MINNESOTA SECRETARY OF STATE

For Release: September 3, 2013
Contact: open.appointments@state.mn.us

Notice of Vacancies in Multi-Member Agencies

SAINT PAUL—The Secretary of State's Office today released the monthly notice of vacancies that have occurred in multi-member state agencies, pursuant to Minnesota Statutes, Section 15.0597, subdivision 4 (see the list of current vacancies below).

Application forms may be found at: http://www.sos.state.mn.us/index.aspx?page=5 or may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155-1299, or in person at Room 180 of the State Office Building.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications, and recording appointments. Applications will be reviewed and appointments made by the appointing authorities for these various agencies; questions about specific vacancies and appointments should be directed to the appointing authority. Applications submitted by September 24, 2013 are assured of full consideration by the appointing authority. Appointing authorities for these agencies may choose to review applications received by the Secretary of State after that date. Applications are kept on file for a one year period. Agency information for this press release was supplied by the various agencies.

The 2012 Open Appointments Annual Report is available at: http://www.sos.state.mn.us/index.aspx?page=360 . This publication includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and their memberships, and statistical information about appointments and vacancies during the 2012 fiscal year. Paper copies of the 2012 Open Appointments Annual Report are available at the Minnesota Bookstore, 651-297-3000 or 1-800-657-3757.

NOTICE TO SUBSCRIBERS AND OTHER RECIPIENTS

The Open Appointments Press Release will no longer be automatically provided in a paper format. You may join our e-mail list-serve by submitting your e-mail address to: **open.appointments@state.mn.us**, or call us at (651) 297-5845. We would be happy to add you to our list-serve. It's fast, it's easy, and you will automatically receive a notice by e-mail each month!

Submit An Application

Please include the following documents:

- **Open Appointments Application** Form – completed, signed & dated
- **Letter of Interest**
- **Resume or Biography**

Submit by e-mail to: open.appointments@state.mn.us
Submit online at: http://www.sos.state.mn.us/index.aspx?recordid=41&page=19

Submit By Mail or in Person:
Open Appointments
Secretary of State's Office
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155

*"**Public Member**" means a person who is not, or never was, a member of the profession or occupation being licensed or regulated or the spouse of any such person, or a person who does not have or has never had, a material financial interest in either the providing of the professional service being licensed or regulated or an activity directly related to the profession or occupation being licensed or regulated. MN Statute 214.02.*

BIOFUELS TASK FORCE
625 ROBERT ST
ST PAUL, MN 55155
651-201-6223
M.S. 239.7911 SUBD 2(a)

Appointing: Commissioners of Agriculture, Commerce, and Pollution Control
Compensation: None
Vacancies: One (1) - At-Large Member

The Task Force shall assist the commissioners in carrying out the activities surrounding the attainment of the Petroleum Replacement Promotion goals. Membership includes: Petroleum retailer (1), renewable fuels industry (2), refiners (1), automakers (1), small engine manufacturers (1), research organization (1), grower organization (1), and two at-large members. Meetings will be held as needed, and meetings are expected to be approximately 2 hours. Meetings will be held in the Orville L. Freeman Building, St. Paul, MN.

BOARD OF SCHOOL ADMINISTRATORS
1500 HIGHWAY 36 WEST
ROSEVILLE, MN 55113
651-582-8754
SECTION 6. 122A.192

Appointing: Governor
Compensation: None
Vacancies: Two (2) - Members

The board shall icense school administrators. The board shall adopt rules to license school administrators under Chapter 14. Other than the rules transferred to the board under section 122A.27, subdivision 4, the board may not adopt or amend rules under this section until the rules are approved by law. The rules shall include the licensing of persons who have successfully completed alternative perparation programs under section 122A.27 or other alternative competency-based preparation programs. The board may enter into agreements with the board of teaching regarding multiple license matters. The board consists of ten members appointed by the governor with the advice and consent of the Senate, including at least: one elementary school principal; one secondary school principal; one higher education faculty member in an education administration program approved by the board; one school superintendent; one classroom teacher; one community education director and a special education director; and two members of the public, one of whom must be a present or former school board member Meetings are held on the second Monday of each month at the MDE - 1500 Hwy 36 W, Roseville, MN.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD
190 CENTENNIAL BLDG.
658 CEDAR ST.
ST. PAUL, MN 55155-1603
651-539-1180
M.S. 10A.02

