MINNESOTA SECRETARY OF STATE

For Release: March 4, 2013
Contact: open.appointments@state.mn.us

Notice of Vacancies in Multi-Member Agencies

SAINT PAUL—The Secretary of State's Office today released the monthly notice of vacancies that have occurred in multi-member state agencies, pursuant to Minnesota Statutes, Section 15.0597, subdivision 4 (see the list of current vacancies below).

Application forms may be found at: http://www.sos.state.mn.us/index.aspx?page=5 or may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155-1299, or in person at Room 180 of the State Office Building.

In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications, and recording appointments. Applications will be reviewed and appointments made by the appointing authorities for these various agencies; questions about specific vacancies and appointments should be directed to the appointing authority. Applications submitted by March 26, 2013 are assured of full consideration by the appointing authority. Appointing authorities for these agencies may choose to review applications received by the Secretary of State after that date. Applications are kept on file for a one year period. Agency information for this press release was supplied by the various agencies.

The 2012 Open Appointments Annual Report is available at: http://www.sos.state.mn.us/index.aspx?page=360 . This publication includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and their memberships, and statistical information about appointments and vacancies during the 2012 fiscal year. Paper copies of the 2012 Open Appointments Annual Report are available at the Minnesota Bookstore, 651-297-3000 or 1-800-657-3757.

NOTICE TO SUBSCRIBERS AND OTHER RECIPIENTS

The Open Appointments Press Release will no longer be automatically provided in a paper format.
You may join our e-mail list-serve by submitting your e-mail address to: **open.appointments@state.mn.us**,
or call us at (651) 297-5845.
We would be happy to add you to our list-serve.
It's fast, it's easy, and you will automatically receive a notice by e-mail each month!

When submitting your application, please include the following documents:

- **Open Appointments Application** Form – completed, signed & dated
  - Particular Notes:
    - The line that asks for "Agency Name" – should reflect the name of the group to which you are applying
    - The line that asks for "Position Sought" – should reflect the title of the seat listed in this announcement
- **Letter of Interest**
- **Resume or Biography**

Submit By Mail or in Person:
Open Appointments
Secretary of State's Office
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St Paul, MN 55155-1299

Submit By E-Mail:
open.appointments@state.mn.us

Submit Online:
http://www.sos.state.mn.us/index.aspx?recordid=41&page=19

*"**Public Member**" means a person who is not, or never was, a member of the profession or occupation being licensed or regulated or the spouse of any such person, or a person who does not have or has never had, a material financial interest in either the providing of the professional service being licensed or regulated or an activity directly related to the profession or occupation being licensed or regulated. MN Statute 214.02.*

ANOKA METRO REGIONAL TREATMENT CENTER - HRB
PO BOX 64979
ST PAUL, MN 55164-0979 651-431-3679
M.S. 253B.22

Appointing: Commissioner of Human Services
Compensation: $200 per diem + mileage
Vacancies: Attorneys, Psychologists and Public

The Anoka Metro Regional Treatment Center is a psychiatric hospital serving individuals with mental illnesses and complex medical histories. Services include units dedicated to the treatment of psychiatric patients with complex co-morbid medical conditions, treatment of individuals with mental illness who face a criminal trial and patients with high levels of behavioral issues.

The HRB hears SOS clients' concerns regarding the conditions affecting their care, and provides verbal or written recommendations to SOS administration. Each HRB panel consists of one psychologist, one attorney and one public member. No member shall be employed by the Minnesota Department of Human Services or affiliated with the Minnesota Department of Human Services for at least one year. Each panel may meet up to twice per month for up to 2.5 hours per sitting.

The Hospital Review Board (the HRB) is established by and operates under Minnesota Statutes 253B.22. The HRB hears State Operated Services clients' concerns regarding the conditions affecting their care and provides verbal and/or written recommendations to SOS administrators.

The HRB meets and acts in three-member panels comprised of an attorney, a psychologist, and a member of the public. HRB members meet with SOS clients and staff. During the HRB's meetings – which may occur up to twice monthly – each client receives approximately 15 minutes to present his issues to the HRB. Following the hearing, the HRB may make a verbal or written recommendation to SOS administrators. The panel chair prepares written recommendations, if necessary.

Candidates for appointment to the HRB must be an attorney, a psychologist, or a member of the public. All candidates must meet the qualifications listed below. Individuals employed by the Minnesota Department of Human Services or affiliated with the Minnesota Department of Human Services within the last year are ineligible for appointment to the HRB.

Minimum qualifications:

- Possess a basic understanding of the Commitment Act.
- Have at least two years' experience in the field of mental health.
- Able to participate in initial and ongoing training related to service on the HRB.

Specific Qualifications:

Attorneys:

- Two years' experience related to civil commitment in Minnesota (preferred).
- Licensed (and in good standing) to practice law in Minnesota.
- Ability to preside over hearings and over deliberations.
- Writing skills to summarize information presented at hearings and articulate the HRB's recommendations.

Psychologists:

- Licensed to practice psychology in Minnesota.
- Be in good standing with the Minnesota Board of Psychology.

BOARD OF PEACE OFFICER STANDARDS AND TRAINING
#200, 1600 UNIVERSITY AVE.
ST. PAUL, MN 55104-3825 651-643-3060
M.S. 626.841

Appointing: Governor
Compensation: $55 per diem
Vacancies: One (1) - Peace Officer (for a term ending 01/05/2015)

The board licenses peace officers and part-time peace officers, establishes minimum qualifications and standards of conduct, and regulates professional peace officer education and continuing education for peace officers. Membership includes: two sheriffs, four municipal police officers (at least two chiefs of police); two peace officers, one who is a member of the Minnesota Trooper's Assn., the superintendent of the Bureau of Criminal Apprehension is an ex-officio member, two members from peace officers or former peace officers currently employed in a professional peace officer education program, one member from among administrators of Minnesota colleges or universities that offer professional peace officer education, one member from among elected city officials from cities of under 5,000, and two members from among the general public. Meetings are held four times a year at 1600 University Ave., #200, St. Paul, MN.

BOARD ON JUDICIAL STANDARDS
2025 CENTRE POINTE BLVD., #180
MENDOTA HEIGHTS, MN 55120 651-296-3999
M.S. 490A.01, 490A.02

Appointing: Governor
Compensation: $55 per diem
Vacancies: One (1) - Public Member (for a term ending 01/06/2014)

The board investigates allegations of misconduct by Minnesota judges and referees and recommends judicial discipline to the Supreme Court, including censure, suspension, retirement or removal of judges, and also educates the judiciary and the public on the role of the Board on Judicial Standards and on the Code of Judicial Conduct. Membership includes: one judge of the court of appeals, three trial judges, two lawyers with ten years experience in the state, and four public members. Senate confirmation is not required for the judicial members. No member may serve more than two full four year terms or their equivalent. Meetings are held every 6 weeks, with occasional special meetings. Meetings are held within the metropolitan area.

CHICANO LATINO AFFAIRS COUNCIL
60 EMPIRE DRIVE, #203
ST. PAUL, MN 55103 651-296-9587
MN LAWS OF 1996, CHAPTER 420

Appointing: Governor
Compensation: $55 per diem plus travel
Vacancies: One (1) - Congressional District 7 Representative – Member must reside in CD 7.

Advise the Governor and the Legislature on the nature of issues confronting Chicano/Latino people in the state including the unique problems encountered by Chicano/Latino migrant agricultural workers. Membership includes: One member from each congressional district plus three at-large members. Membership must accurately reflect the demographic composition of Minnesota's Chicano/Latino community, including migrant workers. Meetings are held on a quarterly basis in St. Paul, MN

CRIME VICTIMS REPARATIONS BOARD
DEPT OF PUBLIC SAFETY
445 MINNESOTA ST, #2300
ST PAUL, MN 55101 651-201-7300
M.S. 611A.55

Appointing: Commissioner of Public Safety
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Member

The Reparations Program assists crime victims with their financial losses as they recover from a violent crime. The Reparations Board meets once a month to review and decide contested claims and conduct related business. One member must be a medical or osteopathic physician, and one member must have been a victim of a crime. Meetings are held on the 2nd Thursday of the month at 445 Minnesota St., #2300, St. Paul, MN.

JUVENILE JUSTICE ADVISORY COMMITTEE
Dept of Public Safety; Off of Justice Program
445 MINNESOTA ST., #2300
ST. PAUL, MN 55101 651-201-7348
M.S. 268.29.

Appointing: Governor
Compensation: $55 per diem plus travel expenses
Vacancies: One (1) - Law Enforcement Representative

The committee is the supervisory board for the federal Juvenile Justice Program with respect to preparation and administration of the state plan and award of grants. $55 per diem for non-public employees. The eighteen members must have training, experience or special knowledge concerning the prevention and treatment of juvenile delinquency or the administration of juvenile justice. At least one-fifth of the membership must be under the age of twenty-four at the time of initial appointment and at least three must have been or will currently be under the jurisdiction of the juvenile justice system. The majority of members including the chair, must not be full time employees of the federal, state or local governments. Meetings are held on the second Friday of each month at various locations.

LEGISLATIVE-CITIZEN COMMISSION ON MINNESOTA RESOURCES
RM 65 – STATE OFFICE BUILDING
100 REV. DR. MARTIN LUTHER KING JR BLVD
ST PAUL, MN 55155 651-296-2406
M.S. 116P

Appointing: Governor, House, Senate
Compensation: $55 per day + expenses
Vacancies: One (1) - Citizen Member (for a term ending 01/06/2014)

Participate as part of a 17 member joint legislative and citizen Commission in the following: Review of emerging environmental and natural resource issues; Develop a strategic plan for Environment and Natural Resources Trust Fund (ETF) expenditures; Review proposals for ETF funding; Recommend projects for funding from the ETF and other funds as assigned by the Legislature on at least an annual basis; Review and evaluate project funding outcomes. A.) Per M.S. 116P. 05. (1) Have experience or expertise in the science, policy, or practice of the protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural resources; (2) have strong knowledge in the state's environment and natural resource issues around the state; and (3) have demonstrated ability to work in a collaborative environment. B) Per M.S. 116P.09, Subdivision 6. Conflict of Interest. "A commission member, a technical advisory committee member, a peer review panelist, or an employee of the commission may not participate in or vote on a decision of the commission, advisory committee, or peer review panel relating to an organization in which the member, panelist, or employee has either a direct or indirect personal financial interest. While serving on the commission…a person shall avoid any potential conflict of interest. C) Is a "Public Official" and subject to M.S.10A Campaign Finance and Public Disclosure requirements. Meetings are held approximately 10-20 days per year in St. Paul and various locations around the state.

MINNESOTA SECURITY HOSPITAL - HRB
PO BOX 64979
ST PAUL, MN 55164-0979 651-431-3679
M.S. 253B.22

Appointing: Commissioner of Human Services
Compensation: $200 per diem + mileage
Vacancies: Attorney, Psychologist, Public

The Minnesota Security Hospital, in Saint Peter, provides forensic residential inpatient treatment and evaluation to patients civilly committed as mentally ill and dangerous and individuals involved in the criminal legal system who are evaluated and treated for competency to stand trial.

The HRB hears SOS clients' concerns regarding the conditions affecting their care, and provides verbal or written recommendations to SOS administration. Each HRB panel consists of one psychologist, one attorney and one public member. No member shall be employed by the Minnesota Department of Human Services or affiliated with the Minnesota Department of Human Services for at least one year. May meet up to twice per month for up to 2.5 hours per sitting. SOS Anoka and St.Peter Campuses.

The Hospital Review Board (the HRB) is established by and operates under Minnesota Statutes 253B.22. This HRB hears State Operated Services clients' concerns regarding the conditions affecting their care and provides verbal and/or written recommendations to SOS administrators.

