MINNESOTA SECRETARY OF STATE

For Release: October 7, 2013
Contact: open.appointments@state.mn.us

Notice of Vacancies in Multi-Member Agencies

SAINT PAUL—The Secretary of State's Office today released the monthly notice of vacancies that have occurred in multi-member state agencies, pursuant to Minnesota Statutes, Section 15.0597, subdivision 4 (see the list of current vacancies below).

Application forms may be found at: http://www.sos.state.mn.us/index.aspx?page=5 or may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155-1299, or in person at Room 180 of the State Office Building.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications, and recording appointments. Applications will be reviewed and appointments made by the appointing authorities for these various agencies; questions about specific vacancies and appointments should be directed to the appointing authority. Applications submitted by October 29, 2013 are assured of full consideration by the appointing authority. Appointing authorities for these agencies may choose to review applications received by the Secretary of State after that date. Applications are kept on file for a one year period. Agency information for this press release was supplied by the various agencies.

The 2012 Open Appointments Annual Report is available at: http://www.sos.state.mn.us/index.aspx?page=360 . This publication includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and their memberships, and statistical information about appointments and vacancies during the 2012 fiscal year. Paper copies of the 2012 Open Appointments Annual Report are available at the Minnesota Bookstore, 651-297-3000 or 1-800-657-3757.

NOTICE TO SUBSCRIBERS AND OTHER RECIPIENTS

The Open Appointments Press Release will no longer be automatically provided in a paper format. You may join our e-mail list-serve by submitting your e-mail address to: **open.appointments@state.mn.us**, or call us at (651) 297-5845. We would be happy to add you to our list-serve. It's fast, it's easy, and you will automatically receive a notice by e-mail each month!

Submit An Application

Please include the following documents:

- **Open Appointments Application** Form – completed, signed & dated
- **Letter of Interest**
- **Resume or Biography**

Submit by e-mail to: open.appointments@state.mn.us
Submit online at: http://www.sos.state.mn.us/index.aspx?recordid=41&page=19

Submit By Mail or in Person:
Open Appointments
Secretary of State's Office
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155

*"**Public Member**" means a person who is not, or never was, a member of the profession or occupation being licensed or regulated or the spouse of any such person, or a person who does not have or has never had, a material financial interest in either the providing of the professional service being licensed or regulated or an activity directly related to the profession or occupation being licensed or regulated. MN Statute 214.02.*

ADVISORY TASK FORCE ON UNIFORM CONVEYANCING FORMS
85 7TH PLACE E, SUITE 500
ST PAUL, MN 55101
651-539-1457
M.S. 507.09

Appointing: Commissioner of Commerce
Compensation: None
Vacancies: One (1) - Public Member

The task force reviews uniform conveyancing blanks and recommends new or revised forms to the Commission for adoption by order of the Commissioner. There are no member restrictions. Meetings are held every second Thursday, September through June, and the location will vary.

HOME CARE PROVIDER ADVISORY COUNCIL
DEPARTMENT OF HEALTH
85 E 7TH PLACE; PO BOX 64882
ST PAUL, MN 55164-0882
651-201-4101
M.S. 144A.4799

Appointing: Commissioner of Health
Compensation: $55 per diem
Vacancies: Eight (8) - One member representing the Minnesota Board of Nursing
One member representing the Minnesota Ombudsman for Long Term Care
Three Minnesota Home Care Licensee Representatives (see below)
Three Public Members (see below)

Please note:

- ***Minnesota Home Care Licensee*** *representing either basic and comprehensive levels of licensure who is a managerial official, administrator, supervising registered nurse or an unlicensed personnel performing home care tasks*
- ***Public Member*** *as defined in section 214.02 who shall be either persons who are currently receiving home care services or have family members receiving home care services, or persons who have family members who have received home care services within five years of the application date*

Please note:

The Appointing Authority has indicated that they will have a follow-up questionnaire which will be mailed to applicants following receipt of the Open Appointments Application form.

The council will provide advice regarding regulations of the MN Dept of Health home care providers including community standards, enforcement of licensing standards and disciplinary actions, distribution of information to providers and consumers, training standards, emerging issues and other duties as directed by the commissioner. Membership includes three public members who either are receiving home care services or have family member receiving services or have received home care services within 5 years of the application date; three Minnesota home care licensees representing basic and comprehensive levels of licensure - may be managing official, administrator, supervising RN or an unlicensed personnel performing home care tasks; one member of the MN Board of Nursing; and one member representing the Ombudsman for Long Term Care. Meetings will be held on a quarterly basis, for approximately four hours, in St. Paul, MN.

