OFFICE OF THE MINNESOTA SECRETARY OF STATE

Mark Ritchie

Notice of Vacancies in State Boards, Councils and Committees

January 6, 2014 — The Office of the Minnesota Secretary of State today released the December notice of vacancies for various state boards, councils and committees that are accepting applications, due January 28, 2014. Minnesotans are encouraged to apply and serve in demonstration of public service. The full list of vacancies is listed below and online.

Application forms are available online and must be submitted by January 28, 2014, to assured of full consideration by the appointing authority. Appointing authorities may choose to review applications received by the Secretary of State after January 28.

Submit an Application

Applicants should include the following documents:

- Open Appointments Application Form (completed, signed and dated)
- Letter of Interest
- Resume or Biography

Applications may be submitted online , by email to open.appointments@state.mn.us , or by mail or in person to:

Office of the Minnesota Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155-1299

The monthly Notice of Vacancies is posted on www.sos.state.mn.us the first Monday of every month and is provided by email to those who subscribe for the notice.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications and recording appointments. Applications will be reviewed and appointments made by the appointing authorities; questions about specific vacancies and appointments should be directed to the appointing authority. Applications are kept on file for a one-year period.

The 2013 Open Appointments Annual Report is available online and includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and membership, and statistical information about appointments and vacancies during the 2013 fiscal year. A print version of the report is available at the Minnesota Bookstore, (651) 297-3000 or 1-800-657-3757.

BOARD OF PSYCHOLOGY
2829 UNIVERSITY AVE. SE, #320
MPLS., MN 55414-3237
612-617-2230
M.S. 148.90.

Appointing: Governor
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Doctorate Level Psychologist

Establish qualifications for licensing psychologists; examine and license qualified individuals; establish fees for issuance and renewal of licenses and other services; establish rules of conduct and take appropriate action against licensees who do not meet and maintain those ethical requirements; establish or approve programs that qualify for professional psychology continuing education credit; educate the public about licensure requirements and the rules of conduct; facilitate consumers in the filing of complaints against licensees who may have violated the Psychology Practice Act. The Board of Psychology is created with the powers and duties described in this section. The board has 11 members who consist of: (1) three individuals licensed as licensed psychologists who have doctoral degrees in psychology; (2) two individuals licensed as licensed psychologists who have master's degrees in psychology; (3) two psychologists, not necessarily licensed, one with a doctoral degree in psychology and one with either a doctoral or master's degree in psychology representing different training programs in psychology; (4) one individual licensed or qualified to be licensed as: (i) through December 31, 2010, a licensed psychological practitioner; and (ii) after December 31, 2010, a licensed psychologist; and (5) three public members. (b) After the date on which fewer than 30 percent of the individuals licensed by the board as licensed psychologists qualify for licensure under section 148.907, subdivision 3, paragraph (b), vacancies filled under paragraph (a), clause (2), shall be filled by an individual with either a master's or doctoral degree in psychology licensed or qualified to be licensed as a licensed psychologist. (c) After the date on which fewer than 15 percent of the individuals licensed by the board as licensed psychologists qualify for licensure under section 148.907, subdivision 3, paragraph (b), vacancies under paragraph (a), clause (2), shall be filled by an individual with either a master's or doctoral degree in psychology licensed or qualified to be licensed as a licensed psychologist. The board meets at least ten times a year in January, February, April, May, June, August, September, October, November, and December. Meetings are held in the Psychology Board Conference Room, 2829 University Ave. SE, 3rd. Fl., Mpls.

BREEDERS' FUND APPROPRIATIONS ADVISORY COMMITTEE
P. O. BOX 630
SHAKOPEE, MN 55379
952-496-7950
M.S. CHAPTER 240.18, SUBD. 4

Appointing: Racing Commission
Compensation: Expenses
Vacancies: Eleven (11) - Members
To advise the Racing Commission regarding breeding industry rules and distribution of thoroughbred breeders' fund awards and purse supplements. No restrictions other than members must be active in the breeding and/or racing of thoroughbred horses in Minnesota. Two meetings are held per year at Canterbury Park.

