

INSTRUCTIONS

Retain the original signed copy of this document for your records and submit a legible photocopy for filing with the Secretary of State.

1. List the legal name of the corporation in the state or country of formation.
2. Do not fill out this item if your name is available for registration in Minnesota. If (and only if) the name in item 1 is not available in Minnesota, list the alternate name that you plan to use in Minnesota on this line. You may obtain a preliminary determination of whether the name is available due to a name conflict by calling (651) 296-2803 between 8 AM and 4:30 PM Central Time. Your name may also be unavailable if it does not meet the legal requirements for corporate names in Minnesota. If you use an alternate name, you must also complete the resolution that appears at the bottom of the application and it must be approved by the board of directors of the corporation. Any alternate name must include a corporate designation.
3. List the state or country under the laws of which the corporation is currently governed.
4. List the name of the registered agent and the registered office in Minnesota. The corporation is required to have an agent. The agent may be an individual or a corporation validly registered in Minnesota. The agent must be located at the registered office, and the complete street or rural route address, not a post office box, must be listed. All notices and service of process from this office will be sent to the registered agent.
5. Check Nonprofit only if you are a nonprofit corporation. Check For-Profit in all other cases.
6. The application for registration must be signed by any one of the following officers: President, Vice-President, Secretary or Assistant Secretary.

FILING FEE: \$225 For-Profit or \$75 for Nonprofit Corporations. Payable to the MN Secretary of State

FILE IN-PERSON OR MAIL TO:

Minnesota Secretary of State - Business Services
Retirement Systems of Minnesota Building
60 Empire Drive, Suite 100
St Paul, MN 55103
(Staffed 8:00 - 4:00, Monday - Friday, excluding holidays)

To obtain a copy of a form you can go to our web site at www.sos.state.mn.us , or contact us between 9:00am to 4:00pm, Monday through Friday at (651) 296-2803 or toll free 1-877-551-6767.

All of the information on this form is public. Minnesota law requires certain information to be provided for this type of filing. If that information is not included, your document may be returned unfiled. This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/voice. For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance or political opinions or affiliations in employment or the provision of service.