MINNESOTA ASSISTIVE TECHNOLOGY ADVISORY COUNCIL
658 CEDAR ST., #358
ST PAUL, MN 55155
651-201-2640
M.S. 16B.055

Appointing: Governor
Compensation: Expenses
Vacancies: One (1) - Public Member

Provide consumer-responsive, consumer-driven advice to the State for planning of, implementation of, and evaluation of the activities carried out through the AT Grant Act. The advisory council shall be comprised of: (I) Individuals with disabilities that use assistive technology or the family members or guardians of the individuals; (II) a representative of the designated State agency, as defined in section 7 of the Rehabilitation Act of 1973 (29 U.S.C. 705) and the State agency for individuals who are blind (within the meaning of section 101 of that Act (29 U.S.C. 721)), if such agency is separate; (Interpreted as the State Services for the Blind.; (III) a representative of a State center for independent living described in part C of title VII of the Rehabilitation Act of 1973 (29 U.S.C. 796f et seq.); (IV) a representative of the State workforce investment board established under section 111 of the Workforce Investment Act of 1998 (29 U.S.C. 2821); (Interpreted to mean the Governor's Workforce Development Council; (V) a representative of the State educational agency, as defined in section 9101 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7801) (interpreted to mean the Minnesota Department of Education; and (VI) representatives of other State agencies, public agencies, or public organizations, as determiend by the State (ii) Majority. (I) In general. A majority is not less than 51 percent of the members of the advisory council, shall be members appointed under clause (ii)(I). (II) Representatives of agencies. Members appointed under subclauses (II) through (VI) of clause (i) shall not count toward the majority membership requirement established in subclause (I). (iii) Representation. The advisory council shall be geographically representative of the State and reflect the diversity of the State with respect to race, ethnicity, types of disabilities across the age span, and users of types of services that an individual with a disability may receive. The Council will meet twice a year, at the Centennial Office Building, St. Paul, MN 55155.

MN ACADEMIC EXCELLENCE FOUNDATION
1500 Highway 36 W.
ROSEVILLE, MN 55113
651-582-8786
M.S. 124D.94

Appointing: Governor
Compensation: None
Vacancies: One (1) - Business Representative

The board is the governing body for the Minnesota academic Excellence Foundation (MAEF). MAEF is established in MN124D.94 as a non-profit, public-private partnership to be the primary advocate for the promotion and recognition of academic excellence in Minnesota elementary students, schools, and communities. As a catalyst for advancing student success through high levels of school performance, MAEF programs challenge students to stretch themselves academically; support schools to learn and to produce results; and enables the public to support high expectations for school performance and student achievement. The 21 members of the board include the Commissioner of Education who shall serve as secretary, 12 members who represent various business groups, and eight members who represent various education groups. Members serve four-year terms and are responsible for securing the resources for the foundation operations and programs, including fund raising to gain private gifts and working with the Legislature to gain public support. Members also establish policies to guide the operations of the foundation and work cooperatively with the Minnesota Department of Education. Meetings are held at 1500 Hwy 36 W., Roseville, MN.

MN WORKERS COMPENSATION INSURERS' ASSOCIATION
(DATA SERVICE ORGANIZATION)
7701 FRANCE AVE. S., # 450
MPLS., MN 55435-3200
952-897-1737
M.S. 79.61

Appointing: Commissioner of Commerce
Compensation: Reimbursement for expenses
Vacancies: One (1) - Public Member

The association oversees the administration of the Minnesota Workers Compensation Insurers' Association (Data Services Organization). The twelve members include two employer representatives who are appointed by the Commissioner of Commerce. Meetings are held on a quarterly basis, at 7701 France Ave, #450, Minneapolis, MN.

OCCUPATIONAL SAFETY AND HEALTH ADVISORY COUNCIL
Department of Labor and Industry
Safety Codes and Workers Compensation Division
443 LAFAYETTE RD. N
ST. PAUL, MN 55155
651-284-5460
M.S. 182.656.

Appointing: Commissioner of Labor and Industry
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Occupational Safety and Health Professions member

The council advises the Dept. of Labor and Industry on administration of the state Occupational Safety and Health Act. The twelve members include three management representatives; three labor representatives; three representatives of occupational safety and health professions, and three public members. Meetings are held quarterly in the Minnesota Room, Dept. of Labor & Industry.

OCCUPATIONAL THERAPY PRACTITIONERS ADVISORY COUNCIL
MN DEPARTMENT OF HEALTH
HEALTH OCCUPATIONS PROGRAM
PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.6450

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: Two (2) - Public Members

Advises the Commissioner of Health regarding licensing standards, enforcement of licensing statutes, action on licensing applications and disciplinary actions; provide for distribution of information on occupational therapy practitioners licensing standards. The seven members include two public members, two occupational therapists, two occupational therapy assistants, and one other credentialed practitioner who works collaboratively with occupational therapy practitioners. Meetings are held on a quarterly basis in the Metro area. Exact location will be on the MDH website.

SPEECH-LANGUAGE PATHOLOGIST AND AUDIOLOGIST ADVISORY COUNCIL
MN DEPARTMENT OF HEALTH
HEALTH OCCUPATIONS PROGRAM
PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.5196

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Public Member

The council advises the Commissioner of Health on matters relating to the licensing and regulation of speech-language pathologists and audiologists including: licensing standards; enforcement of the licensing rules; and continuing education. Effective 8/1/05 - The commissioner shall appoint 12 persons to a Speech-Language Pathologist and Audiologist Advisory Council. The 12 persons must include: three public members, as defined in section 214.02. Two of the public members shall be either persons receiving services of a speech-language pathologist or audiologist, or family members of or caregivers to such persons, and at least one of the public members shall be either a hearing instrument user or an advocate of one; three speech-language pathologists licensed under sections 148.511 to 148.5196, one of whom is currently and has been, for the five years immediately preceding the appointment, engaged in the practice of speech-language pathology in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, and government agencies; one speech-language pathologist licensed under sections 148.511 to 148.5196, who is currently and has been, for the five years immediately preceding the appointment, employed by a Minnesota public school district or a Minnesota public school district consortium that is authorized by Minnesota Statutes and who is licensed in speech-language pathology by the Minnesota Board of Teaching; three audiologists licensed under sections 148.511 to 148.5196, two of whom are currently and have been, for the five years immediately preceding the appointment, engaged in the practice of audiology and the dispensing of hearing instruments in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, industry, and government agencies; one nonaudiologist hearing instrument dispenser recommended by a professional association representing hearing instrument dispensers; and one physician licensed under chapter 147 and certified by the American Board of Otolaryngology, Head and Neck Surgery. Meetings are held on a quarterly basis in the Metro area. Exact location will be on the MDH website.

STATE ADVISORY COUNCIL ON MENTAL HEALTH
PO Box 64981
540 Cedar Street
ST. PAUL, MN 55164-0981
651-431-2249
M.S. 245.697.

Appointing: Governor
Compensation: $55 per diem, reimbursed for expenses
Vacancies: One (1) - Representative of the Consumer/Survivor Network of Minnesota

The council advises the Governor, the legislature, and state agency heads about policy, programs, and services affecting people with mental illness. The council must have members appointed by the governor in accordance with federal requirements. In making the appointments, the governor shall consider appropriate representation of communities of color. The council must be composed of: 1) the assistant commissioner of mental health for the department of human services; 2) a representative of the epartment of Human Services responsible for the medical assistance program; 3) one member of each of the following professions: i) psychiatry; ii) psychology; iii) social work; iv) nursing; v) marriage and family therapy; and vi) professional clinical counseling. Additional membership categories include: Present or former consumers of mental health services; Family members of adults with mental illnesses; Parents of children with emotional disturbances; Social services agency directors; and, County commissioners. Meetings are held on a monthly basis at the Department of Human Services, 540 Cedar St., St. Paul.

STATE NONMOTORIZED TRANSPORTATION ADVISORY COMMITTEE
395 JOHN IRELAND BLVD, MAIL STOP 315
ST PAUL, MN 55155
651-366-4167
M.S. 174.37

Appointing: Commissioner of Transportation
Compensation: Mileage
Vacancies: Two (2) - One resident of MnDOT's District 1
One resident of MnDot's Metro District

District 1 includes the counties of: *Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, Pine and St. Louis.*
Metro District includes the counties of: *Anoka, Carver, Chisago, Dakota, Hennepin, Ramsey, Scott and Washington*

The Committee shall make recommendations to the commissioner on items related to nonmotorized transportation, including safety, education, and development programs. The committee shall review and analyze issues and needs relating to operating nonmotorized transportation on public rights-of-way, and identify solutions and goals for addressing identified issues and needs. The advisory committee must consist of the following members: (a) The commissioner of transportation shall appoint up to 18 public members as follows: one member from each of the department's seven greater Minnesota districts; four members from the department's metropolitan district; and no more than seven members at large. Each of the members at large must represent nonmotorized interests of organizations. (b) The commissioners of each of the following state agencies shall appoint an employee of the agency to serve as a member: administration, education, health, natural resources, public safety, transportation, and pollution control. The chair of the Metropolitan Council shall appoint an employee of the council to serve as a member. The director of Explore Minnesota Tourism shall appoint an employee of the agency to serve as a member. The division administrator of the Federal Highway Administration may appoint an employee of the agency to serve as a member. Bi-monthly meetings are held: 5 total with one as a one-day planning meeting. Meetings are held at the MnDot Central Office.