DRUG UTILIZATION REVIEW BOARD
PO BOX 64984
ST PAUL, MN 55164-0984
651-431-2505
OBRA 1990

Appointing: Commissioner of Human Services
Compensation: $100 per meeting + mileage
Vacancies: Four - Two Physician Representatives
One Health Care Professional Representative

One Consumer Representative

The Board exists to advise the commissioner per Minnesota Statutes 2012 - 256B.0625 subd. 13i. Drug Utilization Review Board to implement a medical assistance retrospective and prospective drug utilization review program as required by United States Code, title 42, section 1396r-8, subsection (g), paragraph (3). The board must be comprised of at least three but no more than four licensed physicians actively engaged in the practice of medicine in Minnesota; at least three licensed pharmacists actively engaged in the practice of pharmacy in Minnesota; and one consumer representative. The remainder must be made up of health care professionals who are licensed in their field and have recognized knowledge in the clinically appropriate prescribing, dispensing, and monitoring of covered outpatient drugs. Meetings are held on a quarterly basis for approximately 3 hours, at the Department of Human Services.

EMERGENCY MEDICAL SERVICES REGULATORY BOARD
2829 UNIVERSITY AVE. SE, #310
MPLS., MN 55414
651-201-2800
M.S. CHAPTER 144E.01 & MN Rules 4690

Appointing: Governor
Compensation: Expenses, per diem
Vacancies: Six (6) - One County Sheriff
One Public Member
One Non-Metro EMS Program Representative
One Ambulance Director
One Emergency Physician
One Registered Nurse

The board shall administer and enforce the provisions of MN Statutes 144E and other duties as assigned; advise applicants for state or federal emergency medical services funds, review and comment on such applications, and approve the use of such funds unless otherwise required by federal law; make recommendations to the legislature on improving the access, delivery, and effectiveness of the state's emergency medical services delivery system; and establish procedures for investigating, hearing, and resolving complaints against emergency medical services providers. The fifteen members appointed should be arranged in this fashion: one emergency physician, one representative of Minnesota hospitals, one representative of fire chiefs, one full-time firefighter serving as a first responder and is a member of a professional firefighter's union, one volunteer firefighter who serves as a first responder, one attendant currently practicing on a licensed ambulance service who is a paramedic or emergency medical technician, one ambulance director for a licensed ambulance service, one representative of sheriffs, one member of a local board of health representing community health services, two representatives of regional emergency medical services programs (one who must be from the metro regional emergency medical services), one RN currently practicing in a hospital emergency department, one pediatrician certified by the American Board of Pediatrics w/ experience in emergency medical services, one family practice physician involved in emergency medical services, and one public member. The Board met six times per year; the Data Committee two times; the Executive Committee 5 times; Finance Committee 0 times; Legislative Committee 0 times; Medical Direction Committee 2 times; Complaint Committee 12 times, and other committees and workgroups as needed. Meetings are held at the EMS Regulatory Board Office Bldg

ENVIRONMENTAL HEALTH TRACKING AND BIOMONITORING ADVISORY PANEL
MDH, PO BOX 64882
ST PAUL, MN 55164-0882
651-201-3661
M.S. 144.998

Appointing: Commissioners of Health, Pollution Control, and Agriculture; Speaker House; Senate Majority Leader
Compensation: Expenses
Vacancies: One (1) - Citizen Member

Make recommendations to the Commissioner of Health and the legislature on priorities for environmental health tracking and biomonitoring. These include recommendations to study specific chronic diseases, environmental health exposures, chemicals, communities and geographical areas. Make recommendations on aspects of the design, implementation, and evaluation fo the environmental health tracking and biomonitoring system. The committee shall have 13 members; specifications and restrictions for each are detailed in M.S. 144.998. The commissioner of Health shall appoint 9 members, the commissioners of the Pollution Control Agency and the Department of Agriculture shall each appoint one (1) member, and the Speaker of the House and the Senate Majority Leader shall each appoint one (1) member. None of the members may be lobbyists registered under chapter 10A. As specified, a particular subset of 10 of the 13 members must have backgrounds or training in designing, implementing, and interpreting health tracking and biomonitoring studies or in related fields of science, including epidemiology, biostatistics, environmental health, alboratory sciences, occupational health, industrial hygiene, toxicology, and public health. Meetings are held on a quarterly basis (minimum) in St. Paul, MN.

