-2510

**Compensation:** plus additional

**Vacancies:**

Member - Physician (1 Seat)

**Powers and Duties:** Per the new M.S. 256B0625, Subd. 13., the formulary committee is designated by the commissioner to carry out duties as described in M.S. 256B.0625, subds 13-13G. These include reviewing the over-the-counter drugs and making recommendations about prior authorization. The committee also still establishes the list of drugs excluded from mandatory generic substitution under MS 151.21.

**Restrictions to Membership:** Per M.S. 256B.0625, Subd. 13., the formulary committee will now be comprised of four licensed physicians, at least three licensed pharmacists, and a consumer representative. One of the physicians must be actively engaged in treating mental illness. The pharmacists and physicians can not work for Human Services and must be actively practicing. Members are selected after consulting with professional organizations.

**Meeting Information:** Meetings are held two to eight times per year

**Meeting Location:** at the Department of Human Services, 540 Cedar Street, St. Paul.

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#### **Hearing Instrument Dispenser Advisory Council**

Legal Basis: M.S. 214.13.

85 E 7th Place, #300, Po Box 64882

St. Paul, MN 55164-0882

(651) 201-5168

**Compensation:** \$55 per diem plus expenses

**Vacancies:**

Public Member (1 Seat)

**Powers and Duties:** The council advises the commissioner of the Department of Health on matters relating to certification and regulation of hearing instrument dispensers including certification standards, enforcement of certification laws and rules, and examination services.

**Restrictions to Membership:** The commissioner shall appoint seven persons to a Hearing Instrument Dispenser

Advisory Council. (a) The seven persons must include: (1) three public members, as defined in section 214.02. At least one of the public members shall be a hearing instrument user and one of the public members shall be either a hearing instrument user or an advocate of one; and (2) three hearing instrument dispensers certified under sections 153A.14 to 153A.20, each of whom is currently, and has been for the five years immediately preceding their appointment, engaged in hearing instrument dispensing in Minnesota and who represent the occupation of hearing instrument dispensing and who are not audiologists; and (3) one audiologist licensed as an audiologist under chapter 148 who dispenses hearing instruments, recommended by a professional association representing audiologists and speech-language pathologists. (b) The factors the commissioner may consider when appointing advisory council members include, but are not limited to, professional affiliation, geographical location, and type of practice. (c) No two members of the advisory council shall be employees of, or have binding contracts requiring sales exclusively for, the same hearing instrument manufacturer or the same employer.

**Meeting Information:** Meetings are held on a quarterly basis. Please check the MDH website ([www.health.state.mn.us](http://www.health.state.mn.us)) for meeting location.

**Meeting Location:**

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### **Home Care and Assisted Living Program Advisory Council**

Legal Basis: M.S. 144A.4799

Department of Health

St Paul, MN 55164-0900

(651) 201-3812

**Compensation:** Parking fees and mileage. Board of Nursing and Ombudsman representatives do not qualify for per diem or other compensation.

**Vacancies:**

Public Member (1 Seat)

**Powers and Duties:** The council will provide advice regarding regulations of the home care providers including community standards; enforcement of licensing standards and disciplinary actions; distribution of information to providers and consumers; training standards; emerging issues; and other duties as directed by the commissioner.

**Restrictions to Membership:** Membership includes three public members who either are receiving home care services or have family member receiving services or have received home care services within five years of the application date; three Minnesota home care licensees representing basic and comprehensive levels of licensure - may be managing official, administrator, supervising RN or an unlicensed personnel performing home care tasks; one member of the MN Board of Nursing; and one member representing the Ombudsman for Long-Term Care.

**Meeting Information:** Meetings will be held on a quarterly basis, for approximately two hours, in

**Meeting Location:** St. Paul, MN

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### **Human Services Performance Council**

Legal Basis: 402A.16

540 Cedar Street

St Paul, MN 55101

(651) 431-2935

**Compensation:**

**Vacancies:**

Member (2 Seats)

*One Seat - Tribal Representative or Communities of Color Representative*

*One Seat - Service Providers or Advocates Representative*

**Powers and Duties:** Human Services Performance Council membership shall be equally balanced among the following five stakeholder groups: the Association of Minnesota Counties, the Minnesota Association of County Social Service Administrators, the Department of Human Services, tribes and communities of color, and service providers and advocates for persons receiving human services. The Association of Minnesota Counties and the Minnesota Association of County Social Service Administrators shall appoint their own respective representatives. The commissioner of human services

shall appoint representatives of the Department of Human Services, tribes and communities of color, and social services providers and advocates.

**Restrictions to Membership:** Human Services Performance Council membership shall be equally balanced among the following five stakeholder groups: the Association of Minnesota Counties, the Minnesota Association of County Social Service Administrators, the Department of Human Services, tribes and communities of color, and service providers and advocates for persons receiving human services. The Association of Minnesota Counties and the Minnesota Association of County Social Service Administrators shall appoint their own respective representatives. The commissioner of human services shall appoint representatives of the Department of Human Services, tribes and communities of color, and social services providers and advocates.

**Meeting Information:** Meetings are scheduled four (4) times per year.

**Meeting Location:** St. Paul (location varies)

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### **MN Zoological Board**

Legal Basis: M.S. 85A.01.

13000 Zoo Blvd.

Apple Valley, MN 55124

(952) 431-9299

**Compensation:** \$55 per diem plus expenses

**Vacancies:**

Member - Zoo Board Appt (2 Seats)

**Powers and Duties:** The board operates and maintains the Minnesota Zoological Garden.

**Restrictions to Membership:** The 30 members must have a background or interest in zoos, zoo management, or an ability to generate community interest in the Minnesota Zoological Garden. Fifteen of the members are appointed by the governor, one of whom must be a Dakota county resident appointed after consideration of a list supplied by the Dakota County Board; and 15 of the members are appointed by the Minnesota Zoological Board. To the extent possible, members will be appointed who are residents of the various geographical regions of the state. Members should have the ability to raise significant funds from the private sector.

**Meeting Information:** Meetings are normally held four times a year. Committees meet as needed.

**Meeting Location:** Meetings are held at the Minnesota Zoological Garden or at various Twin Cities locations.

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### **Noxious Weed Advisory Committee**

Legal Basis: LAWS 2012, CHAP 18, SEC 18.91, SUBD 1-4

625 N Robert St

St Paul, MN 55155-2538

(651) 201-6538

**Compensation:** None

**Vacancies:**

Environmental Organization Representative (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Association of County Land Commissioners (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Board of Water and Soil Resources (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN County Agricultural Inspectors (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Dept of Agriculture (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Dept of Natural Resources (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Dept of Transportation (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

MN Nursery and Landscape Industry (1 Seat)

*The committee member applying for this appointment will work with a multi-disciplinary committee to advise the commissioner of Agriculture concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.*

**Powers and Duties:** The committee will advise the commissioner concerning responsibilities under the Noxious Weed Control Program and will evaluate plant species of concern for placement on the noxious weed list.

**Restrictions to Membership:** The commissioner shall appoint members, which shall include representatives from the following: 1) horticultural science, agronomy, and forestry at the University of Minnesota; 2) the nursery and landscape industry in Minnesota; 3) the seed industry in Minnesota; 4) the Department of Agriculture; 5) the Department of Natural Resources; 6) a conservation organization; 7) an environmental organization; 8) at least two farm organizations; 9) the county agricultural inspectors; 10) city, township, and county governments; 11) the Department of Transportation; 12) the University of Minnesota Extension; 13) the timber and forestry industry in Minnesota; 14) the Board of Water and Soil Resources; and 15) soil and water conservation districts; 16) Minnesota Association of Land Commissioners; 17) members as needed.