Appointing: Governor
Compensation: $55 per diem, plus expenses
Vacancies: One (1) - Member

The board administers programs for campaign finance disclosure for state candidates, economic interest disclosure for state, and local officials in metropolitan governmental units, lobbyist registration and disclosure, and public subsidy of state candidates and political party committees. The board shall have six members, including two former legislator's who do not support the same political party, two members who have not been public officials and have not held party office within three years prior to appointment. No more than three members may support the same political party. No member may currently serve as a lobbyist. Appointments are confirmed by the state senate and the state house of representatives. Monthly meetings are held in the Capitol complex in St. Paul.

CONSTRUCTION CODES ADVISORY COUNCIL
443 LAFAYETTE RD N.
ST PAUL, MN 55155
651-284-5018
M.S. 326B.07

Appointing: Commissioner Labor & Industry
Compensation: $55 per diem plus expenses
Vacancies: One (1) – Fire Chief or Fire Marshal

Review laws, codes, rules, standards, and licensing requirements relating to building construction, and may: 1) recommend ways to eliminate inconsistencies, to streamline construction regulation and construction procedures, and to improve procedures within and among jurisdictions; 2) review and comment on current and proposed laws and rules to promote coordination and consistency; 3) advise agencies on possible changes in rules to make them easier to understand and apply; and 4) promote the coordination, within each jurisdiction, of the administration and enforcement of construction codes. CCAC consists of the following members: the commissioner or the commissioner's designee representing the department's Construction Codes and Licensing Division; the commissioner of public safety or the commissioner of public safety's designee representing the Department of Public Safety's State Fire Marshal Division; one member appointed by the commissioner, engaged in each of the following occupations or industries: (i) certified building officials, (ii) fire chiefs or fire marshals, (iii) licensed architects, (iv) licensed professional engineers, (v) commercial building owners and managers, (vi) the licensed residential building industry, (vii) the commercial building industry, (viii) the heating and ventilation industry, (ix) a member of the Plumbing Board, (x) a member of the Board of Electricity, (xi) a member of the Board of High Pressure Piping Systems, (xii) the boiler industry, (xiii) the manufactured housing industry, (xiv) public utility suppliers, (xv) the Minnesota Building and Construction Trades Council, and (xvi) local units of government. Meetings will be held four times per year at the Dept of Labor & Industry, 443 Lafayette Road No., St. Paul, MN.

COUNCIL ON DISABILITY
121 E. 7TH PL., # 107
ST. PAUL, MN 55101
651-361-7800
M.S. 256.481-256.482

Appointing: Governor
Compensation: $55 per diem expenses
Vacancies: One (1) – Member from Economic Development Region 6
Please consult the map at: http://www.positivelyminnesota.com/assets/lmi/areamap/edr.shtml

The council advises the Governor, legislature, service-providing agencies, and the public on the needs and potentials of people with physical, mental, or emotional disabilities. Represents the general public and organizations which provide services for persons with disabilities: at least one member from each development region - a majority of members are persons with disabilities (service consumers). The Commissioners of the Departments of Education, Health, Human Services, Economic Security, Human Rights, and the directors of Vocational Rehabilitation and State Services for the Blind or their designees are ex officio members. Meetings are held on a quarterly basis. The meeting place varies.

DENTAL SERVICES ADVISORY COMMITTEE
DEPT OF HUMAN SERVICES
PO BOX 64984
ST PAUL, MN 55164-0984
651-431-2202
M.S. 256b.0625 SUBD 3d

Appointing: Commissioner of Human Services
Compensation: $200 per diem
Vacancies: Two (2) – One Health Plan Company Representative
One Scientist actively engaged in oral health research.

To advise the commissioner regarding 1) the critical access dental program under section 256B.76, subdivision 4…, including but not limited to criteria for designating and terminating critical access dental providers; 2) any changes to the critical access dental provider program necessary to comply with program expenditure limits; 3) dental coverage policy based on evidence, quality, continuity of care, and best practices; 4) the development of dental delivery models; and 5) dental services to be added or eliminated from subdivision 9, paragraph (b). The dental subcommittee consists of general dentists, dental specialists, safety net providers, dental

hygienists, health plan company and county and public health representatives, health researchers, consumers, and a designee of the commissioner of health. There are approximately 9 meetings per year, and meetings are approximately 2 hours in length. Meetings are usually held at the Hiway Federal Credit Union location.

METROPOLITAN COUNCIL
390 N. ROBERT ST.
ST. PAUL, MN 55101
651-602-1000
M.S. 473

Appointing: Governor
Compensation: $20,000 Annual Salary
Vacancies: One (1) – Member – Must live in Metropolitan Council District 10.
A map of Metropolitan Council Districts can be found here:
http://www.gis.leg.mn/redist2010/MetCouncil/mc2013-1A/openlayers/index.php?name=mc2013-1A

The Metropolitan Council is the regional planning agency for the seven-county Twin Cities metro area. The Council advocates for vital communities and cost-effective regional services. It runs the region's bus system, collects and treats wastewater, manages regional water resources, plans regional parks and administers funds that provide housing opportunities for low- and moderate-income individuals and families. The 17-member Metropolitan Council board is appointed by and serves at the pleasure of the Minnesota Governor. The seventeen members include a chair who serves at-large and sixteen members who each represent a geographically defined council district. All members serve at the pleasure of the Governor. Members cannot hold elected public office and must reside within the council district they represent. The council is organized by committees, which make recommendations to the full board. The standing committees are Committee of the Whole, Environment, Transportation, Community Development, and Management. Council members each serve on at least two committees, attend semi-monthly council meetings and meet regularly with local government officials and members of the Minnesota Legislature. Beginning August 1, 2001, compensation for the council chair was increased to $58,489. Council members are paid a fixed salary of $20,000. Council meetings are held on the 2nd and 4th Wednesdays; the Committee of the Whole meets on the 1st, 3rd, and 5th Wednesdays, as needed. Meetings are held at 390 N. Robert St., St. Paul, MN 55101.

METROPOLITAN PARKS AND OPEN SPACE COMMISSION
390 N ROBERT STREET
ST. PAUL, MN 55101
651-602-1000
M.S. 473.303.

Appointing: Metropolitan Council
Compensation: Parking & Mileage
Vacancies: Nine (9) -
MSOP District A (Metropolitan Council Districts 1-2)
MSOP District B (Metropolitan Council Districts 3-4)
MSOP District C (Metropolitan Council Districts 5-6)
MSOP District D (Metropolitan Council Districts 7-8)
MSOP District E (Metropolitan Council Districts 9-10)
MSOP District F (Metropolitan Council Districts 11-12)
MSOP District G (Metropolitan Council Districts 13-14)
MSOP District H (Metropolitan Council Districts 15-16)
MSOP Chair (Must reside in the Metropolitan Area)

Please locate your district by consulting the following maps:
http://giswebsite.metc.state.mn.us/mapgallery/pdfs/MPOSC%20Districts%20July%202013.pdf
http://www.gis.leg.mn/redist2010/MetCouncil/mc2013-1A/openlayers/index.php?name=mc2013-1A

The commission assists the Metropolitan Council in planning the regional recreation open space system, advises the council on grants for the acquisition and development of facilities, and reviews the master plan for facilities. The nine members include eight members comprising two Metropolitan Council districts each and a chair representing the region at large. **Members may not be members of any other metropolitan agency, board or commission, or hold judicial office.** Members must reside in the district to which appointed, except the chair. Meetings are held monthly on the first Tuesday at 4:00p.m., at 390 North Robert Street, St. Paul, MN.

MN ACADEMIC EXCELLENCE FOUNDATION
1500 Highway 36 W.
ROSEVILLE, MN 55113
651-582-8786
M.S. 124D.94

Appointing: Governor
Compensation: None
Vacancies: One (1) – Business Representative

The board is the governing body for the Minnesota academic Excellence Foundation (MAEF). MAEF is established in MN124D.94 as a non-profit, public-private partnership to be the primary advocate for the promotion and recognition of academic excellence in Minnesota elementary students, schools, and communities. As a catalyst for advancing student success through high levels of school performance, MAEF programs challenge students to stretch themselves academically; support schools to learn and to produce results; and enables the public to support high expectations for school performance and student achievement. The 21 members of the board include the Commissioner of Education who shall serve as secretary, 12 members who represent various business groups, and eight members who represent various education groups. Members serve four-year terms and are responsible for securing the resources for the foundation operations and programs, including fund raising to gain private gifts and working with the Legislature to gain public support. Members also establish policies to guide the operations of the foundation and work cooperatively with the Minnesota Department of Education. Meetings are held at1500 Hwy 36 W., Roseville, MN.

MN BOARD OF NURSING
2829 UNIVERSITY AVE. SE, #200
MPLS., MN 55414-3253
612-617-2270
M.S. 148.181.

Appointing: Governor
Compensation: $55 per diem, plus expenses
Vacancies: One (1) – Licensed Practical Nurse for a term ending January 6, 2014.

The Board licenses professional and practical nurses, registers public health nurses, renews licenses, regulates advanced practice registered nurses (certified nurse midwives, certified nurse practitioners, certified clinical nurse specialists, and certified registered nurse anesthetists); provides data services; approves nursing education programs; processes complaints about nurses; and imposes disciplinary action against nurse licenses. The sixteen members must all be residents of Minnesota. The membership includes eight RNs, four LPNs, and four public members. RN and LPN members must have graduated from an approved school of nursing, be licensed and currently registered in Minnesota, working as a nurse in Minnesota, and have at least five years experience in nursing practice, nursing administration or nursing education immediately preceding appointment. One RN must have executive or teaching experience in a baccalaureate degree nursing program; one RN must have executive or teaching experience in an associate degree nursing program; and one RN must have executive or teaching experience in a practical nursing program. These programs must be approved by the Board and at least two years experience must have occurred during the five years immediately preceding appointment. One RN must have national certification as a registered nurse anesthetist, nurse practitioner, nurse midwife, or clinical nurse specialist, and one RN must be practicing professional nursing in a nursing home at the time of appointment. The remaining four members must be public members as defined by Minnesota Statutes 214.02. A member may be reappointed but may not serve more than two full terms consecutively. The governor shall attempt to make appointments to the Board that reflect the geography of the state. Board members who are nurses should reflect the broad mix of practice types and sites of nurses practicing in Minnesota. One-two day meetings are scheduled at least six times a year (February, April, June, August, October, and December). Additional time is required for committee and disciplinary review panel meetings. Meetings are held at 2829 University Ave. SE, Minneapolis, MN.

NEWBORN HEARING SCREENING ADVISORY COMMITTEE
601 ROBERT ST NO
ST PAUL, MN 55164
651-201-5463
M.S. 144.966

Appointing: Commissioner of Health
Compensation: Expenses
Vacancies: One (1) – Rural Birth Hospital Representative

1) Developing protocols and timelines for screening, rescreening, and diagnostic audiological assessment and early medical, audiological, and educational intervention services for children who are deaf or hard-of-hearing; 2) designing protocols for tracking children from birth through age three that may have passed newborn screening but are at risk for delayed or late onset of permanent hearing loss; 3) designing a technical assistance program to support facilities implementing the screening program and facilities conducting rescreening and diagnostic audiological assessment; 4) designing implementation and evaluation of a system of follow-up and tracking; and 5) evaluating program outcomes to increase effectiveness and efficiency and ensure culturally appropriate services for children with a confirmed hearing loss and families. The commissioner of health shall appoint at least one member from each of the following groups with no less than two of the members being deaf or hard-of-hearing; 1) a representative from a consumer organization representing culturally deaf persons; 2) a parent with a child with hearing loss representing a parent organization; 3) a consumer from an organization representing oral communication options; 4) a consumer from an organization representing cued speech communication options; 5) an audiologist who has experience in evaluation and intervention of infants and young children; 6) a speech-language pathologist who has experience in evaluation and intervention of infants and young children; 7) two primary care providers who have experience in the care of infants and young children, one of which shall be a pediatrician; 8) a representative from the early hearing detection intervention teams; 9) a representative from the Department of Education resource center for the deaf and hard-of-hearing or the representative's designee; 10) a representative of the Minnesota Commission Serving Deaf and Hard of Hearing People; 11) a representative from the Department of Human Services Def and Hard of Hearing Services Division; 12) one or more of the Par C coordinators from the Department of Education, the Department of Health, or the Department of Human Services or the department's degisnees; 13) the Department of Health early hearing detection and intervention coordinators; 14) two birth hospital representatives from one rural and one urban hospital; 15) a pediatric geneticist; 16) an otolaryngologist; 17) a representative from the Newborn Screening Advisory Committee under this subdivision; and 18) a representative of the Department of Education regional low-incidence facilitators. Meetings are held four times annually in St. Paul, MN.