STATE REHABILITATION COUNCIL
DEPT. OF EMPLOYMENT AND ECONOMIC DEVELOPMENT
390 N. ROBERT STREET
ST. PAUL, MN 55101
651-259-7364
M.S. 268A.02, AND FEDERAL LAW.

Appointing: Governor
Compensation: $55 per diem plus expenses.
Vacancies: Eight (8) - Two Disability Advocacy Organization Representatives
One Governor's Workforce Development Council Representative
One Statewide Independent Living Council Representative
One Vocational Rehabilitation Director Representative
One Client Assistance Project Representative
One PACER Representative
One Current or Former Recipient of Vocational Rehabilitation Services

The State Rehabilitation Council is responsible for advising state government on the performance of Minnesota's Vocational Rehabilitation programs. They advise and assist in preparation of the state plan for Vocational Rehabilitation Services; review and analyze the effectiveness of, and consumer satisfaction with, vocational rehabilitation services; they conduct needs assessments; report to the Governor and the U.S. Department of Education on the status of vocational rehabilitation programs; coordinate activities with other state Councils with interest in the issues pertaining to disability and employment; and hold hearings and forums necessary to carry out the duties of the Council. A majority of members must be persons with a disability, including at least: one representative of the Statewide Independent Living Council; one representative of a parent training and information center; one representative of the client assistance program; one vocational rehabilitation counselor; one representative of community rehabilitation service providers; one representative of the directors of the American Indian VR Projects in Minnesota: one representative of the State Workforce Investment Board, one representative of Special Education from the Department of Children, Families and Learning; four representatives of business, industry and labor; representatives of disability advocacy groups; and current or former applicants for or recipients of vocational rehabilitation services. The Director of the designated State VR unit shall be an ex officio member of the Council. Council members are appointed for three-year terms and no member may serve more than two consecutive terms. Meetings are held the fourth Wednesday of every month, except for July, and a combined November-December meeting is held the first week of December. Other exceptions are determined by the council. Meeting schedule and location are posted in the State Register and on DEED website.

STATE REHABILITATION COUNCIL FOR THE BLIND
2200 University Ave W., #240
ST. PAUL, MN 55114
651-642-0399
M.S. 248.10, FEDERAL REHAB. ACT

Appointing: Governor
Compensation: $55 per diem plus expenses
Vacancies: Five (5) - One Statewide Independent Living Council Representative
One American Indian Vocational Rehabilitation Project Director
One State Special Education Agency Representative
One Recipient of Vocational Rehabilitation Services
One Parent Training and Information Center Representative

The council advises the Commissioner of Employment and Economic Development about programs of State Services for the Blind. The council must have a majority of members who are blind or visually impaired and not employed by the State Services for the Blind. Members must also meet certain federal requirements. Meetings are held on a bimonthly basis at the State Services for the Blind.

STATEWIDE INDEPENDENT LIVING COUNCIL
MN DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT
REHABILITATION SERVICES
1ST NATL BANK BLDG
332 MINNESOTA ST., #E200
ST. PAUL, MN 55101
651-259-7351
PUBLIC LAWS 93-112 (Rehab. act of 1973 s. 705)

Appointing: Governor
Compensation: $55 per diem plus expenses
Vacancies: Six (6) - Two Advocates
One Advocate/State Rehabilitation Council for the Blind Representative
One Public Member
One Center for Independent Living Director
One Other Services Provider

The council shall monitor, review, and evaluate the implementation of the state plan for independent living; jointly develop and submit in conjunction with the designated state agencies, the state plan required in section 704 of the Rehabilitation Act of 1973 as amended by Public Law 93-112; coordinate activities with the State Rehabilitation Council and the State Rehabilitation Council for the Blind established under section 105 of the Rehabilitation Act and other councils that address the needs of the specific disability populations and issues under other federal law; ensure that all regularly scheduled meetings of the council are open to the public and sufficient advance notice is provided; and submit to the Commissioner of Rehabilitation Services Administration such periodic reports as the Commissioner may reasonably request and keep such records, and afford such access to such records as the Commissioner finds necessary to verify such reports. The 21 member council must include at least one director of a center for IL selected by the directors of CILS for IL within the state, a 121 proj. director, as well as nonvoting members from the VRS, SSB, and other state agencies. The council may include other representatives from centers; parents and legal guardians of individuals with disabilities; advocates of and for individuals with disabilities; representatives from private businesses; representatives from organizations that provide services for individuals with disabilities; and other appropriate individuals. A majority of the members must be individuals with disabilities, as defined in 364.4(b), and not employed by any state agency or center. Meetings are held on the second Thursday of the month from 9:00am - 3:00pm. Exceptions to this schedule are determined by the council. Meeting schedules are posted on the SILC website at: www.mnsilc.org.