MATERNAL AND CHILD HEALTH ADVISORY TASK FORCE
PO Box 64882
ST. PAUL, MN 55164-0882
651-201-5000
Sec 7 [145.811]

Appointing: Commissioner of Health
Compensation: Expenses
Vacancies: Five (5) - Four Consumer Representatives
One Community Health Services Representative

The MCH Advisory Task Force was created by the Minnesota Legislature to advise the Commissioner of Health on the health status and health care services/needs of MCH populations in Minnesota, on the use of MCH funds for services through MDH, and the priorities for that funding. Membership includes: Fifteen members who will provide equal representation from: (1) professionals with expertise in maternal and child health services; (2) representatives of community health boards as defined in section 145A.02, subdivision 5; and (3) consumer representatives interested in the health of mothers and children. No members shall be employees of the Minnesota Department of Health. Meetings are held on a quarterly basis in St. Paul, MN.

MN RACING COMMISSION
PO BOX 630
SHAKOPEE, MN 55379
952-496-7950
M.S. 240.02.

Appointing: Governor
Compensation: $55 per diem
Vacancies: One (1) - Member

The commission licenses persons and organizations to operate racetracks and card clubs, conduct horse racing, conduct pari-mutuel wagering on horse racing, enforces and collects all applicable taxes and license fees, and establishes a Minnesota Breeders' Fund. The nine member commission must be Minnesota residents for five years preceding appointment. No more than five members may belong to the same political party. Appointees must file a bond of $100,000. Terms are staggered and are for six years. Meetings are usually held the third Thursday of every month; and committee meetings at the call of the chairs. Meeting places include: University of Minnesota Equine Center, Columbus City Hall, and Shakopee Police Dept.

MN SENTENCING GUIDELINES COMMISSION
309 ADMINISTRATION BUILDING; 50 SHERBURNE AVE
ST. PAUL, MN 55155
651-296-0144
M.S. 244.09.

Appointing: Governor and Chief Justice of the Supreme Court
Compensation: $50 per diem (for citizen members) plus expenses
Vacancies: One (1) - Crime Victim Family Member

The legislature established the Sentencing Guidelines Commission for the purpose of developing and maintaining rational and consistent sentencing standards which reduce sentencing disparity, increase proportionality in sanctions, and ensure more equitable and uniform sentencing for convicted felons. The following are the specifically stated goals of the sentencing guidelines system. 1) To promote public safety by recommending the harshest sanctions for violent offenders who pose the greatest danger to public safety and coordinating sentencing practices with correctional resources to assure that prison resources are available for these violent offenders. 2) To promote uniformity in sentencing so that offenders who are convicted of similar types of crimes and have similar types of criminal records are similarly sentenced. 3) To establish proportionality in sentencing by recommending the most severe sanctions for those offenders who are convicted of serious violent offenses even with no criminal record, those who have repeat violent criminal records, and those who have more extensive nonviolent criminal records. 4) To provide truth and certainty in sentencing by having the judge pronounce a fixed sentence that requires the offender to serve at least two thirds of the pronounced time as opposed to an indeterminate and symbolic sentence of zero to the statutory maximum sentence and a parole board that ultimately decides when to release an offender. 5) To coordinate sentencing practices with correctional resources by informing the legislature of the impact of the existing sentencing policy on correctional resources and the impact of any proposed changes to the sentencing system. To achieve the mission and goals stated above, the agency and commission evaluate sentencing policy and practices, modifies sentencing policy; determines the impact of policy on correctional resources; and provides training, implementation, and information services to the criminal justice community and the public. The criminal justice system is extremely dynamic and the commission must consider whether to make changes to the sentencing guidelines in order to continue to fulfill its mission. The commission presents recommendations to the legislature each year for changes to the sentencing guidelines. The eleven members include one judge of the Court of Appeals and one district court judge to be appointed by the Chief Justice of the Supreme Court; one public defender; one county attorney; one peace officer; one probation officer; three public members, one of whom must be a victim of a crime defined as a felony; and the Chief Justice of the Supreme Court and the Commissioner of Corrections or their designees. The term of any member appointed or reappointed by the Governor after the first Monday in January 1991 is coterminous with the Governor. No set meeting schedule, but the meetings are usually the third Thursday of each month. There is no set meeting location, however, the meetings have been routinely held at the Dept. of Corrections, central office.