The HRB meets and acts in three-member panels comprised of an attorney, a psychologist, and a member of the public. HRB members meet with SOS clients and staff. During the HRB's meetings – which may occur up to twice monthly – each client receives approximately 15 minutes to present his issues to the HRB. Following the hearing, the HRB may make a verbal or written recommendation to SOS administrators. The panel chair prepares written recommendations, if necessary.

Candidates for appointment to the HRB must be an attorney, a psychologist, or a member of the public. All candidates must meet the qualifications listed below. Individuals employed by the Minnesota Department of Human Services or affiliated with the Minnesota Department of Human Services within the last year are ineligible for appointment to the HRB.

Minimum qualifications:

- Possess a basic understanding of the Commitment Act.
- Have at least two years' experience in the field of mental health.
- Able to participate in initial and ongoing training related to service on the HRB.

Specific Qualifications:

Attorneys:

- Two years' experience related to civil commitment in Minnesota (preferred).
- Licensed (and in good standing) to practice law in Minnesota.
- Ability to preside over hearings and over deliberations.
- Writing skills to summarize information presented at hearings and articulate the HRB's recommendations.

Psychologists:

- Licensed to practice psychology in Minnesota.
- Be in good standing with the Minnesota Board of Psychology.

MINNESOTA SEX OFFENDER PROGRAM - HRB
PO Box 64992
ST PAUL, MN 55164-0992 218-565-6234
M.S. 253B.22

Appointing: Commissioner of Human Services
Compensation: $200 per diem + mileage
Vacancies: Attorney, Psychologist and Public

The Minnesota Sex Offender Program has facilities in Moose Lake and Saint Peter. MSOP provides inpatient treatment to individuals civilly committed as sexually dangerous persons and sexual psychopathic personalities.

The HRB hears MSOP's clients' concerns regarding the conditions affecting their care, and provides verbal or written recommendations to MSOP. Each HRB panel consists of one psychologist, one attorney and one public member. No member shall be employed by the Minnesota Department of Human Services. Meetings may meet up to twice per month for up to 2.5 hours per sitting, at MSOP-Moose Lake and/or MSOP-St Peter.

The Hospital Review Board (the HRB) is established by and operates under Minnesota Statutes 253B.22. This HRB hears Minnesota Sex Offender Program (MSOP) clients' concerns regarding the conditions affecting their care and provides verbal and/or written recommendations to MSOP administrators.

The HRB meets and acts in three-member panels comprised of an attorney, a psychologist, and a member of the public. HRB members meet with MSOP clients and staff at MSOP's Moose Lake and St. Peter campuses. During the HRB's meetings – which may occur up to twice monthly at Moose Lake and quarterly at St. Peter – each client receives approximately 15 minutes to present his issues to the HRB. Following the hearing, the HRB may make a verbal or written recommendation to MSOP. The panel chair prepares written recommendations, if necessary.

Candidates for appointment to the HRB must be an attorney, a psychologist, or a member of the public. All candidates must meet the qualifications listed below. Individuals employed by the Minnesota Department of Human Services or affiliated with the Minnesota Department of Human Services within the last year are ineligible for appointment to the HRB.

Minimum qualifications:

- Possess a basic understanding of the Commitment Act, particularly those provisions relating to the commitment of individuals as a sexually dangerous person or a sexual psychopathic personality.
- Have at least two years' experience in the field of mental health.
- Able to participate in initial and ongoing training related to service on the HRB.

Preferred qualifications:

- Experience working with sexual abusers and general knowledge of sex offender diagnosis and treatment.

Specific Qualifications:

Attorneys:

- Two years' experience related to civil commitment in Minnesota (preferred).
- Licensed (and in good standing) to practice law in Minnesota.
- Ability to preside over hearings and over deliberations.
- Writing skills to summarize information presented at hearings and articulate the HRB's recommendations.

Psychologists:

- Licensed to practice psychology in Minnesota.
- Be in good standing with the Minnesota Board of Psychology.

MN BOARD OF SOCIAL WORK
2829 UNIVERSITY AVE. SE., #340
MPLS, MN 55414-3239 612-617-2100
M.S. 148E.025 and 148E.030

Appointing: Governor
Compensation: $55 per diem plus expenses
Vacancies: Three (3) - Public Members

The Board must perform duties necessary to promote and protect the public health, safety, and welfare through the licensure and regulation of persons who practice social work in this state. (a) All social worker members must have engaged in the practice of social work in Minnesota for at least one year during the ten years preceding their appointments. (b) Five social worker members must be licensed social workers according to section 148D.055 subdivision 2. The other five members must include a licensed graduate social worker, a licensed independent social worker, and at least two licensed independent clinical social workers. © Eight social worker members must be engaged at the time of their appointment in the practice of social work in Minnesota in the following settings: (1) one member must be engaged in the practice of social work in a county agency; (2) one member must be engaged in the practice of social work in a state agency; (3) one member must be engaged in the practice of social work in an elementary, middle, or secondary school; (4) one member must be employed in a hospital or nursing home licensed under chapter 144 or 144A; (5) one member must be engaged in the practice of social work in a private agency; (6) two members must be engaged in the practice of social work in a clinical social work setting; and (7) one member must be an educator engaged in regular teaching duties at a program of social work accredited by the Council on Social Work Education or a similar accreditation body designated by the board. (d) At the time of their appointments, at least six members must reside outside of the 11-county metropolitan area. (e) At the time of their appointments, at least five members must be persons with expertise in communities of color. Generally, six meetings are held per year at the MN Board of Social Work office.

MN COMPREHENSIVE HEALTH ASSOCIATION BOARD OF DIRECTORS
DEPTARTMENT OF COMMERCE
85 7TH PLACE E, SUITE 500
ST. PAUL, MN 55101-2198 651-296-4026
M.S. 62E.10.

Appointing: Commissioner of Commerce
Compensation: $50 under 4 hrs/$100 over 4 hrs for public members
Vacancies: Five (5) - Public Members

Please note: *Applicants should identify whether they meet one or more of the following criteria:*

1) *Plan Enrollee in the Minnesota Comprehensive Health Association (MCHA)*
2) *Representative of an Employer whose accident and health insurance premiums are subject to the MCHA assessment*
3) *Licensed insurance agent*
4) *Minnesota resides living outside of the seven county metropolitan area*

The board will govern the activities of the Minnesota association which provides basic health insurance coverage to persons in Minnesota unable to obtain coverage through the open market. There are six plan directors selected by the contributing members, one of which must be a health actuary, and five public members selected by the commissioner, at least two of whom must be plan enrolees, two of whom must be representatives of individual or group plans whose accident and health insurance premiums are part of the association's assessment base, and one of whom must be a licensed insurance agent. At least two of the public direcotrs must reside outside of the seven county metropolitan area. Meetings are held on a quarterly basis. Meetings are held in the Twin Cities area.

MOTORCYCLE SAFETY ADVISORY TASK FORCE
444 CEDAR ST., #150
ST PAUL, MN 55101 651-201-7075
M.S. 15.014

Appointing: Commissioner of Public Safety
Compensation: None
Vacancies: Sixteen (16) - Members

Advise on motorcycle safety issues and activities of the Minnesota Motorcycle Safety Program. Members must own and operate a motorcycle currently registered for on street use in Minnesota. Member must regularly operate a motorcycle a minimum of 3,000 miles per year. Member must also have a valid Minnesota motorcycle license endorsement. Member will advise the Department of Public Safety on motorcycle safety issues and activities of the Minnesota Motorcycle Safety Program. Member will be required to participate in one rider training activity during the course of their term. Meetings will be held bi-monthly in Saint Paul, MN.