OCCUPATIONAL THERAPY PRACTITIONERS ADVISORY COUNCIL
MN DEPT. OF HEALTH
HEALTH OCCUPATIONS PROGRAM
PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.6450

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: Two (2) – Public Members

Advises the Commissioner of Health regarding licensing standards, enforcement of licensing statutes, action on licensing applications and disciplinary actions; provide for distribution of information on occupational therapy practitioners licensing standards. The seven members include two public members, two occupational therapists, two occupational therapy assistants, and one other credentialed practitioner who works collaboratively with occupational therapy practitioners. Meetings are held on a quarterly basis in the Metro area.

OMBUDSPERSON BOARD FOR ASIAN-PACIFIC FAMILIES
1450 ENERGY PARK DRIVE, SUITE 106
ST PAUL, MN 55108
257.0768

Appointing: Council on Asian Pacific Minnesotans
Compensation: None
Vacancies: One (1) - Member

The board advises and assists the ombudsperson for its community in selecting matters for attention; developing policies, plans, and programs to carry out the ombudspersons' functions and powers; establishing protocols for working with the communities of color; developing procedures for the ombudspersons' use of the subpoena power to compel testimony and evidence from nonagency individuals; and making reports and recommendations for changes designed to improve standards of competence, efficiency, justice, and protection of rights. The board consists of five members. The chair of the Council on Asian-Pacific Minnesotans appoints the board. In making appointments, the chair must consult with other members of the council. The Board meets regularly with the ombudsperson for Asian-Pacific Families in addition to joint meetins with the other community-specific boards at least four times each year.

SPEECH-LANGUAGE PATHOLOGIST AND AUDIOLOGIST ADVISORY COUNCIL
MN DEPT. OF HEALTH
HEALTH OCCUPATIONS PROGRAM
PO BOX 64882
ST. PAUL, MN 55164-0882
651-201-3723
M.S. 148.5196

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: One (1) – Public Member

The council advises the Commissioner of Health on matters relating to the licensing and regulation of speech-language pathologists and audiologists including: licensing standards; enforcement of the licensing rules; and continuing education. Effective 8/1/05 - The commissioner shall appoint 12 persons to a Speech-Language Pathologist and Audiologist Advisory Council. The 12 persons must include: three public members, as defined in section 214.02. Two of the public members shall be either persons receiving services of a speech-language pathologist or audiologist, or family members of or caregivers to such persons, and at least one of the public members shall be either a hearing instrument user or an advocate of one; three speech-language pathologists licensed under sections 148.511 to 148.5196, one of whom is currently and has been, for the five years immediately preceding the appointment, engaged in the practice of speech-language pathology in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, and government agencies; one speech-language pathologist licensed under sections 148.511 to 148.5196, who is currently and has been, for the five years immediately preceding the appointment, employed by a Minnesota public school district or a Minnesota public school district consortium that is authorized by Minnesota Statutes and who is licensed in speech-language pathology by the Minnesota Board of Teaching; three audiologists licensed under sections 148.511 to 148.5196, two of whom are currently and have been, for the five years immediately preceding the appointment, engaged in the practice of audiology and the dispensing of hearing instruments in Minnesota and each of whom is employed in a different employment setting including, but not limited to, private practice, hospitals, rehabilitation settings, educational settings, industry, and government agencies; one nonaudiologist hearing instrument dispenser recommended by a professional association representing hearing instrument dispensers; and one physician licensed under chapter 147 and certified by the American Board of Otolaryngology, Head and Neck Surgery. Meetings are held on a quarterly basis in the Metro area. Exact location on website

STATE GUARDIAN AD LITEM BOARD
MN JUDICIAL CENTER, SUITE G-27
ST PAUL, MN 55155
651-215-9467
LAWS 2010, CHAPTER 309, SEC. 5

Appointing: Governor and Supreme Court
Compensation: $55 per diem plus expenses
Vacancies: One (1) Member who is acquainted with the guardian ad litem program as well as laws that affect a guardian ad litem's work. Member cannot be a registered lobbyist or a current judge.

The Board shall create and administer a statewide independent guardian ad litem program to advocate for the best interests of children, minor parents, and incompetent adults in juvenile and family court cases as defined in Rule 901.01 of the Rules of Guardian Ad Litem Procedure in Juvenile and Family Court matters; approve and recommend to the legislature a budget for the board and the guardian ad litem program; establish procedures for distribution of funding under this section to the guardian ad litem program; and establish guardian ad litem program standards, administrative policies, procedures, and rules consistent with statute, rules of court, and laws that affect a guardian ad litem's work. Three members appointed by the Supreme Court, at least one of whom must have former guardian ad litem experience, and who include two attorneys admitted to practice law in the state and one public member; and four members appointed by the Governor. The appointing authorities may not appoint a registered lobbyist or an active judge to be a member of the State Guardian Ad Litem Board, but may appoint a retired judge. Meetings are held on the third Friday of the month from 9:00 am - 12:00 noon, at the MN Judicial Center or locations around the state

SURPLUS LINES ASSOCIATION OF MINNESOTA
600 CLARK ST., PO BOX 86
MORA, MN 55051
320-679-4244
M.S. 60A.2085

Appointing: Commissioners of Commerce and Revenue
Compensation: Expenses
Vacancies: One (1) - Member

The association processes surplus lines insurance documents, educates its members regarding the surplus lines law of this state, and recommends to the Commissioner of Commerce revisions to Minnesota law relating to the regulation of surplus lines insurance in order to improve the efficiency and effectiveness of that regulation. The complete set of duties of the association are listed in Minn. Stat. 60A.2085 (2010). One Director appointed by the commissioner of revenue, one appointed by the commissioner of commerce and between five and seven elected by the members. The elected directors must be members of the association. Meetings are held annually in May and regular meetings as designated. The location will vary.

TECHNOLOGY ADVISORY COMMITTEE
658 CEDAR STREET
ST PAUL, MN 55155
651-556-8027
M.S. 16E.036 2011

Appointing: Governor
Compensation: None
Vacancies: One (1) – Representative that is actively involved in business planning for state executive branch agencies.

Advise Chief Information Officer on: development and implementation of state information technology plan, critical information technology initiatives for the state, standards for state information architecture, identify needs of state, strategic portfolio management, management of state enterprise technology fund, effectiveness of office. Membership includes: one member designated by MN Association of Counites; six members appointed by the Governor, who are actively involved in business planning for state executive branches; 1 member appointed by the Governor, representative of Union that represents state information technology employees; and one member appointed by the Governor who is a representative of private business. Meeting schedule is bi-monthly, two-hour meetings, held at 658 Cedar Street; Blazing Star Conference Room.

TRUSTEE CANDIDATE ADVISORY COUNCIL
72 STATE OFFICE BUILDING
ST PAUL, MN 55155
651-296-9002
M.S. 136F.03

Appointing: Senate Rules and Administration Subcommittee on Committees, Speaker of the House
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Member

Determine the criteria for and identify and recruit qualified candidates to recommend to the governor for appointment to the Board of Trustees of the Minnesota State Colleges and Universities (MNSCU). No more than 1/3 may be current or former legislators; no more than 2/3 may be from the same political party; geographical representation must be considered. Meetings are mostly held in even numbered years. Meetings are held in the Capitol Complex.