NONPUBLIC EDUCATION COUNCIL
1500 W. HWY. 36
ROSEVILLE, MN 55113-4266
651-582-8663
M.S. 123B.445.

Appointing: Commissioner of Education
Compensation: MDE may pay $55 per diem & may reimburse expenses
Vacancies: One (1) - Member
The council advises the Commissioner on nonpublic educational aids as well as other matters affecting nonpublic education and nonpublic schools. The council is also authorized to recognize educational accrediting agencies for purposes relating to Minnesota's Compulsory Instruction Law. The fifteen members shall represent various areas of the state, methods of providing nonpublic education, and shall be knowledgeable about nonpublic education. Department of Education may pay $55 per diem and may reimburse expenses for council members who are not in related paid employment. The per diem and expenses paid are subject to available funds and Department of Education agency practice for advisory groups. The Council meets three to four times during the school year, at the Dept. of Education, Roseville, MN.

OCCUPATIONAL THERAPY PRACTITIONERS ADVISORY COUNCIL
MN DEPT. OF HEALTH, HEALTH OCCUPATIONS PROGRAM; PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.6450

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Public Member
Advises the Commissioner of Health regarding licensing standards, enforcement of licensing statutes, action on licensing applications and disciplinary actions; provide for distribution of information on occupational therapy practitioners licensing standards. The seven members include two public members, two occupational therapists, two occupational therapy assistants, and one other credentialed practitioner who works collaboratively with occupational therapy practitioners. Meetings are held on a quarterly basis. Meetings are held in the Metro area. Exact location on website.

PLUMBING BOARD
443 LAFAYETTE ROAD N.
ST. PAUL, MN 55155
651-284-5018
M.S. 326B.435

Appointing: Governor
Compensation: $55 per diem, plus expenses
Vacancies: One (1) - Metropolitan Municipal Plumbing Inspector

Adopt rules for plumbing code for the State of Minnesota, final interpretations of code when submitted to the board, adopt rules to regulate plumbing licensure and registration. One member shall be the commissioner of labor & industry/or the commissioner of labor and industry's designee; one member shall be the commissioner of health or the commissioner of health's designee; two members shall be municipal plumbing inspectors, one from the metropolitan area and one from greater Minnesota; one member shall be a licensed professional engineer specializing in plumbing designs or systems; two members shall be commercial/industrial plumbing contractors, one from the metropolitan area and one from greater Minnesota; one member shall be a residential plumbing contractor; two members shall be commercial/industrial journeymen, one from the metropolitan area and one from greater Minnesota; one member shall be a residential plumbing journeyman; one member shall be a water conditioning contractor; one member shall be a municipal public water supply system operator or superintendent; and one member shall be a public member. Meetings are held, as needed, at the Dept of Labor & Industry; 443 Lafayette Road N., St. Paul, MN 55155.

