

Example 2016 Primary Ballot Explanations

- #1 -
- M.R. 8250.1810, subp. 1: “The ballot shall be printed with black ink on white paper.”
 - M.R. 8250.1810, subp. 1: “The ballot shall be printed so as to be easily legible and in mixed upper and lower case, with suitable lines for divisions between candidates, offices, instructions, and other matter proper to be printed on the ballot.”
 - M.R. 8250.1810, subp. 17: “**Extraneous marks.** No election official may place marks on the ballot other than those provided in Minnesota Statutes section 204C.09, subdivision 1, or 206.86, subdivision 5.
 - M.R. 8250.1810, subp. 18: “**Example Ballot.** The secretary of state shall supply each auditor with a copy of an example ballot by May 1 of each year. The example ballot must illustrate the format required for the ballots used in the primary and general elections that year. The county auditor shall distribute copies of the example ballot to municipal and school district clerks in municipalities and school districts holding elections that year. The official ballots must conform in all respects to the example ballot.”
 - M.S. 206.90, subd. 6 “...On the front of the ballot must be printed the words "Official Ballot" and the date of the election and lines for the initials of at least two election judges....”

#2 – M.R. 8250.1810, subp. 3: “...On the front of the ballot the words “Official Ballot” must be printed in as large as practicable but no smaller than 8-point bold type and the word “Judge” in as large as practicable but no smaller than 8-point type with lines for initials of at least two election judges.”

#3 - M.R. 8250.1810, subp. 3: “At the top of a ballot containing both partisan and nonpartisan offices, the applicable words “State General Election Ballot” or “State Partisan Primary Ballot” and “State and County Nonpartisan Primary Ballot” shall be printed....”

#4 - M.R. 8250.1810, subp. 3: “...The Ballot heading must be printed in no smaller than 10-point type....”

#5 – M.S. 206.90, subd. 6: “...On the front of the ballot must be printed the words "Official Ballot" and the date of the election and lines for the initials of at least two election judges....”

#6 - M.R. 8250.1810, subp. 3: “...The name of the jurisdiction preparing the ballot may be added within the heading in no smaller than 8-point type. The date of the election must be printed within the heading in no smaller than 8-point type....”

#7 - M.R. 8250.1810, subp. 4: “**Instructions to voters.** Under the heading at the top of each side of the ballot, the words “**Instructions to Voters:**” must be printed in bold and

in as large as practicable but no smaller than 12-point bold type. The words “To vote, completely fill in the oval(s) next to your choice(s) like this: (R).” or a similar wording or mark if a different target shape is used by the electronic voting equipment must follow and be printed in as large as practicable but no smaller than 8-point bold type. The county may include an image demonstrating the instructions if approved by the secretary of state.”

#8 - M.R. 8250.1810, subp. 2E: “If a partisan primary ballot contains both a partisan ballot and a nonpartisan ballot, the instructions to voters must include a statement that reads substantially as follows: “This ballot card contains a partisan ballot and a nonpartisan ballot. On the partisan ballot you are permitted to vote for candidates of one political party only.” ...These statements must be printed in as large as practicable but no smaller than 10-point type.”

#9

- M.R. 8250.1810, subp. 2A: “On the partisan primary ballot, the names of the political parties that head the political party columns must be printed in as large as practicable but no smaller than 14-point bold type and must be shaded with a screen of at least 10 percent.

- M.R. 8250.1810, subp. 2A: “When a party does not have candidates within a given precinct, the party headings are to remain on top of each column, regardless of whether the party has a contest on the given ballot.

#10 - M.R. 1850.1810, subp. 5: “**Order and form of office type.** When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows:

Federal Offices
State Offices
Constitutional Amendments
County Offices
County Questions
City Offices
City Questions
Town Offices
Town Questions
School District Offices
School District Questions
Judicial Offices

The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart.”

#11 - - M.R. 1850.1810, subp. 6: “**Order and form of offices.** The offices must appear on the ballot in the following order and must be identified as follows in as large as practicable but no smaller than 10-point bold type. The office titles must be shaded with a screen of at least ten percent:

“President and Vice President”

“United States Senator”
“United States Representative”
“State Senator”
“State Representative”
“Governor and Lieutenant Governor”
“Secretary of State”
“State Auditor”
“Attorney General”
“County Commissioner”
“County Auditor”
“County Treasurer”
“County Auditor-Treasurer”
“County Recorder”
“County Sheriff”
“County Attorney”
“County Surveyor”
“County Coroner”
“County Park Commissioner”
“Soil and Water Conservation District Supervisor”
“Conservation District Supervisor”
“County Questions”
“Mayor”
“Council Member”
“City Clerk”
“City Treasurer”
“City Questions”
“Town Supervisor”
“Town Clerk”
“Town Treasurer”
“Town Questions”
“School Board Member”
“School District Questions”
“Hospital District Board Member”
“Hospital District Question”