**Meeting Information:** The committee meets on a quarterly basis at the MDA.

**Meeting Location:** Minnesota Department of Agriculture, Freeman Building, St. Paul.

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### **Ombudsperson for American Indian Families**

Legal Basis: M.S. 257.0755

1450 Energy Park Dr, Ste 106

St. Paul, MN 55108

(651) 643-2523

**Compensation:** Reasonable travel expenses to attend full board meetings per statute

**Vacancies:**

Member (3 Seats)

**Powers and Duties:** The ombudsperson shall monitor agency compliance with all laws governing child protection and placement, as they impact American Indian children through work with the courts, court officials, policy makers, service providers, social workers, guardians ad litem, and training. The ombudsperson has the authority to investigate decisions or acts, and other matters of an agency, program or facility via complaints, systems and personnel, or upon personal initiative. The ombudsperson shall be given access to any information in the possession of any agency deemed necessary to discharge duties. The ombudsperson may subpoena any agency personnel or documents which the ombudsperson deems relevant to the matter.

**Restrictions to Membership:** All five members should be members from the Indian community.

**Meeting Information:** Four yearly full board meetings; at least six individual community board meetings.

**Meeting Location:** Varies in Twin Cities.

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### **Regent Candidate Advisory Council**

Legal Basis: M.S. 137.0245.

72 State Office Bldg.

St. Paul, MN 55155

(651) 296-9002

**Compensation:** \$55 per diem plus expenses

**Vacancies:**

Member - House Appt (2 Seats)

**Powers and Duties:** Determining criteria for and identifying and recruiting candidates for recommendation to the Joint Legislative Committee for election to the U of M Board of Regents.

**Restrictions to Membership:** No more than 2/3's of same political party; geographical representation considered. Twelve members shall be appointed by the subcommittee on committees of the committee on rules and administration of the Senate. Twelve members shall be appointed by the speaker of the House of representatives. No more than one-third of the members appointed by each appointing authority may be current or former legislators. Each appointing authority must appoint one member who is a student enrolled in a degree program at the U of M at the time of appointment. A member may not serve more than two full terms

**Meeting Information:** Meetings mostly held in odd years

**Meeting Location:** State Office Building, St. Paul.

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### **Rural Health Advisory Committee**

Legal Basis: LAWS OF 1992, CH. 549, ART. 5, SEC. 7.

85 E 7th Place

St. Paul, MN 55101

(651) 201-3855

**Compensation:** Expenses

**Vacancies:**

Mid-Level Practitioner Member (1 Seat)

*In making appointments, the governor shall ensure that appointments provide geographic balance among those areas of the state outside the seven-county metropolitan area. Meetings are held approximately five times per year at various locations in St. Paul, or by/with teleconferencing/video conference.*

**Powers and Duties:** The committee advises the commissioner of health and other state agencies on rural health issues.

**Restrictions to Membership:** All members must reside outside the seven-county metropolitan area. Membership must include two members from the House of Representatives, one from the minority party and one from the majority party; two members from the Senate, one from the minority party and one from the majority party; a volunteer member of an ambulance service based outside the seven-county metropolitan area; a representative of a hospital located outside the seven-county metropolitan area; a representative of a nursing home located outside the seven-county metropolitan area; a medical doctor or doctor of osteopathy licensed under Chapter 147; a mid-level practitioner; a registered nurse or licensed practical nurse; a licensed health care professional from an occupation not otherwise represented on the committee; a representative of an institution of higher education located outside the seven-county metropolitan area that provides training for rural health care providers; and three consumers, at least one of whom must be an advocate for persons who are mentally ill or developmentally disabled. In making appointments the governor shall ensure that appointments provide geographic balance among those areas of the state outside the seven-county metropolitan area. The chair of the committee shall be elected by the members.

**Meeting Information:** Meetings are held approximately five times per year at various locations in St. Paul, or elsewhere in the state, or by/with teleconferencing/video conference.

**Meeting Location:** Meetings are held at various locations in St. Paul, or elsewhere in the state, or by/with teleconferencing/Video Conference.

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### **Special Education Advisory Panel**

Legal Basis: FED STATUTE 20 USC 1412(a)(21)(A); 34 CFR 300.167

MDE/Division of Special Education

Roseville, MN 55113-4266

(651) 582-8843

**Compensation:** Mileage

**Vacancies:**

School Personnel (1 Seat)

**Powers and Duties:** The state is required to establish and maintain an advisory panel for the purpose of providing policy guidance with respect to special education and related services for children with disabilities in the state.

**Restrictions to Membership:** SEAP is a federally mandated advisory group providing policy guidance with respect to special education and related services for children with disabilities in Minnesota. SEAP membership shall be representative of the state population and composed of individuals involved in or concerned with the education of children with disabilities. Applicants should be knowledgeable on issues, laws and policies pertaining to students with disabilities and their families.

SEAP members must represent one or more of the following groups:

- parents of children with disabilities (age birth through 26)
- representatives of institutions of higher education that prepare special education and related services personnel
- representative of a vocational, community or business organization concerned with the provision of transition services to children with disabilities
- administrators of programs for children with disabilities
- a representative from the state child welfare agency responsible for foster care
- representatives of other state agencies involved in the financing or delivery of related services to children with disabilities
- representatives of private schools and public charter schools
- representatives from the state juvenile and adult correction agencies
- individuals with disabilities
- teachers
- state and local education officials, including officials who carry out activities under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act.

Geographic balance and racial diversity are taken into account when selecting SEAP members.

Per federal requirements, SEAP advises MDE on and is informed about:

- issues related to the education of children with disabilities
- the development and implementation of policies related to the coordination of services
- comments on proposed rules or regulations regarding the education of children with disabilities
- input into the development of federal and state reports and corrective actions plans from federal monitoring
- the due process hearing findings and decisions.

SEAP members participate in four to six meetings a year at MDE.

**Meeting Information:** Meetings are held 4-6 times each school year.

**Meeting Location:** MDE: 1500 Hwy 36 W. Roseville, MN 55113

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### **State of Minnesota Board of Public Defense**

Legal Basis: M.S. 611.215.

331 2nd Ave. S., #900

Mpls., MN 55401

(612) 349-2565

**Compensation:** \$5 per diem and expenses reimbursed

**Vacancies:**

Attorney (1 Seat)  
Public Member (1 Seat)

**Powers and Duties:** The board shall approve and recommend a budget to the Legislature, as well as establish procedures for distribution of state funding for the board, the Office of State Public Defender, the judicial district public defenders, and the public defense corporations. The board also appoints the State Public Defender and all Chief Public Defenders of Judicial Districts.

**Restrictions to Membership:** The seven members include three public members appointed by the governor, and four attorneys acquainted with defense of persons accused of a crime, but not employed as prosecutors, appointed by the Minnesota State Supreme Court.

**Meeting Information:** Second Tuesday of the month

**Meeting Location:** Various

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### **State Quality Council**

Legal Basis: M.S. 256B.097

Po Box 64967

St Paul, MN 55164

(651) 431-2433

**Compensation:** Plus expenses

**Vacancies:**

Advocacy Group Rep (1 Seat)

**Powers and Duties:** The council, in partnership with the department of Human Services, exists to support a system of quality assurance and improvement of services for people with disabilities. The council will work collaboratively with all affected parties to achieve measurable positive outcomes in health and welfare for persons with disabilities. The council is committed to a system that is person-directed, outcome-based, quality-driven, and cost effective.

**Restrictions to Membership:** The 28 members include representatives from disability service recipients and their family members, disability advocacy groups, Region 10 Quality Assurance Commission, providers, county agencies, staff from the Ombudsman for Mental Health and Developmental Disabilities and the department of Human Services.

**Meeting Information:** Council and workgroup meetings are held on a monthly basis at 444 Lafayette, St. Paul.

**Meeting Location:** DHS Lafayette Bldg; 44 Lafayette Rd., Rm L3148.

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### **State Rehabilitation Council for The Blind**

Legal Basis: M.S. 248.10, FEDERAL REHAB. ACT

2200 University Avenue West, #240

St. Paul, MN 55114

(651) 539-2272

**Compensation:** Members of the State Rehabilitation Council for the Blind shall be offered \$55.00 plus expenses for compensation as provided in State Statute.

