Office of the Minnesota Secretary of State

Limited Liability Partnership | Annual Renewal

Minnesota Statutes, Chapter 323A

Must be filed by December 31
Read the instructions before completing this form.
Filing Fee: $155 for expedited service in-person and online filings, $135 if by mail

Current Information on File: (If changes are needed, see instructions for further details.)

1. File Number: _____ 2. Home Jurisdiction: (Required) _____

3. Partnership Name: (Required)
_____

4. Alternate Name used in Minnesota, if any: (Foreign Partnerships Only)
_____

5. Chief Executive Office Address: (Required)
_____ _____ _____ _____
Street Address (*A PO Box by itself is not acceptable)* City State Zip

6. If the chief executive office address is not in Minnesota list the address, if any of a partnership office in Minnesota:
_____ _____ _____ _____
Street Address (*A PO Box by itself is not acceptable)* City State Zip

7. Registered Agent/ Registered Office Address, if any:
Agent's Name: _____
_____ _____ _____ _____
Street Address (*A PO Box by itself is not acceptable)* City State Zip

8. If an Agent is listed, is the Agent for Service an Individual? Yes ☐ No ☐
If you checked "No", provide the Name, Street and Mailing Address, and Telephone Number of an individual who may be contacted for purposes other than service of process with respect to the limited liability partnership:
_____ _____
Name Phone Number
_____ _____ _____ _____
Street *(A PO Box by itself is not acceptable)* City State Zip

If different from above, list the mailing address of the individual listed:
_____ _____ _____ _____
Street City State Zip

Email Address for Official Notices
Enter an email address to which the Secretary of State can forward official notices required by law and other notices:
_____

☐ Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

NOTICE: Failure to file this form by December 31 of this year will result in the revocation of the statement of qualification of this limited liability partnership without further notice from the Secretary of State, pursuant to *Minnesota Statutes,* section 323A.1003.

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Limited Liability Partnership | Annual Renewal
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List a name and daytime phone number of a person who can be contacted about this form:

Contact Name Phone Number

Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?

Yes ☐ No ☐

Print Reset

INSTRUCTIONS

File your business document online by visiting our website at www.sos.state.mn.us.

All limited liability partnerships governed under *Minnesota Statutes,* Chapter 323A are required to file an annual renewal once every calendar year. Filing this Annual Renewal does not satisfy any other legal requirement. If Minnesota statutes or rules require a filing with another office, you must submit that filing separately.

If changes to name or address are necessary, a "Statement of Amendment" form must be completed and included along with the annual renewal form and an additional $135.00 filing fee.

1. **File Number:** Provide the file number issued by the Minnesota Secretary of State.
2. **Home Jurisdiction:** (Required) List the state or jurisdiction in which this organization is organized.
3. **Partnership Name:** (Required) Provide the name of the partnership in the jurisdiction in which it is organized.
4. **Alternate Name used in Minnesota, if any:** (Foreign Partnerships Only) List the Alternate Name used in Minnesota, if applicable.
5. **Chief Executive Office Address:** (Required) List the address where the chief executive office is located.
6. **Partnership Office in Minnesota:** If the chief executive office address is not in Minnesota, and there is a partnership office in Minnesota, list that address here.
7. **Registered Agent and Registered Office Address, if any:** If applicable, list the agent and registered office address in Minnesota.
8. **Is the Agent for Service an Individual?** Check Yes or No accordingly if an agent is on record. If you checked "No", provide the name, complete street address (a PO Box is not acceptable), mailing address (if different then the street address), and phone number of an individual who may be contacted for purposes other than service of process with respect to the limited partnership.

Email Address for Official Notices. This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

List a name and daytime telephone number of a person who can be contacted about this form.

Filing Fee: $155 for expedited service in-person and online filings, $135 if submitted by mail
Payable to the MN Secretary of State

Note: An entity that has been dissolved by our office for failure to file an annual renewal, may retroactively reinstate its existence by filing the current year's renewal and paying a $160 fee if submitted by mail, $180 for expedited service in-person and online filings.

Please submit all items together and mail to the address below:

FILE IN-PERSON OR MAIL TO:
Minnesota Secretary of State - Business Services
Retirement Systems of Minnesota Building
60 Empire Drive, Suite 100
St Paul, MN 55103
(Staffed 8 a.m. – 4 p.m., Monday - Friday, excluding holidays)

Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767

All of the information on this form is public. Minnesota law requires certain information to be provided for this type of filing. If that information is not included, your document may be returned unfiled. This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/voice. For a TTY/TTD (deaf and hard of hearing) communication, contact the Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance or political opinions or affiliations in employment or the provision of service.