Judicial offices must follow special district offices and appear in the following order:

Chief Justice – Supreme Court
Associate Justice – Supreme Court
Judge – Court of Appeals
Judge – District Court

#12 - M.R. 8250.1810, subp.14: **“Form of federal ballot.** The names of all candidates for the offices of president and vice-president of the United States and senator and representative in congress shall be placed on a ballot printed on white paper which shall be known as the “federal ballot.” This ballot must be prepared and furnished in

accordance with the federal Uniformed and Overseas Citizens Absentee Voting Act, United States Code, title 42, section 1973ff. The federal ballot shall be the only ballot sent to citizens of the United States who are eligible to vote by absentee ballot only for federal candidates in Minnesota. The federal ballot shall conform in all other respects to the State Primary or State General election ballot.”

#13 - M.R. 1850.1810, subp. 4: “..Immediately under each office title and district identified, one of the following instructions must be printed in bold type in as large as practicable but no smaller than 8-point type:

Vote for One Team

Vote for One

Vote for Up to ... followed by the number of candidates to be elected.”

#14 - M.R. 8250.1810, subp. 12: “**Vote targets.** The target used to indicate to the voters where to mark their votes may be either a horizontal oval next to the candidate name or similar target if used by certified equipment. The target may be highlighted or outlined in a color that does not affect the ability of the ballot counter to read the ballot.”

#15 - M.R. 8250.1810, subp. 6: “...Directly underneath the titles of the offices of United States representative and state senator and representative must be printed the district numbers (for example: “District 6”) that the person elected will represent...”

#16 - M.R. 8250.1810, subp. 2E: “At the bottom of each political party column on the primary ballot, the ballot must contain a statement that reads substantially as follows: “Continue voting on the nonpartisan ballot.” These statements must be printed in as large as practicable but no smaller than 10-point type.”

#17 –

- M.S. 206.61, subd. 4: “Subd. 4. **Order of candidates.**

On the "State Partisan Primary Ballot" prepared for primary elections, and on the state general election ballot prepared for the general election, the order of the names of nominees or names of candidates for election shall be the same as required for paper ballots. More than one column or row may be used for the same office or party. Electronic ballot display and audio ballot readers must conform to the candidate order on the optical scan ballot used in the precinct.”

- MS. 204D.08, subd. 3: “Subd. 3. **Rotation of names.**

On state primary ballots the name of each candidate for nomination to a partisan or nonpartisan office shall be rotated with the names of the other candidates for nomination to that office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom, and at each intermediate place in that group of candidates. If the number of candidates for an office is equal to or less than the number to be elected, no rotation of candidate names is required and the official preparing the ballot shall determine the position of the candidates by lot.”

#18 – M.S. 204D.08, subd. 5: “Subd. 5. **Party columns; arrangement.**

The names of candidates for nomination of the major political party that received the smallest average vote at the last state general election must be placed in the first column on the left side of the ballot. The names of candidates for nomination of the major political party that received the next smallest average vote at the last state general election must be placed in the second column, and so on. The average vote shall be computed in the manner provided in section 204D.13, subdivision 2.”

#19 – M.S. 204D.08, subd. 4: “...If there are only two major political parties to be listed on the ballot, one party must occupy the left-hand column, the other party must occupy the right hand column, and the center column must contain the following statement: “Do not vote for candidates of more than one party.””

#20 - M.R. 8250.1810, subp. 13: “**Two-sided ballots.** On two-sided ballots, the words “**Vote front and back of ballot**” must be printed in 10-point bold type at the bottom of both sides of the ballot.”

#21 - M.R. 8250.1810, subp. 1: “...Each ballot must have printed on it both the name of the precinct and an electronically readable precinct identifier or ballot style indicator. A ballot style used in more than one precinct may have the names of all precincts in which it is used printed on the ballot. If multiple ballots styles are to be used in the same precinct for precincts split by school districts, each ballot style must include the precinct name and applicable school district number. Only the electronically readable precinct identifier or ballot style indicator is required on a presidential only or federal only absentee ballot.”

#22 - M.R. 8250.1810, subp. 2B: “...If a partisan primary ballot also includes a nonpartisan primary section, the ballot must contain a demarcation indicating the beginning of the nonpartisan section of the ballot...”

#23 - M.R. 8250.1810, subp. 2F: “...If a partisan primary ballot contains both a partisan ballot and a nonpartisan ballot, the instructions to voters must include a statement that reads substantially as follows: “This ballot card contains a partisan ballot and a nonpartisan ballot. On the partisan ballot you are permitted to vote for candidates of one political party only.”...These statements must be printed in as large as practicable but no smaller than 10-point type...”

#24 - M.R. 1850.1810, subp. 5: “**Order and form of office type.** When more than one of the following types of offices is on the ballot, the offices must appear on the ballot in the following order and must be identified as follows:

Federal Offices

State Offices

Constitutional Amendments

County Offices
County Questions
City Offices
City Questions
Town Offices
Town Questions
School District Offices
School District Questions
Judicial Offices

The name or the number of the appropriate municipality, school district, or special district may be added directly under the office types listed in this subpart.”

#25 - M.R. 1850.1810, subp. 6: **“Order and form of offices.** The offices must appear on the ballot in the following order and must be identified as follows in in as large as practicable but no smaller than 10-point bold face type. The office titles must be shaded with a screen of at least ten percent:

“President and Vice-President”
“United States Senator”
“United States Representative”
“State Senator”
“State Representative”
“Governor and Lieutenant Governor”
“Secretary of State”
“State Auditor”
“Attorney General”
“County Commissioner”
“County Auditor”
“County Treasurer”
“County Auditor-Treasurer”
“County Recorder”
“County Sheriff”
“County Attorney”
“County Surveyor”
“County Coroner”
“County Park Commissioner”
“Soil and Water Conservation District Supervisor”
“Conservation District Supervisor”
“County Questions”
“Mayor”
“Council Member”
“City Clerk”
“City Treasurer”
“City Questions”
“Town Supervisor”
“Town Clerk”
“Town Treasurer”

“Town Questions”
“School Board Member”
“School District Questions”
“Hospital District Board Member”
“Hospital District Questions”

Judicial offices must follow special district offices and appear in the following order:

Chief Justice – Supreme Court
Associate Justice – Supreme Court
Judge – Court of Appeals
Judge – District Court

#26 - M.R. 8250.1810, subp. 6: “...If on the same ballot with other offices of the same type, offices elected at large must include “At Large” following the office identification and must be listed before other offices of the same type elected by district....”

#27 - M.R. 1850.1810, subp. 4: “..Immediately under each office title and district identified, one of the following instructions must be printed in bold type in as large as practicable but no smaller than 8-point type:

Vote for One Team
Vote for One
Vote for Up to ... followed by the number of candidates to be elected.”

#28 - M.R. 8250.1810, subp. 16: **“Order and form of special election ballot.** The names of candidates to fill vacancies at a special election for county and municipal offices must be listed under the heading “Special election for (name or office),” followed by “To fill vacancy in term expiring (date)” with the name of the office, the date of expiration of the term, and any other information necessary to distinguish the office....”
Note: some cities have possible primaries and some do not.

#29 - M.R. 8250.1810, subp. 16: “...Vacant offices being filled by special election must be listed with other offices of that type but after any offices for which a candidate will be elected for a full term, except as required by Minnesota Statutes section 204D.25, subdivision 1.”

#30 - M.R. 8250.1810, subp. 10: “...The question heading and numbers (where applicable) must be shaded with a screen of at least ten percent...”

#31 - M.R. 8250.1810, subp. 10: “...A clerk, county auditor, or appropriate governing body shall provide a title for each question printed on the ballot. The title must not contain more than ten words and must not be used on the ballot until it has been approved by the jurisdiction’s legal counsel....”

#32 - M.R. 8250.1810, subp. 6: “...Where nonjudicial offices are designated by number, those offices must be listed in numerical order and must be printed directly under the title of the office....”

#33 - M.R. 8250.1810, subp. 10: "...Directly after the office type required in subpart 2, the following words must be printed in upper and lower case and no smaller than 8-point type. "To vote for a question, fill in the oval next to the word "Yes" on that question. To vote against a question, fill in the oval next to the word "No" on that question." or if a target shape other than an oval is used on the ballot, then the word "oval" must be replaced with the applicable target shape word..."

#34 - M.R. 8250.1810, subp. 10: "...The title must be printed in bold type in as large as practicable but no smaller than 10-point type and must be printed in the same section as the body of the question to which it refers. The body of the question must be printed in as large as practicable but no smaller than 10-point type...."

#35 - M.R. 8250.1810, subp.10: "**Order and form of ballot questions.** Ballot questions must be printed after offices of the same jurisdiction...."

#36 - M.R. 8250.1810, subp. 10: "...The words "Yes" and "No" must be aligned as close as possible to the vote targets and must be printed in bold type in as large as practicable but no smaller than 10-point type."

#37 - M.R. 8250.1810, subp. 6: "...Where judicial offices are designated by number, the seats must be listed in numerical order, except that for judicial offices for a specific court for which there is only one candidate filed must appear after all other judicial offices for that same court...."