2013 School Districts without a Primary Election Calendar

This calendar lists important election dates related to the 2013 Election Cycle. Date entries include citations to Minnesota Statutes or Minnesota Rules. Minnesota Statutes and Rules are available at http://www.revisor.leg.state.mn.us. In all matters, Minnesota Election Law is the final authority, not this calendar. Changes to Minnesota Election Law enacted by the Minnesota State Legislature in 2013 may alter dates or other information on this calendar. For the most current version of this document please check the Secretary of State's website at www.sos.state.mn.us.

This calendar is not intended to provide legal advice and should not be used as a substitute for legal guidance. Readers should consult with an attorney for advice concerning specific situations.

*** Metro Towns (200.02, subd. 24): Towns located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright Counties.**

**** Metropolitan area (473.121, subd. 2): The area over which the Metropolitan Council has jurisdiction, including only the counties of Anoka; Carver; Dakota excluding the city of Northfield; Hennepin excluding the cities of Hanover and Rockford; Ramsey; Scott excluding the city of New Prague; and Washington.**

Calculation of Dates:
Dates on the 2013 Minnesota Combined Election Calendar are calculated in the following manner, pursuant to Minnesota Statutes, Chapter 645: When counting the number of days before an election or other event, the day before the event is the first day counted. When counting the number of days after an election or other event, the day after the event is the first day counted. When the last day falls on a weekend or legal holiday, that day is usually omitted from the computation.

Note: When Minnesota Election Law requires that action be taken on or before a date that falls on a weekend, this calendar usually uses the previous Friday date to ensure timely action.

For relevant law on the calculation of dates, see Minn. Stat. §§ 645.13; 645.15; 645.151; 331A.08, subd. 1; 331A.08, subd. 2.

645.13 Time; publication for successive weeks.
When the term "successive weeks" is used in any law providing for the publishing of notices, the word "weeks" shall be construed as calendar weeks. The publication upon any day of such weeks shall be sufficient publication for that week, but at least five days shall elapse between each publication. At least the number of weeks specified in "successive weeks" shall elapse between the first publication and the day for the happening of the event for which the publication is made.

645.15 Computation of time.
Where the performance or doing of any act, duty, matter, payment, or thing is ordered or directed, and the period of time or duration for the performance or doing thereof is prescribed and fixed by law, the time, except as otherwise provided in sections 645.13 and 645.14, shall be computed so as to exclude the first and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, that day shall be omitted from the computation.

645.151 Timely delivery or filing.
When an application, payment, return, claim, statement or other document is to be delivered to or filed with a department, agency or instrumentality of this state or of a political subdivision on or before a prescribed date and the prescribed date falls on a Saturday, Sunday or legal holiday, it is timely delivered or filed if it is delivered or filed on the next succeeding day which is not a Saturday, Sunday or legal holiday.

331A.08
Subd.1. **Time for publication.** The time for publication of public notices shall be computed to exclude the first day of publication and include the day on which the act or event, of which notice is given, is to happen or which completes the full period required for publication.
Subd. 2. **Time for act or proceeding.** The time within which an act is to be done or proceeding had or taken, as prescribed by the rules of procedure, shall be computed by excluding the first day and including the last. If the last day is Sunday or a legal holiday the party shall have the next secular day in which to do the act or take the proceeding.

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, December 18, 2012	Tuesday, January 15, 2013	**School Districts without a Primary:** Official in charge of absentee ballot board must mail notices to absentee voters who had their 11-6-2012 General election Absentee ballot rejected. *Minn. Stat. §203B.121, subd. 1d*	203B.121, subd. 1d	School Districts without a Primary	AB

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, December 25, 2012	Tuesday, December 25, 2012	**Christmas Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Tuesday, January 01, 2013	Tuesday, January 01, 2013	**New Year's Day Holiday.** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd.5*	645.44, subd. 5	Holiday	Holiday
Monday, January 07, 2013	Monday, January 07, 2013	**School Districts without a Primary:** Terms begin for school district officers elected at the November 2012 General Election - first Monday in January. *Minn. Stat. §123B.09*	123B.09	School Districts without a Primary	After the Election
Monday, January 21, 2013	Monday, January 21, 2013	**Martin Luther King Jr. Day Holiday** - No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Thursday, January 31, 2013	Thursday, January 31, 2013	**School Districts without a Primary:** Annual Campaign Finance Reports due - January 31 of each year. *Minn. Stat. §211A.02, subd. 1*	211A.02, subd. 1	School Districts without a Primary	Filing
Monday, February 18, 2013	Monday, February 18, 2013	**Presidents' Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Tuesday, February 19, 2013	Tuesday, February 19, 2013	**School Districts without a Primary:** Last day for school district to conduct a special election prior to the township election - not within 20 days of regularly scheduled municipal election within the school district. *Minn. Stat. §205A.05, subd. 1*	205A.05, subd. 1	School Districts without a Primary	Special Elections
Tuesday, March 12, 2013	Tuesday, March 12, 2013	**TOWNSHIP ELECTION DAY: School Districts without a Primary:** No public meetings or school events between 6:00 p.m. and 8:00 p.m. - on a day when an election is held within the district boundaries. *Minn. Stat. §204C.03*	204C.03	School Districts without a Primary	Election Day

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, April 02, 2013	Tuesday, April 02, 2013	**School Districts without a Primary:** First day for School District to hold a special election following the March Township Election - a special election may not be held during the 20 days before and the 20 days after any regularly scheduled election of a municipality wholly or partially within the school district. *Minn. Stat. §205A.06, subd. 1*	205A.05, subd. 1	School Districts without a Primary	Special Election
Tuesday, April 02, 2013	Tuesday, April 02, 2013	**School Districts without a Primary:** First day to conduct a school district special election following a township election in the district - not within 20 days after regularly scheduled municipal election within the school district. *Minn. Stat. §205A.05, subd. 1*	205A.05, subd. 1	School Districts without a Primary	Special Elections
Monday, April 15, 2013	Monday, April 15, 2013	**School Districts without a Primary:** Last day for school district to adopt a resolution to choose nominees for school board by Primary - by resolution adopted by April 15. *Minn. Stat. §205A.03, subd. 1*	205A.03, subd. 1	School Districts without a Primary	Election Day
Tuesday, May 07, 2013	Tuesday, May 07, 2013	**School Districts without a Primary:** Last day for County Auditor to designate location for absentee voting for election - at least 14 weeks before election. *Minn. Stat. §203B.081*	203B.081	School Districts without a Primary	AB
Wednesday, May 15, 2013	Wednesday, May 15, 2013	**School Districts without a Primary:** Last day for a municipality or county to change polling place prior to Primary Election - not less than 90 days prior to election. *Minn. Stat. §204B.16, subd. 3*	204B.16, subd. 3	School Districts without a Primary	Polling Place
Monday, May 27, 2013	Monday, May 27, 2013	**Memorial Day Holiday:** No public business shall be transacted except in cases of necessity. *Minn. Stat.§645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Friday, May 31, 2013	Friday, May 31, 2013	**School Districts without a Primary:** Last day for the school board to cancel a special election scheduled for Primary Day that was ordered by the school board on its own motion and if the election will be held in conjunction with a regularly scheduled election for federal, state, county, city or school board office or a special election for federal office (If not held in conjunction with one of these elections the cancellation may not take place less than 46 days before the election) - not less than 74 days before an election held in conjunction with a regularly scheduled election for federal, state, county, city, or school board office, or special election for federal office, or 46 days before any other election.- *Minn. Stat. §205A.05, subd. 3*	205A.05, subd. 3	School Districts without a Primary	Election Day
Thursday, July 04, 2013	Thursday, July 04, 2013	**Independence Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Tuesday, July 16, 2013	Tuesday, July 16, 2013	**School Districts without a Primary:** Last day to publish first of two notices of filing - at least two weeks before filing opens. *Minn. Stat. §205A.06, subd. 2*	205A.06, subd. 2	School Districts without a Primary	Notice
Friday, July 19, 2013	Friday, July 19, 2013	**School Districts without a Primary:** Last day for school districts without a primary to post notice of filing period. 10 days notice. *Minn. Stat. §205A.06, subd. 2*	205A.06, subd. 2	School Districts without a Primary	Notice
Tuesday, July 23, 2013	Tuesday, July 23, 2013	**School Districts without a Primary:** Last day to publish second of two notices of filing - one week before filing opens. *Minn. Stat. §205A.06, subd. 2*	205A.06, subd. 2	School Districts without a Primary	Notice

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Wednesday, July 24, 2013	Wednesday, July 24, 2013	**School Districts without a Primary:** Last day for School District to conduct a special election prior to a city primary election - not within 20 days of a regularly scheduled municipal election within the school district boundaries. *Minn. Stat. §205A.05, subd. 1*	205A.05, subd. 1	School Districts without a Primary	Special Elections
Tuesday, July 30, 2013	Tuesday, July 30, 2013	**School Districts without a Primary:** Last day for County Auditor to designate location for absentee voting for general election - at least 14 weeks before election. *Minn. Stat. §203B.081*	203B.081	School Districts without a Primary	AB
Tuesday, July 30, 2013	Tuesday, August 13, 2013	**School Districts without a Primary:** Candidate filing period - opens 98 days before election and closes 84 days before election. *Minn. Stat. §205A.06, subd. 1a*	205A.06, subd. 1a	School Districts without a Primary	Filing
Tuesday, August 13, 2013	Tuesday, August 13, 2013	**PRIMARY ELECTION DAY: School Districts without a Primary:** No public meetings or school events may be held between 6:00 p.m. and 8:00 p.m. - on a day that an election is held within the district boundaries. *Minn. Stat. §204C.03, subd. 1*	204C.03, subd. 1	School Districts without a Primary	Election Day
Tuesday, August 13, 2013	Tuesday, August 13, 2013	**School Districts without a Primary:** Candidate filing period closes - 84 days before election. *Minn. Stat. §205A.06, subd. 1a*	205A.06, subd. 1a	School Districts without a Primary	Filing
Thursday, August 15, 2013	Thursday, August 15, 2013	**School Districts without a Primary:** Last day for candidates to withdraw. Candidates may withdraw until 5:00 p.m. by filing an Affidavit of Withdrawal - no later than 5:00 p.m. two days after filing closes. *Minn. Stat. §205A.06, subd. 5*	205A.06, subd. 5	School Districts without a Primary	Filing
Thursday, August 15, 2013	Thursday, August 15, 2013	**School Districts without a Primary:** After 5:00 p.m. **s**end candidate names, addresses, phone numbers to auditor.	Adm.	School Districts without a Primary	Filing

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Friday, August 23, 2013	Friday, August 23, 2013	**School Districts without a Primary:** Last day for the school board to cancel a special election scheduled for General Election Day that was ordered by the school board on its own motion - not less than 74 days before the election. *Minn. Stat. §205A.05, subd. 3*	205A.05, subd. 3	School Districts without a Primary	Election Day
Friday, August 23, 2013	Friday, August 23, 2013	**School Districts without a Primary:** Last day to provide written notice of November election to auditor - 74 days before the election. *Minn. Stat. §205A.07, subd. 3*	205A.07, subd. 3	School Districts without a Primary	Notice
Monday, September 02, 2013	Monday, September 02, 2013	**Labor Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Friday, September 20, 2013	Friday, September 20, 2013	**School Districts without a Primary:** Absentee ballots must be available for state general election - 46 days before election. *Minn. Stat. §204B.35; §203B.085; §203B.05*	204B.35; 203B.085; 203B.05	School Districts without a Primary	AB
Friday, September 20, 2013	Monday, November 04, 2013	**School Districts without a Primary:** Absentee voting in person available for General Election - during the 46 days before the General Election. *Minn. Stat. §§204B.35; 203B.085; 203B.05 (Exception for healthcare agent delivery of ballots on Election Day. (203B.11, subd. 4))*	204B.35; 203B.085; 203B.05	School Districts without a Primary	AB
Friday, October 11, 2013	Friday, October 11, 2013	**School Districts without a Primary:** Last day to appoint Election Judges - at least 25 days before the election. *Minn. Stat. §204B.21, subd. 2*	204B.21, subd. 2	School Districts without a Primary	Election Day
Monday, October 14, 2013	Monday, October 14, 2013	**Columbus Day Holiday:** Political subdivisions shall have the option of determining whether Columbus Day shall be a holiday. Where it is determined that Columbus Day is not a holiday, public business may be conducted. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, October 15, 2013	Tuesday, October 15, 2013	**School Districts without a Primary:** Last day to preregister for November General Election - Closes at 5:00 p.m. 21 days before election. *Minn. Stat. §201.061*	201.061	School Districts without a Primary	Reg.
Wednesday, October 16, 2013	Monday, November 04, 2013	**School Districts without a Primary:** Period of time during which Election Judges shall deliver absentee ballots only to an eligible voter who is a temporary or permanent resident in a healthcare facility or hospital located in the district in which the voter maintains residence who has applied for absentee ballots to the county auditor or city clerk - 20 days preceding an election. (Healthcare Facility Outreach). *Minn. Stat. §203B.11, subd. 2*	203B.11, subd. 2	School Districts without a Primary	AB
Tuesday, October 22, 2013	Tuesday, October 22, 2013	**School Districts without a Primary:** Last day to publish first of two notices of election - two weeks published notice. *Minn. Stat. §205A.07*	205A.07	School Districts without a Primary	Notice
Tuesday, October 22, 2013	Monday, November 04, 2013	**School Districts without a Primary:** Period of time for official in charge of elections to do public accuracy test of electronic voting system - within 14 days of Election. (Publish notice at least 2 days before test) *Minn. Stat. §206.83*	206.83	School Districts without a Primary	Equipment
Friday, October 25, 2013	Friday, October 25, 2013	**School Districts without a Primary:** Campaign finance reports due - 10 days before the general election. *Minn. Stat. §211A.02*	211A.02	School Districts without a Primary	Filing
Friday, October 25, 2013	Friday, October 25, 2013	**School Districts without a Primary:** Must post notice of general election - 10 days before election. *Minn. Stat. §205A.07, subd. 1*	205A.07, subd. 1	School Districts without a Primary	Notice
Tuesday, October 29, 2013	Tuesday, October 29, 2013	**School Districts without a Primary:** Last day to publish second notice of election for school district general election. *Minn. Stat. §205A.07, subd. 1*	205A.07, subd. 1	School Districts without a Primary	Notice

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, October 29, 2013	Tuesday, November 05, 2013	**School Districts without a Primary:** Period of time for agent delivery of absentee ballots to a voter who would have difficulty getting to the polls because of incapacitating health reasons, or who is disabled, or who is a patient of a healthcare facility, a resident of a facility providing assisted living services, a participant in a residential program for adults or a resident of a shelter for battered women. The agent must have a preexisting relationship with the voter - During the seven days preceding an election and until 2:00 p.m. on Election Day. *Minn. Stat. §203B.11, subd. 4*	203B.11, subd. 4	School Districts without a Primary	AB
Friday, November 01, 2013	Friday, November 01, 2013	**School Districts without a Primary:** Last day to post sample ballot for school district general election - 4 days. *Minn. Stat. §205A.07, subd. 2*	205A.07, subd. 2	School Districts without a Primary	Notice
Friday, November 01, 2013	Tuesday, November 05, 2013	**School Districts without a Primary:** (If administering absentee voting) After close of business, return envelopes marked "accepted" may be opened, duplicated as needed, initialed and deposited in ballot box. *Minn. Stat. §203B.121, subd. 4*	203B.121, subd. 4	School Districts without a Primary	AB
Tuesday, November 05, 2013	Tuesday, November 05, 2013	**School Districts without a Primary:** (If administering absentee voting) After polls have closed, ballot board tabulates AB by precinct. AB totals added to precinct polling place results.	203B.121, subd. 5	School Districts without a Primary	AB
Tuesday, November 05, 2013	Tuesday, November 05, 2013	**GENERAL ELECTION DAY: School Districts without a Primary:** First Tuesday after the first Monday in November. *Minn. Stat. §205A.04*	205A.04	School Districts without a Primary	Election Day
Tuesday, November 05, 2013	Tuesday, November 05, 2013	**GENERAL ELECTION DAY: School Districts without a Primary:** No public meetings or school events may be held between 6:00 p.m. and 8:00 p.m. - on a day that election is held within the district's boundaries. *Minn. Stat. §204C.03, subd. 1*	204C.03, subd. 1	School Districts without a Primary	Election Day

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Tuesday, November 05, 2013	Tuesday, November 05, 2013	**GENERAL ELECTION DAY: School Districts without a primary:** (*Non-Metro School Districts) Minimum voting hours 5:00 p.m. to 8:00 p.m. (Hours may be extended to 10:00 a.m. to 8:00 p.m. if petition signed by a number of voters equal to 20% of the votes cast at the last municipal election is presented to clerk 30 days prior to municipal election.) *Minn. Stat. §205A.09*	205A.09	School Districts without a Primary	Election Day
Tuesday, November 05, 2013	Tuesday, November 05, 2013	**GENERAL ELECTION DAY: School Districts without a Primary:** (*Metro School Districts) Minimum voting hours 10:00 a.m. to 8:00 p.m. The governing body may designate a different time as long as minimum required is met. *Minn. Stat. §205A.09*	205A.09	School Districts without a Primary	Election Day
Wednesday, November 06, 2013	Wednesday, November 06, 2013	**School Districts without a Primary:** (If administering absentee voting) If not completed, AB ballot board must accept/reject no later than 24 hours after end of voting ABs that arrived after rosters/supplement reports generated. *Minn. Stat. §203B.121, subd. 5*	203B.121, subd. 5	School Districts without a Primary	AB
Friday, November 08, 2013	Friday, November 15, 2013	**School Districts without a Primary:** Last day to canvass results of the general election - between the third and 10th day following general election. *Minn. Stat. §205A.10, subd. 3*	205A.10, subd. 3	School Districts without a Primary	After the Election
Monday, November 11, 2013	Monday, November 11, 2013	**Veterans Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Tuesday, November 12, 2013	Tuesday, November 12, 2013	**School Districts without a Primary:** Last day for candidate to file *Campaign Financial Report Certification of Filing* form - within seven days of general election. *Minn. Stat. §211A.05*	211A.05	School Districts without a Primary	Filing

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Friday, November 15, 2013	Friday, November 22, 2013	**School Districts without a Primary:** Contest period ends. Last day for candidate to request a recount - within seven days of canvass. *Minn. Stat. §§204C.36; 209.021, subd. 1*	204C.36; 209.021, subd. 1	School Districts without a Primary	After the Election
Monday, November 18, 2013	Monday, November 25, 2013	**School Districts without a Primary:** First day to issue certificate of election - after the time for contesting election has passed. Clerk issues certificate if: 1) the candidate has filed *Campaign Financial Report Certification of Filing* form - within seven days of canvass. *Minn. Stat. §211A.05, subd. 1* ; 2) the losing candidate has not requested a recount. *Minn. Stat. §§204C.36; 205A.10* ; and 3) a notice of contest has not been filed. *Minn. Stat. §§209.021, subd. 1, 205.185, subd. 3* - (Certify election results to county auditors, date not specified in law. *Minn. Stat. §205A.10)*	211A.05, subd. 1; 204C.36; 205A.10; 209.021, subd.1; 205A.10	School Districts without a Primary	After the Election
Monday, November 18, 2013	Tuesday, December 24, 2013	**School Districts without a Primary:** Newly elected school district officers file acceptance of office with school clerk within 30 days of receiving certificate of election. *Minn. Stat. §205A.10, subd. 3*	205A.10, subd. 3	School Districts without a Primary	After the Election
Monday, November 25, 2013	Monday, November 25, 2013	**School Districts without a Primary:** First day to hold a special election after a regularly scheduled municipal election - Not within 20 days following a regularly scheduled municipal election. *Minn. Stat. §205A.05, subd. 1*	205A.05, subd. 1	School Districts without a Primary	Special Elections
Thursday, November 28, 2013	Thursday, November 28, 2013	**Thanksgiving Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	**Bolded type indicates subdivision affected:**	Statute §	Affected	Reference
Friday, November 29, 2013	Friday, November 29, 2013	**Day After Thanksgiving Holiday:** Political subdivisions have the option of determining whether Friday after Thanksgiving Day shall be a holiday. Where it is determined that day after Thanksgiving is not a holiday, public business may be conducted. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Thursday, December 05, 2013	Thursday, December 05, 2013	**School Districts without a Primary:** Campaign finance reports due - 30 days after general election. *Minn. Stat. §211A.02, subd. 1*	211A.02, subd. 1	School Districts without a Primary	Filing
Wednesday, December 18, 2013	Wednesday, December 25, 2013	**School Districts without a Primary:** Last day for winning candidates to file an acceptance and oath of office with the clerk - within 30 days of issuance of certificate of election. *Minn. Stat. §205A.10, subd. 3*	205A.10, subd. 3	School Districts without a Primary	After the Election
Tuesday, December 17, 2013	Tuesday, January 14, 2014	**School Districts without with a Primary:** Official in charge of absentee ballot board must mail notices to absentee voters who had their General Election Absentee ballot rejected. *Minn. Stat. §203B.121, subd. 1d*	203B.121, subd. 1d	School Districts without a Primary	AB
Wednesday, December 25, 2013	Wednesday, December 25, 2013	**Christmas Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Wednesday, January 01, 2014	Wednesday, January 01, 2014	**New Year's Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday
Monday, January 06, 2014	Monday, January 06, 2014	**School Districts without a Primary:** Terms begin for officers elected at the November General Election - first Monday in January. *Minn. Stat. §123B.09*	123B.09	School Districts without a Primary	After the Election
Monday, January 20, 2014	Monday, January 20, 2014	**Martin Luther King Jr. Day Holiday:** No public business shall be transacted, except in cases of necessity. *Minn. Stat. §645.44, subd. 5*	645.44, subd. 5	Holiday	Holiday