RESPIRATORY CARE ADVISORY COUNCIL
BOARD OF MEDICAL PRACTICE
2829 UNIVERSITY AVE. SE, #500
MPLS., MN 55414-3246 612-617-2130
M.S. 147C.35

Appointing: Board of Medical Practice
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Respiratory Therapist

The Council advises the Board of Medical Practice on respiratory therapist standards, applications for licensure, complaints and disciplinary actions, continuing education programs and enforcement of respiratory therapist laws. Membership includes two public members, three licensed respiratory care therapists and two physicians with expertise in respiratory care. Bi-monthly meetings are held at the Board of Medical Practice

TRAUMA ADVISORY COUNCIL
PO BOX 64882
ST PAUL, MN 55164-0882 651-201-3868
MN SP. SESS. 2005, HF 139, ART 6, SEC 31

Appointing: Commissioner of Health
Compensation: $55 per diem plus expenses
Vacancies: One (1) - Hospital Administrator – Level III or IV trauma hospital located in a designated rural area as defined under section 144.1501, subd. 1, paragraph (c).

The Trauma Advisory Council is established to advise, consult with, and make recommendations to the Commissioner of Health on the development, maintenance, and improvement of a statewide trauma system. The council shall consist of the following members: (1) a trauma surgeon certified by the American Board of Surgery or the American Osteopathic Board of Surgery who practices in a level I or II trauma hospital; (2) a general surgeon certified by the American Board of Surgery or the American Osteopathic Board of Surgery whose practice includes trauma and who practices in a designated rural area as defined under section 144.1501, subdivision 1 , paragraph (b); (3) a neurosurgeon certified by the American Board of Neurological Surgery who practices in a level I or II trauma hospital; (4) a trauma program nurse manager or coordinator practicing in a level I or II trauma hospital; (5) an emergency physician certified by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine whose practice includes emergency room care in a level I, II, III, or IV trauma hospital; (6) a trauma program manager or coordinator who practices in a level III or IV trauma hospital; (7) a physician certified by the American Board of Family Medicine or the American Osteopathic Board of Family Practice whose practice includes emergency department care in a level III or IV trauma hospital located in a designated rural area as defined under section 144.1501, subdivision 1, paragraph (b); (8) a nurse practitioner, as defined under section 144.1501, subdivision 1, paragraph (h), or a physician assistant, as defined under section 144.1501, subdivision 1, paragraph (j), whose practice includes emergency room care in a level IV trauma hospital located in a designated rural area as defined under section 144.1501, subdivision 1, paragraph (b); (9) a pediatrician certified by the American Board of Pediatrics or the American Osteopathic Board of Pediatrics whose practice includes emergency department care in a level I, II, III, or IV trauma hospital; (10) an orthopedic surgeon certified by the American Board of Orthopaedic Surgery or the American Osteopathic Board of Orthopedic Surgery whose practice includes trauma and who practices in a level I, II, or III trauma hospital; (11) the state emergency medical services medical director appointed by the Emergency Medical Services Regulatory Board; (12) a hospital administrator of a level III or IV trauma hospital located in a designated rural area as defined under section 144.1501, subdivision 1, paragraph (b). (13) a rehabilitation specialist whose practice includes rehabilitation of patients with major trauma injuries or traumatic brain injuries and spinal cord injuries as defined under section 144.661; (14) an attendant or ambulance director who is an EMT, EMT-I, or EMT-P within the meaning of section 144E.001 and who actively practices with a licensed ambulance service in a primary service area located in a designated rural area as defined under section 144.1501, subdivision 1, paragraph (b); and (15) the commissioner of public safety or the commissioner's designee. Meetings are held four (4) times per year at the MDH - Snelling Office Park, St. Paul, MN.

URBAN INDIAN ADVISORY BOARD
113 NW 2ND ST.; PO BOX 1414
BEMIDJI, MN 56601 215-755-3825
M.S. 3.922, SUBD. 8.

Appointing: Minnesota Indian Affairs Council Board of Directors
Compensation: $55 per diem, plus expenses
Vacancies: One (1) - Bemidji Representative

The Advisory Council on Urban Indians was created to advise the Board of Directors on the unique problems and concerns of Minnesota Indians who reside in the urban areas of the state. The council must be appointed by the board and consists of six Indians residing in the vicinity of Minneapolis, St. Paul, Duluth, and Bemidji. At least one member of the council must be a resident of each city. Meeting schedules and locations are not determined and will vary. The MUIAC will meet a minimum of 4 times a year at various statewide locations.