SPEECH-LANGUAGE PATHOLOGIST AND AUDIOLOGIST ADVISORY COUNCIL
MN DEPT. OF HEALTH, HEALTH OCCUPATIONS PROGRAM, PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.5196

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: Four (4) - Three Public Members
One Audiologist Member

The council advises the Commissioner of Health on matters relating to the licensing and regulation of speech-language pathologists and audiologists including: licensing standards; enforcement of the licensing rules; and continuing education. Effective 8/1/05 - The commissioner shall appoint 12 persons to a Speech-Language Pathologist and Audiologist Advisory Council. The 12 persons must include: three public members, as defined in section 214.02. Two of the public members shall be either persons receiving services of a speech-language pathologist or audiologist, or family members of or caregivers to such persons, and at least one of the public members shall be either a hearing instrument user or an advocate of one; three speech-language pathologists licensed under sections 148.511 to 148.5196, one of whom is currently and has been, for the five years immediately preceding the appointment, engaged in the practice of speech-language pathology in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, and government agencies; one speech-language pathologist licensed under sections 148.511 to

148.5196, who is currently and has been, for the five years immediately preceding the appointment, employed by a Minnesota public school district or a Minnesota public school district consortium that is authorized by Minnesota Statutes and who is licensed in speech-language pathology by the Minnesota Board of Teaching; three audiologists licensed under sections 148.511 to 148.5196, two of whom are currently and have been, for the five years immediately preceding the appointment, engaged in the practice of audiology and the dispensing of hearing instruments in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, industry, and government agencies; one nonaudiologist hearing instrument dispenser recommended by a professional association representing hearing instrument dispensers; and one physician licensed under chapter 147 and certified by the American Board of Otolaryngology, Head and Neck Surgery. Meetings are held on a quarterly basis in the Metro area. Exact location on website.

STATE ADVISORY COUNCIL ON MENTAL HEALTH
PO Box 64981, 540 Cedar Street
ST. PAUL, MN 55164-0981
651-431-2249
M.S. 245.697.

Appointing: Governor
Compensation: $55 per diem, reimbursed for expenses
Vacancies: Two (2) - One Family Physician Representative
One Family Member of Adults with Mental Illness Representative

The council advises the Governor, the legislature, and state agency heads about policy, programs, and services affecting people with mental illness. The council must have members appointed by the governor in accordance with federal requirements. In making the appointments, the governor shall consider appropriate representation of communities of color. The council must be composed of: 1) the assistant commissioner of mental health for the department of human services; 2) a representative of the epartment of Human Services responsible for the medical assistance program; 3) one member of each of the following professions: i) psychiatry; ii) psychology; iii) social work; iv) nursing; v) marriage and family therapy; and vi) professional clinical counseling. Additional membership categories include: Present or former consumers of mental health services; Family members of adults with mental illnesses; Parents of children with emotional disturbances; Social services agency directors; and, County commissioners. Meetings are held on a monthly basis, at DHS, 540 Cedar St., St. Paul.

SUBCOMMITTEE ON CHILDREN'S MENTAL HEALTH
PO BOX 64981, 540 CEDAR ST
ST. PAUL, MN 55164-0981
651-431-2249
M.S. 245.697, SUBD. 2A.

Appointing: State Advisory Council on Mental Health
Compensation: $55 per diem plus expenses
Vacancies: One (1) - State Advisory Council on Mental Health Representative

The subcommittee must make recommendations to the advisory council on policies, law regulations, and services relating to children's mental health. The 30 members include the commissioners or designees of Departments of Commerce, Corrections, Families, Children and Learning, Health, Human Services, and State Planning; representatives of children's mental health advocacy groups; three providers of children's mental health services (preadolescent, adolescent, and hospital-based); parents of children who have emotional disturbances; a present or former consumer of adolescent mental health services; educators currently working with emotionally disturbed children; people knowledgeable about the needs of emotionally disturbed children of minority races and cultures; people experienced in working with emotionally disturbed children who have committed status offenses; members of the advisory council; social service representatives; county commissioners; one representative of the local corrections system; and one representative from the MN District Judges Association Juvenile Committee. Meetings are held once a month on the first Thursday usually at the Department of Human Services in St. Paul. There is no set expiration date for this subcommittee. Meetings are held once a month on the first Thursday, at DHS, 540 Cedar St., St. Paul, MN 55101.