**Vacancies:**

Dept of Education Rep (1 Seat)

*A representative from the MN Department of Education.*

Member (1 Seat)

*A representative who is a recipient of vocational rehabilitation services.*

Pacer Representative (1 Seat)

*A representative from the PACER Center.*

Rep Advocacy Org. (1 Seat)

*A member representing United Blind of MN (advocacy organization).*

**Powers and Duties:**

- Review, analyze and advise State Services for the Blind regarding the performance of its responsibilities, particularly relating to:
  - Eligibility, including order of selection;
  - The extent, scope, and effectiveness of services provided; and
  - Functions performed by State Services for the Blind that affect, or potentially affect, the ability of persons who are blind, visually impaired or DeafBlind in achieving employment outcomes under this title.
- In partnership with State Services for the Blind,
  - Develop, agree to and review state goals and priorities in accordance with the 1998 amendments to the Rehabilitation Act of 1973; and
  - Evaluate the effectiveness of the vocational rehabilitation program and submit reports of progress to the Commissioner of the Rehabilitation Services Administration in accordance with federal law;
- Assist State Services for the Blind in the preparation of the state plan and amendments to the plan, applications, reports, needs assessments and evaluations required by this title;
- To the extent feasible, conduct a review and analysis of the effectiveness of, and consumer satisfaction with:
  - Functions performed by State Services for the Blind;
  - Vocational rehabilitation services provided by State Services for the Blind and other public and private entities responsible for providing vocational rehabilitation services to persons who are blind, visually impaired, and DeafBlind under this Act; and
  - Employment outcomes achieved by eligible individuals receiving services under this title, including the availability of health and other employment benefits in connection with such employment outcomes;
- Prepare and submit a report to the Governor and the Commissioner of the Rehabilitation Services Administration, on the status of vocational rehabilitation programs operated within the state, and make the report available to the public;
- Avoid duplication of efforts and enhance the number of individuals served by coordinating activities with other state advisory councils;
- Provide for coordination and the establishment of working relationships between State Services for the Blind and the Statewide Council for Independent Living and Centers for Independent Living within the state;
- Perform such other functions, consistent with the purpose of this title, as the Council determines to be appropriate and comparable to the other functions performed by the State Rehabilitation Council for the Blind; and
- Prepare a list of qualified impartial hearing officers that must be jointly identified by State Services for the Blind and the State Rehabilitation Council for the Blind in accordance with 34 CFR 361.57(f)

**Restrictions to Membership:**

The composition of the State Rehabilitation Council for the Blind's membership shall be as provided in State and Federal statute. A majority of the State Rehabilitation Council for the Blind's membership must be blind, visually impaired or DeafBlind. Composition of members must include at least: one representative of the Statewide Independent Living Council; one representative of a parent training and information center; one representative of the client assistance program; one vocational rehabilitation counselor; one representative of community rehabilitation services providers; one representative of the directors of the American Indian Vocational Rehabilitation Projects; one representative of the Governor's Workforce Development Council; one representative from the Department of Education; four representatives of business, industry and labor; and current or former applicants for or recipients of, vocational rehabilitation services.

The State Rehabilitation Council for the Blind shall also include a representative from each of the consumer groups representing persons who are blind or DeafBlind. The Director of State Services for the Blind shall serve as an ex officio nonvoting member. If the appointed rehabilitation counselor is an employee of State Services for the Blind, he/she will abstain from voting, although the member can serve as an officer, committee member or task force member.

**Meeting Information:** Meetings are held on a bimonthly basis at State Services for the Blind with an occasional topical meeting

**Meeting Location:** State Services for the Blind.

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## HOW TO APPLY

Applicants should include the following documents:

- Open Appointments Application Form
- Letter of Interest
- Resume or Biography

Applications may be submitted [online](#) or by [email](#) or by mail or in person to:

Office of the Minnesota Secretary of State  
180 State Office Building  
100 Rev. Dr. Martin Luther King, Jr. Blvd.  
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on [www.sos.state.mn.us](http://www.sos.state.mn.us) the first Monday of every month and is provided by email to those who [subscribe](#) for the notice.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2016 [Open Appointments Annual Report is available online](#) and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2015 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.