

STATE OF MINNESOTA SECRETARY OF STATE

Apostille Authentication Request Form

The Minnesota Secretary of State provides authentication of the signature of a state public official or Minnesota Notary Public on documents to be used outside the United States of America. **Apostille certificates are \$5.00 each.**

Name:	Phone Number:	
Company Name (if applicable):		
Address:		
City:	State:	Zip:
Email:		
Please debit my Secretary of State client account nur (if you do not have an account with our office, leave it blank)	nber	
Total Payment Enclosed: \$	_	
Number of documents to be authenticated:		
To reduce the chances of your submission being rejected, check these common problems with authentications: • Improper Notarization • No Certificate (see MN Statutue 358.66 for examples of certificates) • Non-valid Notary Commission (including mismatched stamps) • Private Document Not Notarized • Insufficient Fee of Fee Not Enclosed • Original Document Originated Outside of Minnesota • No Original Signature on Document	*Special In	astructions:
Return Mail Address: Mail authentication orders are mailed noted in the special instructions above. If there is no address address on the check or money order that we received. You make label with any additional services (like tracking) from a deliver	on the form, the nay include a sel ery company, i.e	authentication will be mailed to the f-addressed stamped envelope or pre-paide, FedEx, UPS.
If you have any questions please contact us at (651) 296-2803 or You can also email your authentication questions to apostille.oss(between the hours of 9:00am to 4:00pm.
Make Payable to MN Secretary of Sta	te and Mail you	r request to:
SECRETARY OF S		
FIRST NATIONAL BANI 332 MINNESOTA STREET		

SAINT PAUL, MN 55101

FOR OFFICE USE ONLY: PROCESSED _____ REJECTED ____

TOTAL FEE: