# 2012 Hospital District Election Calendar

This calendar lists important election dates related to the 2012 Election Cycle. Date entries include citations to Minnesota Statutes or Minnesota Rules. Minnesota Statutes and Rules are available at http://www.revisor.leg.state.mn.us. In all matters, Minnesota Election Law is the final authority, not this calendar. Changes to Minnesota Election Law enacted by the Minnesota State Legislature in 2012 may alter dates or other information on this calendar. For the most current version of this document please check the Secretary of State's website at www.sos.state.mn.us.

This calendar is not intended to provide legal advice and should not be used as a substitute for legal guidance. Readers should consult with an attorney for advice concerning specific situations.

- \* Metro Towns (200.02, subd. 24): Towns located in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright Counties.
- \*\* Metropolitan area (473.121, subd. 2): The area over which the Metropolitan Council has jurisdiction, including only the counties of Anoka; Carver; Dakota excluding the city of Northfield; Hennepin excluding the cities of Hanover and Rockford; Ramsey; Scott excluding the city of New Prague; and Washington.

#### **Calculation of Dates:**

Dates on the 2012 Minnesota Combined Election Calendar are calculated in the following manner, pursuant to Minnesota Statutes, Chapter 645: When counting the number of days before an election or other event, the day before the event is the first day counted. When counting the number of days after an election or other event, the day after the event is the first day counted. When the last day falls on a weekend or legal holiday, that day is usually omitted from the computation.

Note: When Minnesota Election Law requires that action be taken on or before a date that falls on a weekend, this calendar usually uses the previous Friday date to ensure timely action.

For relevant law on the calculation of dates, see Minn. Stat. §§ 645.13; 645.15; 645.151; 331A.08, subd. 1; 331A.08, subd. 2.

### 645.13 Time; publication for successive weeks.

When the term "successive weeks" is used in any law providing for the publishing of notices, the word "weeks" shall be construed as calendar weeks. The publication upon any day of such weeks shall be sufficient publication for that week, but at least five days shall elapse between each publication. At least the number of weeks specified in "successive weeks" shall elapse between the first publication and the day for the happening of the event for which the publication is made.

## 645.15 Computation of time.

Where the performance or doing of any act, duty, matter, payment, or thing is ordered or directed, and the period of time or duration for the performance or doing thereof is prescribed and fixed by law, the time, except as otherwise provided in sections 645.13 and 645.14, shall be computed so as to exclude the first and include the last day of the prescribed or fixed period or duration of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, that day shall be omitted from the computation.

## 645.151 Timely delivery or filing.

When an application, payment, return, claim, statement or other document is to be delivered to or filed with a department, agency or instrumentality of this state or of a political subdivision on or before a prescribed date and the prescribed date falls on a Saturday, Sunday or legal holiday, it is timely delivered or filed if it is delivered or filed on the next succeeding day which is not a Saturday, Sunday or legal holiday.

#### 331A.08

- Subd.1. **Time for publication.** The time for publication of public notices shall be computed to exclude the first day of publication and include the day on which the act or event, of which notice is given, is to happen or which completes the full period required for publication.
- Subd. 2. **Time for act or proceeding.** The time within which an act is to be done or proceeding had or taken, as prescribed by the rules of procedure, shall be computed by excluding the first day and including the last. If the last day is Sunday or a legal holiday the party shall have the next secular day in which to do the act or take the proceeding.

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Monday, January 02, 2012	Monday, January 02, 2012	<b>New Year's Day Holiday.</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd.5</i>	645.44, subd. 5	Holiday	Holiday
Monday, January 16, 2012	Monday, January 16, 2012	Martin Luther King Jr. Day Holiday - No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Tuesday, February 07, 2012	Tuesday, February 07, 2012	PRECINCT CAUCUS: Hospital Districts: This date is statutorily provided for precinct caucuses for the Major Political Parties - at 7:00 p.m. on the first Tuesday in February in every state general election year, unless the chairs of the two largest major political parties agree in writing to a different date by March 1 of the previous odd-numbered year. (The political parties control the proceedings at the caucus) <i>Minn. Stat.</i> §202A.14, subd. 1	202A.14, subd. 1	Hospital Districts	Caucus
Tuesday, February 07, 2012	Tuesday, February 07, 2012	PRECINCT CAUCUS: Hospital Districts: No special taxing district governing body, school board, county board of commissioners, township board, or city council may conduct a meeting after 6:00 p.m. No state agency, board, commission, department, or committee shall conduct a public meeting after 6:00 p.m. Also no public elementary or secondary school sponsored event after 6:00 p.m on the day of a major political party precinct caucus. <i>Minn. Stat.</i> §202A.19, subds. 1 & 5	202A.19, subds. 1 and 5	Hospital Districts	Caucus
Monday, February 20, 2012	Monday, February 20, 2012	<b>Presidents' Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, February 21, 2012	Tuesday, February 21, 2012	Hospital Districts: Last day for hospital districts to conduct a special election prior to the township election not within 20 days of regularly scheduled municipal election within the hospital district. <i>Minn. Stat.</i> §447.32, subd. 2	447.32, subd. 2	Hospital Districts	Special Elections
Tuesday, February 21, 2012	Tuesday, February 21, 2012	<b>Hospital Districts:</b> Intended deadline for legislative redistricting - 25 weeks befoe primary. <i>Minn. Stat. §204B.14, subd. 1a</i>	204B.14, subd. 1a	Hospital Districts	Redistrict
Tuesday, March 13, 2012	Tuesday, March 13, 2012	Hospital Districts: (If redistricting plan adoted on intended deadline of 2-21-2012) Deadline for municipalities to acquire maps of school district located within the municipality - within 21 days of completion of legislative redistricting. <i>Minn. Rule</i> 8255.0015	8255.0015	Hospital Districts	Redistrict
Tuesday, March 13, 2012	Tuesday, March 13, 2012	<b>TOWNSHIP ELECTION DAY: Hospital Districts:</b> No special taxing district governing body shall conduct a meeting between 6:00 p.m. and 8:00 p.m on the day that an election is held within the boundaries of the special taxing district. <i>Minn. Stat.</i> §204C.03	204C.03	Hospital Districts	Election Day
Tuesday, April 03, 2012	Tuesday, April 03, 2012	Hospital Districts: First day to conduct a hospital district special election following a township election in the district - not within 20 days after regularly scheduled municipal election within the hospital district. <i>Minn. Stat. §447.32, subd. 2</i>	447.32, subd. 2	Hospital Districts	Special Elections
Tuesday, April 10, 2012	Tuesday, April 10, 2012	<b>Hospital Districts:</b> Last day to publish notice of intent to redistrict county commissioners districts - three weeks prior to scheduled meeting. <i>Minn. Stat.</i> §375.025, <i>subd. 1</i>	375.025, subd. 1	Hospital Districts	Redistrict

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, May 01, 2012	Tuesday, May 01, 2012	Hospital Districts: Deadline for all other redistricting (county, school districts, SWCD, park) - 15 weeks before primary, or 80 days after legislative redistricting. <i>Minn. Stat. §204B.135, subd. 2</i>	204B.135, subd. 2	Hospital Districts	Redistrict
Thursday, May 03, 2012	Thursday, May 03, 2012	Hospital Districts: (If redistricting plan adopted between 2-3-2012 and 4-3-2012) Deadline for notification to Secretary of State and County Auditor of precinct boundary changes - within 30 days after change is made. <i>Minn. Stat. §204B.14, subd. 5</i>	204B.14, subd. 5	Hospital Districts	Redistrict
Tuesday, May 08, 2012	Tuesday, May 08, 2012	Hospital Districts: (If redistricting plan adopted between 2-3-2012 and 4-3-2012) Voters have at least one week and up to three weeks to file to compel redistricting or to apply for revisions to school district, SWCD, park district redistricting plans - 14 weeks before primary. <i>Minn. Stat. §204B.135, subd. 3(c)</i>	204B.135, subd. 3(c)	Hospital Districts	Redistrict
Tuesday, May 08, 2012	Tuesday, May 08, 2012	<b>Hospital Districts:</b> Last day to publish notice of new election district lines - 14 days prior to filing. <i>Minn. Stat. §204B.14, subd. 4</i>	204B.14, subd. 4	Hospital Districts	Redistrict
Monday, May 28, 2012	Monday, May 28, 2012	<b>Memorial Day Holiday:</b> No public business shall be transacted except in cases of necessity. <i>Minn. Stat.</i> §645.44, <i>subd.</i> 5	645.44, subd. 5	Holiday	Holiday
Wednesday, July 04, 2012	Wednesday, July 04, 2012	<b>Independence Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Friday, July 13, 2012	Friday, July 13, 2012	Hospital Districts: Last day for hospital districts to conduct a special election prior to the State Primary Election - not within 30 days of State Primary Election. <i>Minn. Stat.</i> §447.32, subd. 2	447.32, subd. 2	Hospital Districts	Special Elections

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, July 24, 2012	Tuesday, July 24, 2012	Hospital Districts: Last day for the Clerk of the Hospital District to publish notice of the filing period, stating the first and last day on which affidavits of candidacy may be filed - at least 2 weeks before filing opens. <i>Minn. Stat. §447.32, subd. 3</i>	447.32, subd. 3	Hospital Districts	Notice
Friday, July 27, 2012	Friday, July 27, 2012	Hospital Districts: Last day for the Clerk of the Hospital District to post notice of filing period stating the first and last day on which affidavits of candidacy may be filed. Notice needs to be posted in at least one conspicuous place in each city and town in the district - at least 10 days before the first day to file affidavits of candidacy. <i>Minn. Stat. §447.32, subd. 3</i>	447.32, subd. 3	Hospital Districts	Notice
Tuesday, August 07, 2012	Tuesday, August 21, 2012	Hospital Districts: Candidate filing period opens 91 days before and closes 77 days before the first Tuesday after the first Monday in November. Affidavits of Candidacy must be filed with the city clerk or town clerk. <i>Minn. Stat. §447.32, subd. 4</i>	447.32, subd. 4	Hospital Districts	Filing
Tuesday, August 14, 2012	Tuesday, August 14, 2012	STATE PRIMARY ELECTION DAY: Hospital Districts: No special taxing district governing body shall conduct a meeting between 6:00 p.m. and 8:00 p.m on the day that an election is held within the boundaries of the special taxing district. <i>Minn. Stat.</i> §204C.03, subd. 1	204C.03, subd. 1	Hospital Districts	Election Day
Tuesday, August 14, 2012	Tuesday, August 14, 2012	<b>STATE PRIMARY ELECTION DAY: Hospital Districts:</b> New precincts and districts take effect. <i>Minn. Stat.</i> §204B.14, subd. 3(d)); §204D.03; §205.84, subd. 2	204B.14, subd. 3(d); 204D.03; 205.84, subd. 2	Hospital Districts	Redistrict
Friday, August 17, 2012	Friday, September 14, 2012	<b>Hospital Districts:</b> Hospital district clerk provides written notice of November Election to county auditor - at least 53 days prior to every hospital district election. <i>Minn. Stat. §447.32, subd. 3</i>	447.32, subd. 3	Hospital Districts	Notice

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, August 21, 2012	Tuesday, August 21, 2012	Hospital Districts: Candidate filing period closes (Affidavits of Candidacy must be filed with the city clerk or town clerk) - 77 days before the first Tuesday after the first Monday in November at 5:00 p.m. <i>Minn</i> . <i>Stat.</i> §447.32, <i>subd.</i> 4	447.32, subd. 4	Hospital Districts	Filing
Wednesday, August 22, 2012	Wednesday, August 22, 2012	<b>Hospital Districts:</b> Municipal Clerk forwards Affidavits of Candidacy for Hospital District candidates to the Hospital District Clerk - immediately after the last day of the filing period. <i>Minn. Stat. §447.32, subd. 4</i>	447.32, subd. 4	Hospital Districts	Filing
Thursday, August 23, 2012	Thursday, August 23, 2012	<b>Hospital Districts:</b> Last day for candidates to withdraw. Candidates may withdraw until 5:00 p.m. by filing an Affidavit of Withdrawal with the clerk of the hospital district - No later than 5:00 p.m. two days after the last day to file Affidavits of Candidacy. <i>Minn. Stat. §447.32, subd. 4</i>	447.32, subd. 4	Hospital Districts	Filing
Thursday, August 23, 2012	Thursday, August 23, 2012	<b>Hospital Districts:</b> After 5:00 p.m. send candidate names, addresses, phone numbers to auditor.	Adm.	Hospital Districts	Filing
Monday, September 03, 2012	Monday, September 03, 2012	<b>Labor Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Monday, October 08, 2012	Monday, October 08, 2012	Columbus Day Holiday: Political subdivisions have the option of determining whether Columbus Day shall be a holiday on which no business shall be transacted. Where it is determined that Columbus Day is not a holiday, public business may be conducted. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Tuesday, October 16, 2012	Tuesday, October 16, 2012	<b>Hospital District:</b> Last day to preregister for November General Election - closes at 5:00 p.m., 21 days before the election. <i>Minn. Stat.</i> §201.061	201.061	Hospital Districts	Reg.

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, October 23, 2012	Tuesday, October 23, 2012	<b>Hospital Districts:</b> Last day to publish first of 2 notices of election - two weeks published notice. <i>Minn. Stat.</i> §447.32, <i>subd.</i> 4	447.32, subd. 4	Hospital Districts	Notice
Friday, October 26, 2012	Friday, October 26, 2012	<b>Hospital Districts:</b> Campaign finance reports due - 10 days before the general election. <i>Minn. Stat. §211A.02</i>	211A.02	Hospital Districts	Filing
Friday, October 26, 2012	Friday, October 26, 2012	<b>Hospital Districts:</b> Last day to post notice of general election - 10 days before election. <i>Minn. Stat.</i> §447.32, <i>subd.</i> 3	447.32, subd. 3	Hospital Districts	Notice
Tuesday, November 06, 2012	Tuesday, November 06, 2012	STATE GENERAL ELECTION DAY: Hospital Districts: Minimum voting hours 7:00 a.m. to 8:00 p.m. except for 1) Townships with fewer than 500 inhabitants which are not located in the *metro area if the town board fixes a later time and the change is approved by the electors at the annual town meeting; and 2) Unorganized territories that constitute a voting district if at least 20% of the registered voters residing in the voting district sign a petition for shorter hours. These areas may open their polls as late as 10:00 a.m. <i>Minn. Stat.</i> §204C.05	204C.05	Hospital Districts	Election Day
Tuesday, November 06, 2012	Tuesday, November 06, 2012	STATE GENERAL ELECTION DAY: Hospital Districts: First Tuesday after the first Monday in November. <i>Minn. Stat. §447.32; §204D.03</i>	447.32; 204D.03	Hospital Districts	Election Day

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Tuesday, November 06, 2012	Tuesday, November 06, 2012	Finance: Minimum voting hours 7:00 a.m. to 8:00 p.m. except for 1) Townships with fewer than 500 inhabitants which are not located in the *metro area if the town board fixes a later time and the change is approved by the electors at the annual town meeting; and 2) Unorganized territories that constitute a voting district if at least 20% of the registered voters residing in the voting district sign a petition for shorter hours. These areas may open their polls as late as 10:00 a.m. <i>Minn. Stat.</i> §204C.05	204C.05	Hospital Districts	Election Day
Friday, November 09, 2012	Friday, November 16, 2012	<b>Hospital Districts:</b> Last day for Hospital District to canvass results of State General election - between the 3rd and 10th day following the state general election. <i>Minn. Stat.</i> §204C.33, subd. 1	204C.33, subd. 1	Hospital Districts	After the Election
Monday, November 12, 2012	Monday, November 12, 2012	<b>Veterans Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Tuesday, November 13, 2012	Tuesday, November 13, 2012	<b>Hospital Districts:</b> Last day for candidate to file <i>Campaign Financial Report Certification of Filling</i> form - within 7 days of general election. <i>Minn. Stat. §211A.05</i>	211A.05	Hospital Districts	Filing
Friday, November 16, 2012	Friday, November 23, 2012	<b>Hospital Districts:</b> Contest period ends - within 7 days of canvass. <i>Minn. Stat. §209.021, subd. 1</i>	209.021, subd. 1	Hospital Districts	After the Election
Monday, November 19, 2012	Monday, November 26, 2012	Hospital Districts: Issue certificate of election to the winning candidate 7 days following canvass if: 1) the candidate has filed Campaign Financial Report Certification of Filing form 2) A notice of contest has not been filed within 7 days of canvass. 3) The losing candidate has not requested a recount. <i>Minn. Stat. §447.32; §209.021, subd. 1</i>	447.32; 209.021, subd. 1	Hospital Districts	After the Election

Begin Date	End Date	Bolded type indicates subdivision affected:	Statute §	Affected	Reference
Monday, November 19, 2012	Monday, December 31, 2012	<b>Hospital Districts:</b> Newly elected hospital district officers file an acceptance and oath of office in writing with the clerk - within 30 days after the date of deliver or mailing of the Certificate of Election. <i>Minn. Stat.</i> §447.32	447.32	Hospital Districts	After the Election
Thursday, November 22, 2012	Thursday, November 22, 2012	<b>Thanksgiving Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Thursday, December 06, 2012	Thursday, December 06, 2012	<b>Hospital Districts:</b> Campaign financial reports due - 30 days after general election. <i>Minn. Stat. §211A.02</i> , <i>subd. 1</i>	211A.02	Hospital Districts	Filing
Friday, December 07, 2012	Friday, December 07, 2012	<b>Hospital Districts:</b> First day to conduct a hospital district special election following the State General Election - not less that 30 days after the State General Election. <i>Minn. Stat. §447.32, subd. 2</i>	447.32, subd. 2	Hospital Districts	Special Elections
Tuesday, December 25, 2012	Tuesday, December 25, 2012	<b>Christmas Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Tuesday, January 01, 2013	Tuesday, January 01, 2013	<b>New Year's Day Holiday:</b> No public business shall be transacted, except in cases of necessity. <i>Minn. Stat. §645.44, subd. 5</i>	645.44, subd. 5	Holiday	Holiday
Monday, January 07, 2013	Monday, January 07, 2013	<b>Hospital Districts:</b> Terms begin for officers elected at the November General Election - First Monday in January. <i>Minn. Stat. §447.32, subd. 1</i>	447.32, subd. 1	Hospital Districts	After the Election
Monday, January 21, 2013	Monday, January 21, 2013	Martin Luther King Jr. Day Holiday: No public business shall be transacted, except in cases of necessity. <i>Minn. Stat.</i> §645.44, subd. 5	645.44, subd. 5	Holiday	Holiday
Thursday, January 31, 2013	Thursday, January 31, 2013	<b>Hospital Districts:</b> Annual Campaign financial reports due - January 31 of each year. <i>Minn. Stat. §211A.02</i> , <i>subd. 1</i>	211A.02, subd. 1	Hospital Districts	Filing